

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Upton Snodsbury Parish Council

County area (local councils and parish meetings only): Worcestershire

### Financial year ending 31 March 2024

Prepared by (Name and Role): Nicola Harding (Clerk/RFO)

Date: 31/03/2024

		£	£
<b>Balance per bank statements as at 31/3/2024:</b>			
account 1	Treasurer's account	62358.72	
[add more accounts if necessary]			
			62358.72
Petty cash float (if applicable)		-	
Less: any un-presented cheques as at 31/3/2024 <b>(enter these as negative numbers)</b>			-
[add more lines if necessary]			
			-
Add: any un-banked cash as at 31/3/2024		-	
			-
<b>Net balances as at 31/3/2024 (Box 8)</b>			<b>62358.72</b>