

Birtsmorton Parish Council

Accounts for Year 1st April 2024 to 31st March 2025

Receipts

2023-24		2024-25
2112.00	Precept	2112.00
37.92	VAT Refund	111.18
	Grants/Donations	300.00
264.00	Lengthsman	247.50
2.00	Nutshell	2.00
2415.92	TOTAL	2772.68

Receipts & Payments Summary

2023-24		2024-25
6229.21	Brought forward	6081.85
2415.92	Add total receipts	2772.68
8645.13	Sub total	8854.53
2563.28	Less total payments	3012.53
6081.85	TOTAL	5842.00

Payments

2023-24		2024-25
£		
111.30	Administrative Costs	83.05
250.67	Insurance	196.00
162.63	CALC	170.42
40.00	Hall Hire	42.50
1100.00	Staff Costs	1100.00
	Bank Charges	8.50
	Printing	10.00
	ICO	35.00
0.00	Section 137 Grants	0.00
335.50	Lengthsman	247.50
402.00	Coombe Green Common	800.00
0.00	Contingency	106.50
111.18	VAT on payments	213.06
50.00	Election	0.00
2563.28	TOTAL	3012.53

Bank Reconciliation

	£
Balance of Current account @ 31.3.25	6644.92
Less unrepresented payments:	
617.42	
143.00	
42.50	802.92
	5842.00

Note

1. Restricted funds for computer equipment £222.66 and Coombe Green £.

Payments

VAT

Date	Details	Cheque No.	Cleared	Income	Expenditure	Precept	Others	Bramble clearance	Lengthsman	Admin	Staff Costs	Grants Section 137	Lengthsman	Contingency	Common	VAT Input
	Balance B/Fwd			6081.85		2112.00										
28-Apr	MHDC 1/2 precept		Y	1056.00		1056.00										
13-May	CALC	207	Y		200.99					170.42						30.57
13-May	Zurich Insurance	208	Y		196.00					196.00						
13-May	Nutshell Rental 2024		Y	2.00			2.00									
11-Jul	HMRC VAT		Y	111.18			111.18									
09-Sep	Clerk 1st Quarter	209	Y		291.85					16.25	275.60					
09-Oct	MHDC 1/2 precept		Y	1056.00		1056.00										
15-Oct	WCC Lengthsman		Y	104.50					104.50							
18-Nov	CoombeGn Contractor	210	Y		960.00										800.00	160.00
18-Oct	Lengthsman	211	Y		104.50								104.50			18.30
18-Nov	Westcotec Battery	212	Y		109.80									91.50		2.24
22-Nov	ICO		Y		35.00					35.00	274.80					
18-Nov	Clerk 2nd Qtr	213	Y		302.97					25.93						
18-Nov	Coombe Green Friends		Y	300.00				300.00								
18-Feb	WCC Lengthsman		Y	110.00					110.00							
28-Feb	Bank Fees		Y		4.25					4.25						
10-Mar	Lengthsman £110 & £33				143.00					25.00	274.80		143.00			
10-Mar	Clerk 3rd Qtr £299.80)				0.00					25.87	274.80					1.95
10-Mar	Clerk 4th Qtr £302.62)				0.00											
10-Mar	VAS Repair £15.00)				617.42									15.00		
10-Mar	Hall Hire				42.50					42.50						
19-Mar	WCC Lengthsman			33.00					33.00							
28-Mar	Bank Fees				4.25					4.25						
				2772.68	3012.53	2112.00	113.18	300.00	247.50	545.47	1100.00		247.50	106.50	800.00	213.06

3012.53

Balance B/F
Add Income
Less Expenditure
Balance to date

£
6081.85
2772.68
3012.53
5842.00

Explanation of variances – pro forma

Name of smaller authority: **Birtsmorton Parish Council**
County area (local councils and parish meetings only): **Worcestershire**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year.
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2023/24 £	2023/24 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input. DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	6,229	6,082				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	2,112	2,112	0	0.00%	NO		
3 Total Other Receipts	304	660	356	117.11%	YES		Val 73 Lengthsman (17), Donation 300
4 Staff Costs	1,100	1,100	0	0.00%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	1,463	1,912	449	30.69%	YES		Admin (28) Insurance (55), CALC 8, Bank 8, Printing 10, ICO 35 Lengthsman (88), Common 398 Contingency 107, Val 102, Election (50), Hall 2
7 Balances Carried Forward	6,082	5,842			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS	
8 Total Cash and Short Term Investments	6,082	5,842				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments	576	500	-76	13.19%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 6 (CAPITAL PLUS INTEREST PAYMENT)

Birtsmorton Parish Council

Schedule of Fixed Assets at 31st March 2025

Ref	Description	Indentification	Value £	Custodian	Disposal
1	Small parcel of land	The Nutshell	500		
1/2 share	Canon Printer Purchased Jan 2020 £76.18	1/2 share with Castlemorton PC			
			500		

Depreciated