

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 2020” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: **Upper Arley Parish Council**

County area (local councils and parish meetings only): **Worcestershire**

Financial year ending 31 March 2020

Prepared by (Name and Role): **Angela Preece Clerk & RFO**

Date: **20/06/2020**

	£	£
Balance per bank statements as at 31/3/20:		
<i>Lloyds Treasurers</i>	1,005.00	
Lloyds Deposit	11,500.09	
CCLA Deposit	25,373.31	
	—————	37,878.40
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/20 <i>(normally only current account)</i> Cheque number		
	—————	0.00
Add: any un-banked cash as at 31/3/xx <i>e.g Allotment rents banked 30/3/xx (but not credited until 2 April)</i>		
	—————	-
Net balances as at 31/3/20 (Box 8)		<u><u>37,878.40</u></u>