

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 8th JANUARY 2014

Present: Andrea Calvesbert (Chairman), James Black, Roger Cousins, Mick Davies, Maureen Lamb, Viv Nelson, Emma Potter & David Sharp (Parish Clerk).

Apologies: Alan Madsen, Jon Mortimer, Gil Weston.

1. Approval of previous meeting's minutes

The minutes of the meeting held on 13th November were duly approved.

2. Progress reports and other matters arising from these minutes

The Parish Council had approved the go ahead to apply to MHDC for the designation of a Neighbourhood Area and the application for government funding.

3. Action Plan

Application for Designation of a Neighbourhood Area.

DS was to make the formal application, EP was to draft the submission statement, VN was to update the website and AC to put report in Parish Link magazine.

DS was to put together a list of contacts and other organisations that were to be consulted.

MD was to look at the profile of the 'Area' and to list the assets.

EP was to map information onto ordnance survey.

A discussion took place on how to involve the public and EP agreed to create a logo and AC agreed to look at press releases in local magazines and newspapers. The web site/twitter and facebook could all be utilised.

JB suggested that a method of engaging the community would be to run workshops on certain topics; eg 'Zero Carbon', 'Sustainable Transport' and 'Housing'. Other groups may wish to be involved like Transition Malvern Hills and the school. It was agreed that the upcoming meeting regarding the possible withdrawal of bus subsidies was an opportunity to get details of residents interested in public transport.

DS to investigate funding and set up a bank account. It was also agreed to request that £1000 be transferred from the main parish council account to cover costs until the funding was received. He was also to look at a possible budget and seek examples from parishes of similar sizes.

4. Date of Next Meeting

Wednesday 12th February 2014 at 7.30pm.

There being no further business the meeting finished at 9.30pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 12th FEBRUARY 2014

Present: Andrea Calvesbert (Chairman), James Black, Roger Cousins, Mick Davies, Maureen Lamb, Jon Mortimer, Viv Nelson, & David Sharp (Parish Clerk).

In Attendance: Paul Esrich (Manager Malvern Hills AONB)

Apologies: Alan Madsen, Emma Potter, Gil Weston.

1. Approval of previous meeting's minutes

The minutes of the meeting held on 8th January were duly approved.

2. Progress reports and other matters arising from these minutes

DS had put forward the official application for the designation of a Neighbourhood Area and a press release had been agreed. He had opened a new account and £500 would be transferred from the main Parish Council account. He would apply for government funding once applications re-commence on 24th February.

A list of contacts had been distributed and it was agreed that businesses run at residential properties should receive both commercial and residential consultation documents.

Hanley Castle had indicated that they were to produce a NDP and DS was to ensure that close contact between the two groups was maintained.

EP had produced 3 drafts for a logo and several alterations were suggested. EP to be asked produce final design.

MD had circulated a 'Draft Profile' of Welland incorporating data from the 2011 census.

AM had distributed thoughts on a Work Breakdown Structure and had offered to project manage.

3. Report/Discussion with Paul Esrich (Manager Malvern Hills AONB)

Mr Esrich discussed ways in which S106 funding from developments could be used to enhance the AONB and mentioned that he was presently consulting Colwall with their Neighbourhood Development Plan and had recently undertaken a landscape assessment in order to identify suitable sites for development within the AONB. A similar offer could be possible in Welland and it was agreed to set up a meeting with representatives from Colwall to look at similar issues and to exchange experiences and information. The meeting noted that Herefordshire County Council had allocated an officer to each proposed NDP to help and advise.

4. Action Plan

It was agreed to recommend to the PC to approve the purchase of the web domain name Wellandplan.org.uk which would cost approximately £12 per month. This would allow far greater flexibility and the inclusion of an interactive facility. This was not possible under the current free BT domain.

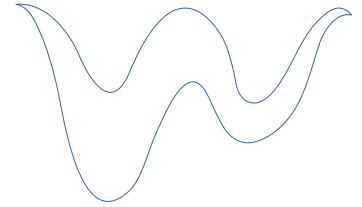
It was agreed to recommend the holding of a series of workshops. Headings agreed so far were: Landscape and the AONB; The Environment (sustainable energy etc.); Services (gas, electricity, broadband etc.); and Transport. Others to be discussed. Saturday morning sessions in the village hall were preferred and DS was to make contact with the 'repair café' to see if they could be included.

4. Date of Next Meeting

Thursday 6th March 2014 at 7.30pm.

There being no further business the meeting finished at 9.30pm

Little Malvern & Welland Parish Council



MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 6th MARCH 2014

Present: Andrea Calvesbert (Chairman), James Black, Roger Cousins, Mick Davies, Maureen Lamb, Jon Mortimer, Viv Nelson, Gil Weston & David Sharp (Parish Clerk).

In Attendance: Paul Esrich (Manager Malvern Hills AONB), John Stock (Colwall Neighbourhood Plan Group)

Apologies: Alan Madsen, Emma Potter.

1. Approval of previous meeting's minutes

The minutes of the meeting held on 12th February were duly approved.

2. Progress reports and other matters arising from these minutes

DS reported that Hanley Castle were to have their first Neighbourhood Plan meeting on Monday 10th March. He had also started the grant funding application and contacted the 'Repair Cafe' regarding their involvement in a workshop.

EP had submitted amended logos.

JM confirmed that the cost of the web site would be £4.19 per month.

3. Report/Discussion with John Stock (Colwall Neighbourhood Plan Group)

JS reported that Colwall had started their plan in mid 2012 and were fortunate in having had two well attended public meetings. Two of their members had attended a seminar run by the Eden Trust and Locality which they found helpful.

The Colwall Plan would be mainly concerned with housing development, since Herefordshire did not allocate settlement boundaries and they were completely within the AONB boundary. Their aim was to identify a boundary and ensure development took place in designated areas. To that end they had produced a Landscape Appraisal a Land Assessment and a Village Design Statement aided by the Malvern Hills AONB.

4. Action Plan

The logo design was agreed.

It was agreed to concentrate initially on the 'Building Development' aspect of the Plan since this was a common factor that all plans incorporated and there was a great deal of information available.

ML to look at policies regarding Housing Development from other Neighbourhood Plans with a view to establishing a series of 'Design Principles'. As a start MHDC were to be asked that developers consult the Parish Council at the initial planning stage.

A policy for S106 (and CIL) use to be included in the Plan.

The draft objectives drawn up by MD to be reviewed at the next meeting.

Training seminars run by the Eden Project and Locality were to be investigated.

5. Date of Next Meeting

Wednesday 12th March 2014 at 7.30pm.

There being no further business the meeting finished at 10.00pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 12th MARCH 2014

Present: James Black, Roger Cousins, Mick Davies, Maureen Lamb, Jon Mortimer, Viv Nelson, Emma Potter & David Sharp (Parish Clerk).

In Attendance: Bob Lamb (Chair Hanley Castle Neighbourhood Plan Group)

1. Apologies: Alan Madsen, Gil Weston

In the absence of Andrea Calvesbert ML chaired the meeting.

2. Approval of previous meeting's minutes

The minutes of the meeting held on 6th March were duly approved and signed by the chair.

AC arrived and chaired the remainder of the meeting.

3. Progress reports and other matters arising from these minutes

Plan Objectives – To be discussed at the April meeting.

Eden Project Workshops – VN reported that the two free workshops planned for this year were full. However other options were available that would involve a cost but could be tailored to the needs of the group. Further investigations were to be made.

Housing Policies – ML had drafted a series of policies that had been drawn from other available Neighbourhood Plans and these were assessed and tailored for the needs of Welland.

4. Action Plan

VN to draft a series of training objectives and obtain quotations.

ML to edit the 'Housing Policy' and circulate before the next meeting.

AC to review the AONB 'Guidance on Building Design'.

5. Date of Next Meeting

Monday 24th March 2014 at 7.30pm.

There being no further business the meeting finished at 10.00pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING MONDAY 24th MARCH 2014

Present: James Black, Roger Cousins, Mick Davies, Maureen Lamb, Jon Mortimer, Viv Nelson, Emma Potter & David Sharp (Parish Clerk).

In the absence of AC, ML chaired the meeting.

1. Apologies: Andrea Calvesbert, Alan Madsen, Gil Weston

2. Approval of previous meeting's minutes

This was deferred until the next meeting

3. Progress reports and other matters arising from these minutes

The draft housing policy was reviewed.

A request had been circulated by MHDC for new development sites to be proposed for inclusion in the SWDP following the examiners adjustment of the planned housing figures. It was agreed that they was no need for the group to respond.

The new website was being set up and it was agreed to only store electronic material.

4. Action Plan

DS to contact MHDC regarding the process for undertaking a Housing Needs Survey and to request that the Parish Council apply to have one commissioned.

ML and MD to produce a new draft of the Housing Policy (audited by EP) for discussion at the next meeting.

MD to retrieve the material from the Rural Facilities Survey and Settlement Hierarchy exercise regarding Welland's Category 1 Status.

DS to apply for direct funding on 1st April for training and liaise with VN regarding the needs of the group. VN to book two reserve places on the Eden Project training seminar.

It was agreed to present the Draft Housing Policies to the public at the Parish Meeting on 19th May. At the next meeting the broad content and materials would be decided.

MD to redraft the 'Objectives'.

JM to set up a 'drop box' for the website and provide links.

5. Date of Next Meeting

Wednesday 9th April 2014 at 7.30pm.

There being no further business the meeting finished at 10.00pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 9th APRIL 2014

Present: Andrea Calvesbert (Chair), Roger Cousins, Mick Davies, Maureen Lamb, Viv Nelson, Emma Potter & David Sharp (Parish Clerk).

1. Apologies:, Alan Madsen, Jon Mortimer, Gil Weston

2. Approval of previous meeting's minutes

The minutes of the meetings held on 12th and 24th March were approved and signed by the Chairman.

3. Progress reports and other matters arising from these minutes

DS had requested information regarding a housing needs survey and was awaiting costings and example questionnaire. ML had reviewed surveys from other plans.

DS reported that direct funding was not available until the Neighbourhood Area had been approved – he was to chase up MHDC on this. He was awaiting further quotations before completing the grant funding application for which £7000 was available.

VN had booked two reserve places at the next Eden Project training session. Two further quotations had been received for training sessions.

4. Action Plan

DS to circulate housing needs survey questionnaire and make agenda item for next parish council meeting. If approved then a Welland survey was to be drafted for approval at the May meeting.

The Draft Housing Policy was reviewed and MD was to produce a final copy to be sent to MHDC for comment. A meeting with David Clark was to be requested to discuss any issues.

DS to source a land use map. Also to liaise with Roy Sumner to arrange for banners and other signs to be printed. As well as including a logo and web address the signs would include the phrase '*have your say*'.

AC to draft first newsletter for the group.

It was agreed that the next topic (after housing policies) to be reviewed would be 'Amenities and Community Facilities'. Local assets, such as the Pheasant Inn, were to be considered as well as views that were thought to be of importance and worth conserving. It was thought that the Fête would be an ideal opportunity to run competitions for photography and 'paint a plate' for children – depicting views which were considered special.

5. Date of Next Meeting

Wednesday 30th April 2014 at 7.30pm.

There being no further business the meeting finished at 10.00pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 30th APRIL 2014

Present: Andrea Calvesbert (Chair), James Black, Roger Cousins, Maureen Lamb, Jon Mortimer Viv Nelson, & David Sharp (Parish Clerk).

1. Apologies: Mick Davies, Emma Potter, Gil Weston

2. Approval of previous meeting's minutes

The minutes of the meetings held on 9th April were approved and signed by the Chairman.

3. Progress reports and other matters arising from these minutes

DS reported that the application for £7,000 grant funding had been approved and he was awaiting Ts & Cs. The monies had to be spent by the end of the year and there was a system of monitoring forms that would have to be completed. He also mentioned that the cost of a housing needs survey would be £1300 if carried out by WCC but this was not an eligible expense for the grant funding, although it would be if an outside agency were contracted. He was still awaiting a template survey form. He was still awaiting official confirmation of Neighbourhood Area status before being able to apply for direct funding.

EP had finalised the logos for the banners and Roy Sumner was to be asked to print.

4. Action Plan

A presentation of the draft 'Housing Policy' was to be made at the Annual Parish Meeting on 19th May. Final preparations to be made at the group meeting on 14th May.

It was agreed to look at Environment and Ecology. DS to resend report by Carly Tinkler from AONB. Hanley High School and Welland Primary School were to be asked to contribute with an appraisal. Other groups to be contacted would be the Cordery Club and the Tuesday Club. Further presentations and public involvement would take place at the fête on 5th July.

A training event on a Wed evening towards the end of May was to be arranged.

Community assets were to be investigated. Concerns were raised over the future of the Pheasant Inn, which was the oldest building in the area. The Parish Council were to be asked to reiterate their concerns over its future to MHDC and the group was to look at way to keep it open.

A meeting with David Clarke and others at MHDC was to take place on 20th May to discuss the draft 'Housing Policy'.

5. Date of Next Meeting

Wednesday 14th May 2014 at 7.30pm.

There being no further business the meeting finished at 9.10pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 14th MAY 2014

Present: Andrea Calvesbert (Chair), Roger Cousins, Mick Davies, Maureen Lamb, Jon Mortimer, Viv Nelson & David Sharp (Parish Clerk).

1. Apologies: James Black, Emma Potter and Gil Weston

2. Approval of previous meeting's minutes

The minutes of the meeting held on 30th April were approved and signed by the Chairman.

3. Progress reports and other matters arising from these minutes

All the preliminary preparations had been completed to present the 'draft housing policy' at the Annual Parish Meeting on 19th May.

Advertising banners were in the process of being printed.

MHDC had confirmed that Neighbourhood Area status had been approved.

DS had contacted Peter Newman at MHDC regarding the housing needs survey. He had suggested including the survey in the parish questionnaire and forwarding him the names and contact details of interested parties.

4. Action Plan

As well as the 'draft housing policy', it was agreed to include a consultation of the future of The Pheasant Inn at the Annual Parish Meeting.

A sub group (AC,ML, JM & VN) was to draft a parish questionnaire including a housing needs survey for discussion at the next meeting. It was hoped to distribute this and collect before the end of July.

It was agreed that further public consultations should take place for half an hour prior to future Parish Council meetings.

DS was to register for a year membership of 'parish online'.

A photograph competition was to be held at the Fête.

The meeting with MHDC to discuss the 'draft housing policy' had been rearranged for 27th May.

5. Date of Next Meeting

Wednesday 4th June 2014 at 7.30pm.

There being no further business the meeting finished at 9.30pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 4th JUNE 2014

Present: Andrea Calvesbert (Chair), James Black, Roger Cousins, Mick Davies, Maureen Lamb, Jon Mortimer, Viv Nelson, Emma Potter & David Sharp (Parish Clerk).

1. Apologies: Gil Weston

2. Approval of previous meeting's minutes

The minutes of the meeting held on 14th May were approved and signed by the Chairman.

3. Progress reports and other matters arising from these minutes

DS had arranged an annual subscription to Parish Online.

One more large banner had been completed and been installed. Smaller banners would go up soon.

A meeting with David Clark and other planning officers from MHDC had been helpful. Advice given and MD was to redraft policy bearing in mind the following:

- Policy needs to harmonise with NPPF and SWDP
- New SHLAA sites would not be known until July.
- Easier to protect areas rather than restrict development.

Feedback from the Annual Parish Meeting would also be used to amend the policy.

4. Action Plan

It was agreed to start to advertise the photo competition. Categories would be 11 years and under or 12 years and over. 'What I like about Welland' would be the subject.

The draft questionnaire was reviewed and would be distributed before the fête to allow completed forms to be collected on the day. Members of the Parish Council were to be asked to 'test run' the questionnaire. DS to investigate a postage licence for returns.

Village Hall groups to be included in the consultation process.

It was agreed that further efforts should be made to apply 'community asset' status to the Pheasant Inn.

It was agreed to push MHDC to approve the redrafted housing policy and to reiterate the wish to be consulted on all future housing applications.

5. Date of Next Meeting

Tuesday 17th June 2014 at 7.00pm for a training session finishing at 10pm.

There being no further business the meeting finished at 10.45pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 25th JUNE 2014

Present: Roger Cousins, Mick Davies, Maureen Lamb, Viv Nelson & David Sharp (Parish Clerk).

1. Apologies: Jon Mortimer, Emma Potter & Gil Weston.

2. Election Of Chairman: Following the resignation of Andrea Calvesbert due to personal circumstances the post is vacant and a decision on a replacement was deferred until the next meeting.

3. Approval of previous meeting's minutes

This was deferred until the next meeting.

4. Progress reports and other matters arising from these minutes

Concerns had been raised by Parish Councillors over the content of the questionnaire and further consultation was needed to get agreement on a final draft before it could be distributed.

ML regretted that she would not be able to put as much time into the group since she was unavailable throughout September. The questionnaire was not expected to be sent out until the end of July with a return deadline probably at the end of August, which meant she was unavailable to collate and analyse the results. She would review the situation in October.

Nigel McGurk, who ran the recent training session, had expressed an opinion that the plan could be adopted within 8 months.

5. Action Plan

It was agreed to arrange a meeting with councillors to agree the final content of the questionnaire. Wednesday 9th July was suggested.

A display regarding 'Ecology, Environment and the Look of the Village' was to be arranged to coincide with the fête to gain more public feedback. MD to draft proposals.

The final draft of the questionnaire was to be forwarded to David Clarke at MHDC.

Further information regarding the development of the Pheasant was to be sought and it was hoped that members of the group would attend a meeting with the developer and Parish Council if one could be arranged.

Paul Esrich (Malvern Hills AONB) was to be contacted for help in producing Ecology and Environment policies.

EP was to be asked advice in formulating a design statement.

6. Date of Next Meeting

Wednesday 9th July 2014 at 7.30pm was agreed.

There being no further business the meeting finished at 9.40pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 9th JULY 2014

Present:, Mick Davies, Bill Guy, Peter Hancock, Maureen Lamb, Viv Nelson, Melvyn Upright & David Sharp (Parish Clerk).

1. Apologies: Roger Cousins, Jon Mortimer, Emma Potter & Gil Weston.

2. Election Of Chairman: Viv Nelson was elected as Chairman for the meeting.

3. Approval of previous two meetings' minutes

The minutes of the meetings held on 4th and 25th June were approved and signed by the Chairman.

4. Progress reports and other matters arising from these minutes

Several issues had arisen during the training event that were of note:

- It was believed that the Welland Neighbourhood Plan could be adopted prior to adoption of the SWDP.
- The Plan could be completed within 8 months.
- Plans were allowed to restrict the size of individual developments.
- Inspectors were very keen on Plans providing 'green spaces'.

5. Action Plan

DS to circulate the presentation slides from the training event.

The questionnaire was reviewed and councillor's comments and suggestions were incorporated.

This included giving residents the option to reject any further development.

It was stressed that data would be anonymous, except where residents wished to be assessed for affordable housing, when their details would be relayed to MHDC for follow up.

It was hoped that the amended questionnaire would be approved at the Parish Council meeting on 21st July and distributed later that week.

6. Date of Next Meeting

Wednesday 25th July 2014 at 7.00pm was agreed.

There being no further business the meeting finished at 10.00pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 10th SEPTEMBER 2014

Present: Roger Cousins, Mick Davies, Maureen Lamb, Viv Nelson, Jon Mortimer, David Sharp.

1. Apologies: James Black, Emma Potter & Gil Weston.

2. Election Of Chairman: Mick Davies was elected as Chairman for the meeting.

3. Approval of previous two meetings' minutes

The minutes of the meeting held on 9th July were approved and signed by the Chairman.

4. Progress reports and other matters arising from these minutes

The questionnaire had been approved by the Parish Council and distributed. Returns had been delivered to ML for collation.

5. Review of questionnaire results

ML had entered 72 responses so far. It was hoped that the results would be available at the next meeting on 8th October.

Three members of the public had indicated that they were interested in joining the group and were to be invited to the next meeting.

A short report thanking residents for completing the survey was to be published in the gazette and Parish Link magazine.

5. Action Plan

No decisions were to be taken on the formulation of further policies until the results of the survey could be analysed.

The prizes for the photo competition and the draw for the survey would be published in October.

6. Date of Next Meeting

Wednesday 8th October 2014 at 7.00pm was agreed.

There being no further business the meeting finished at 8.30pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 8th OCTOBER 2014

Present: James Black, Roger Cousins, Mick Davies, Ray Harold, Chris Hughes, Maureen Lamb, Jon Mortimer, David Sharp.

1. Apologies: Viv Nelson, Emma Potter, Peter Sherwood & Gil Weston.

2. Election Of Chairman: Mick Davies was elected as Chairman for the meeting.

3. Approval of previous meeting's minutes

The minutes of the meeting held on 10th September were approved and signed by the Chairman.

4. Progress reports and other matters arising from these minutes

DS had put reports in the Parish Link magazine and also the Malvern Gazette thanking residents for their questionnaire responses.

Several volunteers had come forward to join the group.

5. Review of questionnaire results

ML reported that the response rate for the questionnaire had been about 25%. She gave an overview of the results which still had to be finalised and would be complete by the next meeting.

6. Action Plan

ML and MD to continue reviewing the data received from the questionnaire.

Some areas that are flagged up for consideration could be done by the Parish Council.

The Plan was to concentrate on housing – other projects would have to show that funding was available from S106 monies. DS to ask MHDC for copies of S106 agreements that had recently been finalised.

An update of the NP was to be distributed to 35 residents who had asked to be kept informed. ML to draft and circulate.

The prize draw would be made at the next parish council meeting.

DS to send details of residents who expressed a need for housing to Peter Newman at MHDC

7. Date of Next Meeting

Wednesday 12th November 2014 at 7.00pm was agreed.

There being no further business the meeting finished at 10.00pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING WEDNESDAY 12th NOVEMBER 2014

Present: James Black, Mick Davies, Ray Harold, Viv Nelson, Maureen Lamb, David Sharp.

1. Apologies: Roger Cousins, Jon Mortimer & Gil Weston.

2. Election Of Chairman: Viv Nelson was elected as Chairman for the meeting.

3. Approval of previous meeting's minutes

The minutes of the meeting held on 8th October were approved and signed by the Chairman.

4. Progress reports and other matters arising from these minutes

ML went through a draft presentation of the questionnaire results and was to make some adjustments before the final results were published.

DS had distributed prizes for the draw and photo competition.

5. Action Plan

An executive summary of the questionnaire results was to be drafted and circulated. The questionnaire results would then help amend the draft housing policy which had already been circulated. VN was to ask Nigel McGurk whether he would be able to review and comment on the policy.

A time line for future progress was agreed:

Tuesday 2nd December – Review draft housing policy.

Monday 15th December – Survey data summary to be presented to the Parish Council.

Monday 19th January – Housing policy to be presented to the Parish Council.

It was also agreed to review the scope of the plan and whether the planned 10 topics were too ambitious.

It was agreed to invite Paul Esrich from the AONB to attend the meeting on 14th January to discuss environmental issues.

6. Date of Next Meeting

Tuesday 2nd December 2014 at 7.00pm was agreed.

There being no further business the meeting finished at 8.45pm

Little Malvern & Welland Parish Council

MINUTES OF THE NEIGHBOURHOOD PLAN GROUP MEETING TUESDAY 2nd DECEMBER 2014

Present: James Black, Mick Davies, Ray Harold, Jon Mortimer, Viv Nelson, David Sharp.

1. Apologies: Roger Cousins, Chris Hughes, Maureen Lamb, Emma Potter & Gil Weston.

2. Election of Chairman: Viv Nelson was elected as Chairman for the meeting.

3. Approval of previous meeting's minutes

The minutes of the meeting held on 12th November were approved and signed by the Chairman.

4. Progress reports and other matters arising from these minutes

DS had submitted details of residents who had identified a need for affordable housing to MHDC who subsequently had requested that they need to initially register an interest on the Home Choice Plus website.

5. Review of draft housing policies

The draft housing policies had been updated to take into account the results of the recent survey. This was fully reviewed and MD was to redraft and it was hoped that Nigel McGurk would be able to review the document before it was submitted to the Parish Council for approval.

6. Action Plan

A final draft of the survey results and executive summary was to be circulated to parish councillors with a view to adopting them at the December Parish Council meeting. They would then be published on the website.

MD to send Housing Policies draft to Nigel McGurk to verify cost and edit as appropriate. The final draft of the housing policy would be circulated to parish councillors with a view to adopting it at the January Parish Council meeting

Paul Esrich from the AONB had agreed to attend a meeting on 7th January. Steve Bloomfield from Worcestershire Wildlife Trust was also to be invited. MD to send briefs concerning environment and biodiversity policy. It was hoped that the remainder of the funding from Locality could be used to finance the drafting of an Environment Policy with the help of the AONB and WWT.

6. Date of Next Meeting

Wednesday 7th January 2015 at 7.00pm was agreed.

There being no further business the meeting finished at 9.30pm