

Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Upton Snodsbury Parish Council

County area (local councils and parish meetings only): Worcestershire

Financial year ending 31 March 2022

Prepared by (Name and Role): Nicola Harding - Clerk/ RFO

Date: 31/03/2022

	£	£
Balance per bank statements as at 31/3/2022		
Treasurers Account	15,587.24	
	<hr/>	15,587.24
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/2022		
	<hr/>	0.00
Add: any un-banked cash as at 31/3/2022 e.g Allotment rents banked 30/3/xx (but not credited until 2 April)		
	<hr/>	-
Net balances as at 31/3/2022 (Box 8)		<u>15,587.24</u>