

## Explanation of variances – pro forma

Name of smaller authority: **Upton Snodsbury Parish Council**

County area (local councils and parish meetings only): **Worcestershire**

Insert figures from Section 2 of the AGAR in all **Blue highlighted boxes**

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	<b>10,829</b>	<b>11,348</b>				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	<b>5,321</b>	<b>5,431</b>	110	2.07%	NO		
3 Total Other Receipts	<b>2,555</b>	<b>9,390</b>	6,835	267.51%	YES		Community Infrastructure Levy received @ £4,353 & New Homes Bonus payment @ £772
4 Staff Costs	<b>1,594</b>	<b>2,452</b>	858	53.83%	YES		Salary had not been reviewed since 2016, therefore scale increases & back pay applied
5 Loan Interest/Capital Repayment	<b>0</b>	<b>0</b>	0	0.00%	NO		
6 All Other Payments	<b>5,763</b>	<b>8,130</b>	2,367	41.07%	YES		Purchase of new VAS signage and kit @ £2,726 - March 2022
7 Balances Carried Forward	<b>11,348</b>	<b>15,587</b>			YES	<b>VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES</b>	
8 Total Cash and Short Term Investments	<b>11,348</b>	<b>15,587</b>				<b>VARIANCE EXPLANATION NOT REQUIRED</b>	
9 Total Fixed Assets plus Other Long Term Investments at	<b>36,051</b>	<b>39,340</b>	3,289	9.12%	NO		
10 Total Borrowings	<b>0</b>	<b>0</b>	0	0.00%	NO		

**Rounding errors of up to £2 are tolerable**

**Variances of £200 or less are tolerable**