

Explanation of variances – pro forma

Name of smaller authority: **Dodford with Grafton Parish Council**
 County area (local councils and **Worcestershire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	13,883	17,638				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	11,478	11,478	0	0.00%	NO		
3 Total Other Receipts	2,883	2,188	-695	24.11%	YES		Bank interest £2.56 less; grants received £970.00 less; recovered VAT £188.28 more as no VAT reclaimed in previous year; Lengthsman £307.50 more as not as many hours worked in previous year, and Insurance renewal £218.00 less as in previous year this was a double entry
4 Staff Costs	6,313	7,787	1,474	23.35%	YES		The Parish Council granted the Clerk a pay rise backdated to 1 April 2021 together with the SLCC pay rise
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	4,293	5,675	1,382	32.19%	YES		Stationery £135.18 less; travel £29.25 more as not so much travel previous year with lockdowns; Insurance £105.43 less as new three year deal signed; increase in subscriptions of £100.56; meeting room charges £178.63 more with return to face to face meetings; £247.34 increase in a grant paid to Dodford Children's Holiday Farm; £442 more training for planning training; No Phil Richardson Community Award this year so £140.03 less; no contingencies this year so £28.80 less; publicity shows an increase of £522.17 due to increase in postage stamps (last years were bought the previous year) and the Lengthsman worked more hours resulting in an increase of £270.
7 Balances Carried Forward	17,638	17,842			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	17,638	17,842			NO	VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	2,655	2,655	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable