

Explanation of variances – pro forma

Name of smaller authority: **Dodford with Grafton Parish Council**
 County area (local councils and **Worcestershire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	17,638	17,841				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	11,478	12,052	574	5.00%	NO		
3 Total Other Receipts	2,188	2,445	257	11.75%	NO		
4 Staff Costs	7,788	8,834	1,046	13.43%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	5,675	3,390	-2,285	40.26%	YES		Subscriptions were £256 less. No training this year saving £552. No Christmas newsletter printed and set out saving £561. Did not have a Lengthsman for 8 months saving £1,489. Increase in Clerk's salary and HMRC by £900. Increase in postage of £204. Increase in stationery of £163. Heating allowance paid to Clerk of £120. Increase in audit fee of £20. Meeting room cost less £30. £54 grants not given out. Phil Richardson Award given every other year and this year ws £62 against no Award last year.
7 Balances Carried Forward	17,841	20,114			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	17,841	20,114				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	2,655	2,655	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable