

Explanation of variances – pro forma

Name of smaller authority: **Ripple Parish Council**
 County area (local councils and): **Worcestershire**

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	14,449	23,794				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	20,966	22,015	1,049	5.00%	NO		
3 Total Other Receipts	5,889	7,305	1,416	24.04%	YES		In the 2020/21 financial year the council received £1802 more for grass cutting as the council lost its agreement with Platform housing and £2185.06 more in other income as they had a VAT rebate and £1.28 more interest giving a total of £3988.34. In 2021/22 financial year the council received an additional £2079.45 reclaimed from Worcestershire County Council Lengthsman Scheme, received £1500 towards flooding from Worcestershire County Council and received £1825 in donations towards a defibrillator giving a total of £5404.45 the difference between £5404.45 and £3988.34 gives the variance of £1416.11.
4 Staff Costs	6,472	8,149	1,677	25.91%	YES		New Clerk started 1st May 2021 on a higher salary. The Previous Clerk was earning £539.34 per month £10.37 per hour and received her final salary of £539.34 in April 21. The new clerk was in the middle of Cilca when starting so started on £12.98 per hour (May-November - Total Earning on this pay scale - £4724.72) which increased to £13.24 per hour when she became Cilca qualified (December- February - Total Earning on this pay scale £2065.44). NALC Pay scale arrears of £121 were paid in March and hourly rate increased to £13.48 giving a total salary in March of £819.12. This made the new clerks salary for 2021/22 £7609.28 + the 1 month salary for the paid to the previous clerk of £539.34 = £8148.62. The previous clerk annual salary in 2020/21 was £6472 and the difference between the 8148.62 + 6472 = £1677
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	11,036	21,577	10,541	95.51%	YES		In 2021/22 the council spent £258.50 more on donations, £531.39 more on grass cutting, £17300 more on the Lengthsman, £1712.09 more on Clerks Expenses which was inclusive of home working allowance, Clerk mobile, Payroll and Finance Software, £4802.78 on Fixed Assets including a noticeboard and Defibrillator, £1341.64 on repairs, £379.69 on upgrading emails and £70 on advertising giving a total of £10,825.09 more than 2020/21. However in 2020/21 the council spent £128 more on hall hire, £96 more on audit, £45 more on newsletter and £16.59 more on insurance which gave a total of £285.59. The difference between £10826.09 and £285.59 gives the £10540.5 variance
7 Balances Carried Forward	23,794	23,389			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	23,794	23,389				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	44,818	47,239	2,421	5.40%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable