

# The Parish of Alfrick and Lulsley

## Annual Report of the Parish Council

2017-8

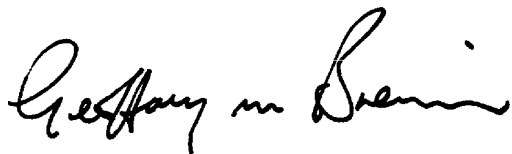
### Contents

Government's requirements for smaller councils

Details required by the Government.

Approved by the Council at its meeting on 24/05/2018

Responsible Financial Officer



Chair



## **The Local Audit and Accountability Act 2014**

*The Act sets out a new audit framework for local public authorities which are currently covered by the Audit Commission regime. Under this new framework, smaller authorities with an annual turnover not exceeding £25,000, including parish councils, will be exempt from routine external audit. Instead, these parish councils will be subject to the new transparency requirements laid out in the Code.*

*This Code will act as an audit substitute, enabling local electors to access the information they need about the authority's accounts and governance in order to hold the authority to account. It is issued to meet the government's desire to place more power into citizens' hands to increase democratic accountability.*

### **Public data that parish councils should publish**

**All items of expenditure** Annual publication no later than 1 July.

*Publish details of each individual item of expenditure.*

*Copies of cash books, vouchers and receipts, etc. do not need to be published but should remain available for inspection.*

**End of year accounts** Annual publication no later than 1 July.

*Publish signed statement of accounts according to the format included in the Annual Return audit form. It should be accompanied by:*

- a) a copy of the bank reconciliation for the relevant financial year;*
- b) an explanation of any significant variances (e.g. more than 10-15 percent) in the statement of accounts for the relevant year and previous year; and*
- c) an explanation of any differences between 'balances carried forward' and 'total cash and short term investments', if applicable.*

**Annual governance statement** Annual publication no later than 1 July.

*Publish signed annual governance statement according to the format included in the Annual Return audit form. Explain any negative responses to governance statements, including how any weaknesses will be addressed.*

**Internal audit report** Annual publication no later than 1 July.

*Publish internal audit report according to the format included in the Annual Return audit form. It should be signed by the person who carried out the internal audit.*

*Explain any negative response to the internal controls objectives, including how any weaknesses will be addressed.*

*Explain any 'not covered' responses to internal controls objectives.*

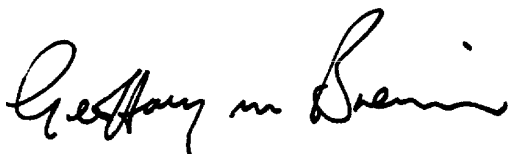
*Publish any additional internal audit report, where available.*

**Location of public land and building assets** Annual publication no later than 1 July.

*Publish details of all public land and building assets – either in the authority's full asset and liabilities register or as an edited version. Information should include:*

- a) description (what it is, including size/acreage);*
- b) location (address or description of location);*
- c) owner / custodian, e.g. the authority manages the land or asset on behalf of a local charity;*

**This council meets all these obligations.**



**Clerk to the Council 1/5/2018**

Alfrick & Lulsley Parish Council

Asset Register

Ref No.	Description	Location	Original Date	Asset Value	Replacement Value £	Deeds etc/ Location	Comments
1	War Memorial - Alfrick Green	WR6 SHW	1919	19000	19000	Not Known	As advised by Wells Masonry 3 April 2006
2	Playing Field	WR6 SHJ	1953	3		With Clerk	Aprox 8500 sq.m Valued at £1/acre for accounting purposes
3	Jubilee Plantation - Knightwick Road	WR6 SHX	1980	1		WW&F	Aprox 200 sq.m Valued at £1/acre for accounting purposes
4	Bus Shelter - Alfrick Pound	WR6 SEZ	1953	2700	2700	Not Known	
5	Land at Clay Green - Old Bus Shelter	WR6 SHW	1962	1		With Clerk	2m x 3m - No value but could be a 'ransom strip' at a future date:
6	Public Address System		2001	200	200	With Clerk	Purchased 2001 - £170
7	Notice Board - Lulsley	WR6 5QT	2003	300	300	In Situ	Purchased 2004 - £260
8	Notice Board - Bridges Stone	WR6 5HR	2003	300	300	In Situ	Purchased 2004 - £260
9	Notice Board - Alfrick Village Shop	WR6 5HJ	2000	300	300	In Situ	Purchased 2013 - £300
10	100 paid-up £10 Shares - Alfrick and Lulsley Community Shop		2011	1	1	With Clerk	Cannot be traded - Nominal or long-term value only
					22806		

\* WW&F - Whatley Weston and Fox - Solicitors, The Tything, Worcester

Revised 27/04/06 War Memorial replacement value increased to £19000

Confirmed-

e. H. Williams

Chairman

*Geffrey M. Evans*

Clerk & RFO

**Details of Council Members, Appointment to external bodies, and Officers.**

**The Council was elected on May 7<sup>th</sup> 2015.**

**(All tel. Nos. + 01886)**

Chair: Brian W Martin            833180            Elected                            Alfrick Ward  
Represents the Council - Alfrick and Lulsley Community Shop Management Committee

Vice Chair: Andrew Cooper    833903            Elected                            Alfrick Ward

Nigel Tudge                        822284            Co-opted                            Lulsley Ward

Anthony J Crockford            833594            Elected                            Alfrick Ward

Brian J Fishwick                832617            Elected                            Alfrick Ward  
Represents the Council - Alfrick and Lulsley Village Hall Management Committee

Barbra Brown                    832902            Co-opted                            Alfrick Ward

Garth Lowe                        833362            Elected                            Alfrick Ward  
Parish Footpaths Warden

Edward G Mutter                822238            Elected                            Lulsley Ward

Louise J Randall                884667            Elected                            Alfrick Ward

**Clerk to the Council**

Geoffrey M Brewin, C Eng, CiLCA.  
Whistlewood House, Lulsley, Knightwick,  
Worcester. WR6 5QT 821386  
email, [geoffreybrewin@waitrose.com](mailto:geoffreybrewin@waitrose.com)

**Not a member of the council but supported by it:**

Parish Tree Warden - Derek Bradley, 884372