

# The Parish of Alfrick and Lulsley

## Annual Report of the Parish Council

2021-22

### Contents

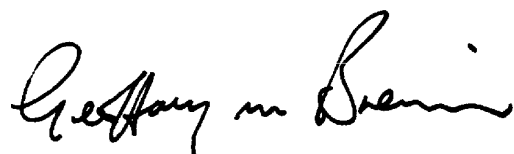
Chair's Report

Government's requirements for smaller councils

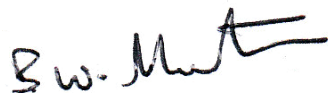
Details required by the Government.

Approved by the Council at its meeting on 29/09/2022

Responsible Financial Officer



Chair



Alfrick & Lulsley Parish Council

Report for Annual Parish Meeting 26 May 2022.

Aside from the usual business through this last year the Council has dealt with it's largest project involving public expenditure, namely the provision of play equipment for our current and future younger residents. The possibility came from an allocation of Section 106 funding arising from a development at Churchfield Meadow.

The play area is now complete and particular thanks have to be recorded to Councillor Richard Ashton who has successfully managed the project to it's conclusion following earlier work by Andrew Cooper.

The Council supported the return of cricket to the Playing Field after an absence of many years.

The Council's time has also been devoted to to issues issues arising from the use of Sandy Lane by all terrain vehicles and also to the use and upkeep of the Jubilee Spinney.

Ongoing business includes the usual supervision of the Lengthsman and a plan to refurbish the War Memorial

Attention to vehicle speed through the village remains a priority and the Council has obtained new speed monitoring equipment. This problem exists in many other Parishes in the County and enforcement is difficult.

My thanks go to our Clerk, Geoffrey Brewin, to our District Councillors and County Councillor and to my fellow Parish Councillors for their support through what has been a challenging year.

Brian W Martin

Chair - Alfrick and Lulsley Parish Council

### ***The Local Audit and Accountability Act 2014***

*The Act sets out a new audit framework for local public authorities which are currently covered by the Audit Commission regime. Under this new framework, smaller authorities with an annual turnover not exceeding £25,000, including parish councils, will be exempt from routine external audit. Instead, these parish councils will be subject to the new transparency requirements laid out in the Code.*

*This Code will act as an audit substitute, enabling local electors to access the information they need about the authority's accounts and governance in order to hold the authority to account. It is issued to meet the government's desire to place more power into citizens' hands to increase democratic accountability.*

### ***Public data that parish councils should publish***

***All items of expenditure*** Annual publication no later than 1 July.

*Publish details of each individual item of expenditure.*

*Copies of cash books, vouchers and receipts, etc. do not need to be published but should remain available for inspection.*

***End of year accounts*** Annual publication no later than 1 July.

*Publish signed statement of accounts according to the format included in the Annual Return audit form. It should be accompanied by:*

- a) a copy of the bank reconciliation for the relevant financial year;*
- b) an explanation of any significant variances (e.g. more than 10-15 percent) in the statement of accounts for the relevant year and previous year; and*
- c) an explanation of any differences between 'balances carried forward' and 'total cash and short term investments', if applicable.*

***Annual governance statement*** Annual publication no later than 1 July.

*Publish signed annual governance statement according to the format included in the Annual Return audit form. Explain any negative responses to governance statements, including how any weaknesses will be addressed.*

***Internal audit report*** Annual publication no later than 1 July.

*Publish internal audit report according to the format included in the Annual Return audit form. It should be signed by the person who carried out the internal audit.*

*Explain any negative response to the internal controls objectives, including how any weaknesses will be addressed.*

*Explain any 'not covered' responses to internal controls objectives.*

*Publish any additional internal audit report, where available.*

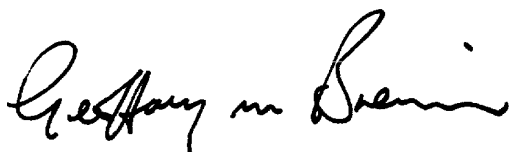
***Location of public land and building assets*** Annual publication no later than 1 July.

*Publish details of all public land and building assets – either in the authority's full asset and liabilities register or as an edited version. Information should include:*

- a) description (what it is, including size/acreage);*
- b) location (address or description of location);*
- c) owner / custodian, e.g. the authority manages the land or asset on behalf of a local charity;*

***This council meets all these obligations.***

***Clerk to the Council 23/7/2022***



**Details of Council Members, Appointment to external bodies, and officers.**

**The Council was elected on May 2<sup>nd</sup> 2019.**

**(All 8\*\*\*\*\* tel. Nos. + 01886)**

**Chair:**

Brian W Martin	833180	Elected	Alfrick Ward
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Represents the Council - Alfrick and Lulsley Community Shop Management Committee  
- Worcestershire County Association of Local Councils (Chair)

Nathan S Catlow ( <i>From 22/4/21</i> )	830215	Co-opted	Alfrick Ward
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Richard Ashton	821340	Elected	Alfrick Ward
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Anthony J Crockford	833594	Elected	Alfrick Ward
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Represents the Council - Worcestershire County Association of Local Councils

Thomas Clarke	831228	Elected	Lulsley Ward
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Graham Messervy-Whiting	07759 090 429	Co-opted	Alfrick Ward
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Garth Lowe	833362	Elected	Alfrick Ward
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Parish Footpaths Warden

Edward G Mutter	822238	Elected	Lulsley Ward
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Carol Bradley ( <i>to 25/11/21</i> )	884372	Elected	Alfrick Ward
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Barbara Prodger ( <i>From 27/1/22</i> )	884 846	Co-opted	Alfrick Ward
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**Clerk to the Council**

Geoffrey M Brewin, C Eng, CiLCA.  
Whistlewood House, Lulsley, Knightwick,  
Worcester. WR6 5QT 821386  
email, [geoffreybrewin@waitrose.com](mailto:geoffreybrewin@waitrose.com)

**Not a member of the council but supported by it: Parish Tree Warden -**

Derek Bradley, ( <i>to 25/11/21</i> )	884372		
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Simon Warr ( <i>From 28/4/22</i> )			
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INC & EXP

**Alfrick and Lulsley Parish Council Income & Expenditure 2021-22**

<b>Income</b>	<b>Cat Total</b>	<b>2021/2</b>
Precept	13000.00	13000.00
WCC Lengthsman	1236.00	1713.00
Sundry	61597.69	683.75
VAT Refund	1193.92	743.38
Old Storridge Charity	182.30	164.97
<b>Total</b>	<b>77209.91</b>	<b>16305.10</b>
<b>Expenditure</b>		
Audit	41.67	41.67
Clerk - Salary	4290.01	4215.42
Clerk Expenses	26.88	100.00
Office Costs	872.50	1019.80
Donation	0.00	535.00
Insurance	594.31	578.46
Jubilee Plantation	480.00	1450.00
Meeting Expenses	285.50	143.88
Other Expenses	1655.10	1351.64
Parish Lengthsman Expense	1848.00	1713.00
Playing Field Maintenance	1625.00	1700.00
Subscriptions	396.40	392.04
War Memorial Mntce	175.00	276.25
Capital Exp	47511.43	0.00
VAT	10233.49	1193.92
<b>Total</b>	<b>70035.29</b>	<b>14711.08</b>
<b>Net</b>	<b>7174.62</b>	<b>1594.02</b>
<b>Opening Balance</b>	<b>29332.60</b>	<b>27738.58</b>
<b><u>Bank Balance at Yr-End</u></b>	<b>36507.22</b>	<b>29332.60</b>

Note- Invoices to WCC unpaid at Yr/end 612.00

Clerk and RFO.

*Chris Brown* 22/09/22

Chair.

*B.W. Munt*

29/09/22

## Alfrick and Lulsley Parish Council Accounts 2021-22 - Bank Account

Date	Description	Category	Amount
27/04/21	WCALC	[VAT Control]	-70.90
28/05/21	MCB Landscapes	[VAT Control]	-30.00
02/06/21	Duffy Regan	[VAT Control]	-8.33
02/06/21	Grimshaw Kinnear	[VAT Control]	-121.38
02/06/21	RAM International	[VAT Control]	-482.50
02/06/21	Net World Sports	[VAT Control]	-118.83
17/06/21	R Wilks Lengthsman	[VAT Control]	-36.00
17/06/21	MCB Landscapes	[VAT Control]	-30.00
13/08/21	MCB Landscapes	[VAT Control]	-45.00
27/09/21	MCB Landscapes	[VAT Control]	-15.00
30/09/21	N Denley	[VAT Control]	-96.00
03/11/21	R Wilks Lengthsman	[VAT Control]	-86.40
18/11/21	MCB Landscapes	[VAT Control]	-60.00
15/12/21	Stocksigns Ltd	[VAT Control]	-541.50
20/12/21	Worcester Containers	[VAT Control]	-40.00
25/01/22	R Wilks Lengthsman	[VAT Control]	-124.80
01/03/22	MCB Landscapes	[VAT Control]	-145.00
08/03/22	Knightwick Fencing	[VAT Control]	-380.31
28/03/22	KOMPAN Ltd	[VAT Control]	-7679.14
29/03/22	R Wilks Lengthsman	[VAT Control]	-74.40
29/03/22	R Wilks Lengthsman	[VAT Control]	-48.00
02/06/21	Duffy Regan	Audit	-41.67
02/06/21	RAM International	Capital Exp	-2412.50
02/06/21	Net World Sports	Capital Exp	-594.16
15/12/21	Stocksigns Ltd	Capital Exp	-2707.50
21/12/21	Dr R Gasper – Storage Container	Capital Exp	-1500.00
08/03/22	Knightwick Fencing	Capital Exp	-1901.57
28/03/22	KOMPAN Ltd	Capital Exp	-38395.70
30/04/21	Clerk - Salary	Clerk - Salary	-351.26
28/05/21	Clerk - Salary	Clerk - Salary	-351.26
30/06/21	Clerk - Salary	Clerk - Salary	-351.26
30/07/21	Clerk - Salary	Clerk - Salary	-351.26
30/08/21	Clerk - Salary	Clerk - Salary	-351.26
30/09/21	Clerk - Salary	Clerk - Salary	-351.26
29/10/21	Clerk - Salary	Clerk - Salary	-351.26
30/11/21	Clerk - Salary	Clerk - Salary	-351.26
31/12/21	Clerk - Salary	Clerk - Salary	-351.26
28/02/22	Clerk - Salary	Clerk - Salary	-351.26
31/03/22	Clerk – Salary + back pay	Clerk - Salary	-426.15
31/01/22	Clerk - Salary	Clerk - Salary	-351.26
27/09/21	G M Brewin expenses 6 mths	Clerks Expenses	-522.47
24/03/22	G M Brewin expenses 6 mths	Clerks Expenses	-376.91
28/05/21	Came & Co	Insurance	-594.31
30/09/21	N Denley	Jubilee Ptn	-480.00
27/09/21	Alfrick Village Hall	Meeting expenses	-87.50
03/11/21	Alfrick Village Hall	Meeting expenses	-115.50
24/02/22	Alfrick Village Hall	Meeting expenses	-82.50
20/04/21	Blackrock Dvd OSRAC	Old Storrige Charity	5.26
28/05/21	M&G Charities	Old Storrige Charity	46.23
20/07/21	Blackrock Dvd OSRAC	Old Storrige Charity	5.26
20/10/21	Blackrock Dvd OSRAC	Old Storrige Charity	5.26
15/12/21	M&G Charities	Old Storrige Charity	49.45
31/12/21	M&G Charities	Old Storrige Charity	38.70
20/01/22	Blackrock Dvd OSRAC	Old Storrige Charity	5.26
28/02/22	M&G Charities	Old Storrige Charity	26.88
27/04/21	To J Clift – ref Lulsley Charities	Other Expenses	-160.00
02/06/21	Grimshaw Kinnear	Other Expenses	-606.90
24/06/21	To J Clift – ref Lulsley Charities	Other Expenses	-100.00
30/07/21	To G M Brewin – ref Lulsley Charities	Other Expenses	-400.00
27/09/21	Alfrick Village Hall Defib.	Other Expenses	-88.20
20/12/21	Worcester Containers	Other Expenses	-200.00
25/01/22	To G M Brewin – ref Lulsley Charities	Other Expenses	-100.00
17/06/21	R Wilks Lengthsman	Parish Lengthsman Expense	-180.00
03/11/21	R Wilks Lengthsman	Parish Lengthsman Expense	-432.00
25/01/22	R Wilks Lengthsman	Parish Lengthsman Expense	-624.00
07/03/22	R Wilks Lengthsman	Parish Lengthsman Expense	-372.00
29/03/22	R Wilks Lengthsman	Parish Lengthsman Expense	-240.00
29/03/22	Invoice to WCC Lengthsman – March £240.00	Parish Lengthsman Income	240.00
08/03/22	Invoice to WCC Lengthsman – Feb £216.00	Parish Lengthsman Income	216.00
08/03/22	Invoice to WCC Lengthsman – Jan £156.00	Parish Lengthsman Income	156.00
02/07/21	Invoice to WCC Lengthsman – April £180	Parish Lengthsman Income	180.00
01/12/21	Invoice to WCC Lengthsman – Sept £252	Parish Lengthsman Income	252.00
30/12/21	Invoice to WCC Lengthsman – Oct £180	Parish Lengthsman Income	180.00
16/03/22	Invoice to WCC Lengthsman – Nov £312	Parish Lengthsman Income	312.00
25/03/22	Invoice to WCC Lengthsman –Dec £312	Parish Lengthsman Income	312.00
28/05/21	MCB Landscapes	Playing Field Maintenance	-150.00
17/06/21	MCB Landscapes	Playing Field Maintenance	-150.00
05/07/21	From L&BBFC – Donation	Playing Field Maintenance	300.00
13/08/21	MCB Landscapes	Playing Field Maintenance	-225.00
27/09/21	MCB Landscapes	Playing Field Maintenance	-75.00
18/11/21	MCB Landscapes	Playing Field Maintenance	-300.00
01/03/22	MCB Landscapes	Playing Field Maintenance	-725.00
27/04/21	MHDC 1st Half Precept	Precept	6500.00
27/09/21	MHDC 1st Half Precept	Precept	6500.00
27/04/21	WCALC	Subscriptions	-396.40
07/04/21	From Lulsley Charities	Sundry Income	160.00
17/06/21	From Lulsley Charities	Sundry Income	100.00
12/07/21	From Lulsley Charities	Sundry Income	400.00
12/11/21	MHDC Sect 106	Sundry Income	134.69
24/12/21	MHDC Sect 106	Sundry Income	60403.00
31/12/21	From Lulsley Charities	Sundry Income	100.00
11/06/21	HMRC	VAT Refund	1193.92
24/12/21	P Salter	War Memorial Mtc	-175.00
			7786.62

Alfrick and Lulsley Parish Council Accounts 2021-22 - Bank Account

Date	Description	Category	Amount	Income	Cat Total	
27/04/21	WCALC	[VAT Control]	-70.90	Precept	13000.00	
28/05/21	MCB Landscapes	[VAT Control]	-30.00	WCC Lengthsman	1848.00	
02/06/21	Duffy Regan	[VAT Control]	-8.33	Sundry	61297.69	
02/06/21	Grimshaw Kinnear	[VAT Control]	-121.38	VAT Refund	1193.92	
02/06/21	RAM International	[VAT Control]	-482.50	Old Storrige Charity	182.3	
02/06/21	Net World Sports	[VAT Control]	-118.83	<b>Total</b>	<b>77521.91</b>	
17/06/21	R Wilks Lengthsman	[VAT Control]	-36.00			
17/06/21	MCB Landscapes	[VAT Control]	-30.00	<b>Expenses</b>		
13/08/21	MCB Landscapes	[VAT Control]	-45.00	Audit	41.67	
27/09/21	MCB Landscapes	[VAT Control]	-15.00	Clerk - Salary	4290.01	
30/09/21	N Denley	[VAT Control]	-96.00	Clerk Expenses	26.88	
03/11/21	R Wilks Lengthsman	[VAT Control]	-86.40	Office Costs	872.50	
18/11/21	MCB Landscapes	[VAT Control]	-60.00	Donation	0.00	
15/12/21	Stocksigns Ltd	[VAT Control]	-541.50	Insurance	594.31	
20/12/21	Worcester Containers	[VAT Control]	-40.00	Jubilee Plantation	480.00	
25/01/22	R Wilks Lengthsman	[VAT Control]	-124.80	Meeting Expenses	285.50	
01/03/22	MCB Landscapes	[VAT Control]	-145.00	Other Expenses	1655.10	
08/03/22	Knightwick Fencing	[VAT Control]	-380.31	Parish Lengthsman Expense	1848.00	
28/03/22	KOMPAN Ltd	[VAT Control]	-7679.14	Playing Field Maintenance	1325.00	
29/03/22	R Wilks Lengthsman	[VAT Control]	-74.40	Subscriptions	396.40	
29/03/22	R Wilks Lengthsman	[VAT Control]	-48.00	War Memorial Mntce	175.00	
02/06/21	Duffy Regan	Audit	-41.67	Capital Exp	47511.43	
02/06/21	RAM International	Capital Exp	-2412.50	VAT	10233.49	
02/06/21	Net World Sports	Capital Exp	-594.16	<b>Total</b>	<b>69735.29</b>	
15/12/21	Stocksigns Ltd	Capital Exp	-2707.50			
21/12/21	Dr R Gasper - Storage Container	Capital Exp	-1500.00	<b>Net</b>	<b>7786.62</b>	
08/03/22	Knightwick Fencing	Capital Exp	-1901.57			
28/03/22	KOMPAN Ltd	Capital Exp	-38395.70			
30/04/21	Clerk - Salary	Clerk - Salary	-351.26	<b>Opening Balance</b>	<b>28459.60</b>	
28/05/21	Clerk - Salary	Clerk - Salary	-351.26			
30/06/21	Clerk - Salary	Clerk - Salary	-351.26	late Inv WCC	873.00	
30/07/21	Clerk - Salary	Clerk - Salary	-351.26			
30/08/21	Clerk - Salary	Clerk - Salary	-351.26	Outstanding inv WCC	612.00	
30/09/21	Clerk - Salary	Clerk - Salary	-351.26			
29/10/21	Clerk - Salary	Clerk - Salary	-351.26			
30/11/21	Clerk - Salary	Clerk - Salary	-351.26	<b>Bank Balance at 31/3/22</b>	<b>36507.22</b>	
31/12/21	Clerk - Salary	Clerk - Salary	-351.26			
28/02/22	Clerk - Salary	Clerk - Salary	-351.26			
31/03/22	Clerk - Salary + back pay	Clerk - Salary	426.15			
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28/02/22	M&G Charities	Old Storrige Charity	26.88			
27/04/21	To J Cliff - ref Lulsley Charities	Other Expenses	-160.00			
02/06/21	Grimshaw Kinnear	Other Expenses	-606.90			
24/06/21	To J Cliff - ref Lulsley Charities	Other Expenses	-100.00			
30/07/21	To G M Brewin - ref Lulsley Charities	Other Expenses	-400.00			
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20/12/21	Worcester Containers	Other Expenses	-200.00			
25/01/22	To G M Brewin - ref Lulsley Charities	Other Expenses	-100.00			
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05/07/21	From L&BBFC - Donation	Playing Field Maintenance	300.00	08/03/22	Invoice to WCC Lengthsman - Jan £156.00	156.00
13/08/21	MCB Landscapes	Playing Field Maintenance	-225.00			
27/09/21	MCB Landscapes	Playing Field Maintenance	-75.00			
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27/04/21	WCALC	Subscriptions	-396.40			
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12/11/21	MHDC Sect 106	Sundry Income	134.69			
24/12/21	MHDC Sect 106	Sundry Income	60403.00			
31/12/21	From Lulsley Charities	Sundry Income	100.00			
11/06/21	HMRG	VAT Refund	1193.92			
24/12/21	P Salter	War Memorial Mtc	-175.00			
			7786.62			612
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**Alfrick and Lulsley Parish Council Income & Expenditure 2021-22**

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<b>Expenditure</b>		
Audit	41.67	41.67
Clerk - Salary	4290.01	4215.42
Clerk Expenses	899.38	1119.80
Donation	0.00	535.00
Insurance	594.31	578.46
Jubilee Plantation	480.00	1450.00
Meeting Expenses	285.50	143.88
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<b>Net</b>	<b>7786.62</b>	<b>1594.02</b>
<b>Opening Balance</b>	<b>29332.60</b>	<b>27738.58</b>
<b><u>Balance at Yr-End</u></b>		<b>29332.60</b>
Outstanding inv WCC	612.00	
<b>Bank Balance at 31/3/22</b>	<b>36507.22</b>	