

Quick Glance
version of the
Flood Evacuation Plan
for the parish of
Severn Stoke and
Croome D’Abitot

**Actions which may be taken by local volunteers and residents
upon the issue of a Flood Warning by the Environment Agency**

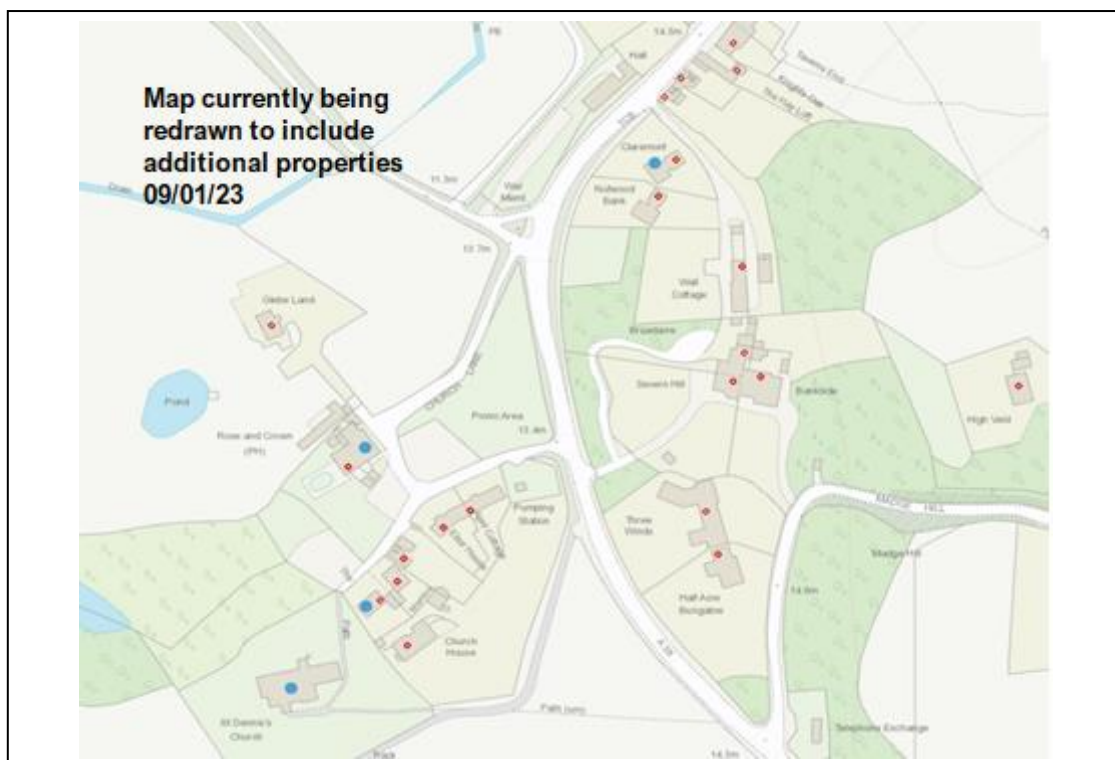
PUBLIC COPY DRAFT V.4.3. for consultation

December 2022 / January 2023

Public comments and input welcome and encouraged

Introduction

This plan has been prepared as a consequence of the construction of flood defence measures, located to the South West of Severn Stoke village, in response to historic incidents of flooding from the adjacent River Severn.



Map above for illustrative purposes only showing residences in Severn Stoke village most affected by flood risks. Additional properties that are affected include properties north of the war memorial and on the west of the A38. Also properties in Clifton, Sandford and Sheepcote Lane.


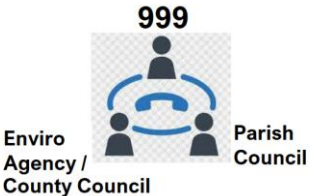


The flood defence measures have been constructed to protect the indicated properties to a 1 in 100 year (1%) standard of flood protection.

The crest level of the defences has been set at a level of 14.20 AOD being the anticipated level of the 1:100 year event.

Objectives of the Plan

- 1) To encourage residents (whether they are residents of the most affected properties or not) to sign up to the Flood Warnings Direct and Weather Warnings.
- 2) To encourage residents of the most affected properties in Severn Stoke, Clifton, Sandford and Sheepcote Lane to sign up to this parish Flood Action Plan and to agree to have their names and contact details placed on this plan, in order that they may receive local assistance and warnings where available.
- 3) To encourage residents of the most affected properties in Severn Stoke, Clifton, Sandford and Sheepcote Lane to plan their actions in advance of receipt of an evacuation warning.
- 4) To raise awareness of potential evacuation processes for residents most affected and to raise awareness for all residents in order that they may avoid the area at times of flood.
- 5) Where possible, to assist residents in reducing the risk to life.

THE PLAN - Ownership, Activation and Evacuation

	<p>a. INITIAL LOCAL WARNING & INFORMATION TO RESIDENTS - STAGE 1</p> <ol style="list-style-type: none"> i. Local warnings do not replace national warnings and are a supplement to any official information received direct from the Environment Agency/emergency services. ii. Residents may start to receive updated information from the parish council. Up to two attempts will be made by the parish council to contact <u>all residents who have signed up to this Flood Action Plan</u>. One message will be left via phone if no answer. See next page for how to sign up. iii. A paper notice alert will be placed on the new Flood Action Noticeboard that will shortly be installed alongside the existing noticeboard on Birch Lane (opposite Orchard Close), Severn Stoke village. What3Words location: <i>///skewing.sailing.tested</i> <i>Some residents have asked for the location of the board to be reconsidered as of Jan 2023 and the PC are looking at this</i>
	<p>b. ESCALATION STAGE 2</p> <ol style="list-style-type: none"> i. Where the river is continuing to rise and where flood waters are approaching property boundaries, the Parish Council will pass relevant resident names and addresses to the emergency services and other key organisations, particularly those residents who have indicated that they may need additional assistance to evacuate. A list of those services (other than 999) who will receive the information is contained on the next page. ii. Residents keep themselves informed/ ready to leave at short notice.
 <p>Resident choice to evacuate</p>	<p>c. ESCALATION STAGE 3 - PERSONAL & INDIVIDUAL DECISION FOR EVACUATION</p> <p>The decision to evacuate or take shelter ultimately rests with the householder. All householders should allow sufficient time to evacuate before flooding occurs. Residents are advised not to assume that the emergency services will be able to assist with evacuation as their focus will be directed to those in greatest need. Where residents are unable to identify or access alternative accommodations a safe place of refuge has been identified at the following locations:</p> <ol style="list-style-type: none"> i) Kempsey Community Centre. ii) Pershore Civic Centre iii) Perdiswell Leisure Centre <p>Annex A provide further details for each location. Please wait for confirmation/take steps yourself to confirm (from parish/district councils) (via noticeboard and phone calls) that these sites are made available before setting off.</p>
 <p>Critical danger Siren</p>	<p>d. ESCALATION STAGE 4 – CRITICAL DANGER (siren warning stage)</p> <ol style="list-style-type: none"> i. Upon receipt by the Parish Council of a critical Flood Warning Direct (FWD) from the Environment Agency giving notification of likely danger to life, or in the event where the flood defences are likely to over-top or have been breached, a siren (stored at Croome NT visitor centre - PC Chairman has the key) may be used as a final warning to residents of the immediate danger. This is considered necessary since the Environment Agency has planned defences to cope with an anticipated amount of flood water but it remains conceivable that flooding could occur above and beyond that scope.

Where to find NATIONAL warnings & information

Residents are encouraged to monitor updates on local radio stations/TV/social media and sign up to Flood Warnings Direct (FWD) from the Environment Agency and to weather alerts from the Meteorological Office and to act upon the guidance provided at all times.

a) Sign up for flood warning text message (FWD) service run by the Environment Agency (EA) here:

<https://www.gov.uk/sign-up-for-flood-warnings>

It is important that residents note that once the EA issues the initial flood warning, there is an assumption on the part of the EA that all residents will continue to keep themselves informed and check for updated flood warnings on a regular basis. During past flood events residents have noted that once flood waters actually reach the level requiring residents to evacuate there is no text/email alert issued by the EA. The EA have stated that they do not intend to change their warning procedures and that the decision to evacuate or take shelter ultimately rests with the householder.

b) EA flood check service website:

<https://check-for-flooding.service.gov.uk/>

c) Sign up for Met Office email alert weather warnings here:

<https://www.metoffice.gov.uk/about-us/guide-to-emails>

d) Request flood history of a property here:

<https://www.gov.uk/request-flooding-history>

e) Farson Digital Water Camera (provided by Worcestershire County Council) for latest images of the A38 junction at the war memorial at Severn Stoke. Updates automatically ever ten minutes or so.

<https://www.farsondigitalwatercams.com/locations/severn-stoke-a38>

Environment Agency:	Flood Warnings Direct	0345 988 1188
Meteorological Office:	Weather Warnings	0370 900 0100
Malvern Hills District Council:	https://www.malvern hills.gov.uk/	01684 862413
National Flood Forum	https://nationalfloodforum.org.uk/	01299 403 055

Further contact details are provided in Annex C.

How to receive LOCAL Communication/information as part of this plan

a) Residents who sign up to this evacuation plan (nb. provided permission to have their names and addresses stored electronically) will be contacted as described in PLAN on the previous page (in the event of a flood emergency) AND will have their details provided to the emergency services and those listed in Annex C below (in the event of a flood emergency).

b) Each resident must ensure that they are correctly listed by the parish council. The Register of Electors cannot be used for ascertaining details for this purpose. Consent for inclusion cannot be inferred/implied and must be given in writing. It is sufficient to write/email the parish clerk severnstokeandcda@gmail.com with the following text provided:

Flood Evacuation Plan for Severn Stoke parish. "Please add the persons listed below to the Flood Evacuation Plan. All persons listed below have given their consent for

- contact details to be stored (paper, electronically, including on home laptops) by the services listed in Annex C, indefinitely and, until such time as I/they request in writing that names be removed.
- consent to being contacted in the event of a flood scenario by those listed in Annex C in order that relevant flood information be provided to them.
- All persons listed below agree to undertake to keep up to date with national and local flood information and are aware that the latest version of this Flood Evacuation Plan will be made available on the Flood Action Plan noticeboard (to be installed – location will be confirmed shortly) and on the parish council website.
- List of names, addresses, email and phone number.
- Indicate please if children/disabled present but ages/details not required.

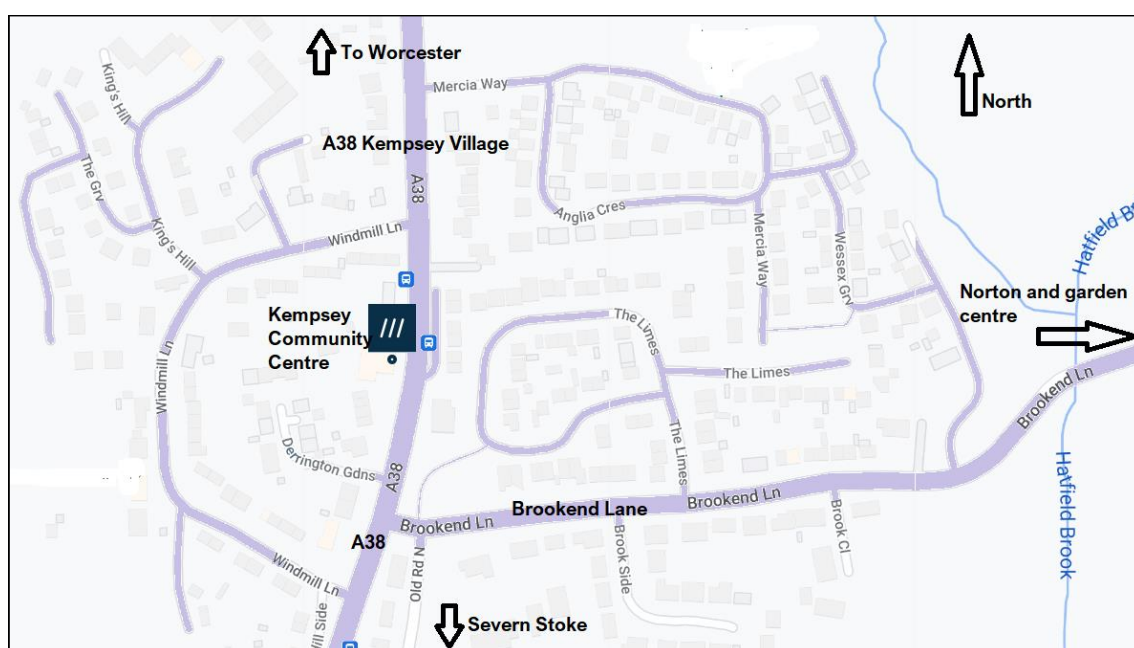
Alternatively contact the parish council by email severnstokeandcda@gmail.com or by phone 07950256363 in order to **receive a paper consent form that can be completed by hand and posted.**

Annexes

Annex A – Details of Flood Evacuation Centres

Flood Evacuation Centres	
Name and address	Details
<p>Kempsey Community Centre</p> <p>Main Road, Kempsey, Worcester, Worcester, WR5 3JF</p>	<p>3.9 miles (7 minutes drive) by car. Free parking once gate is open.</p> <p>Customer services during daytime: Kempsey Parish Council Clerk Mrs S Baxter: 01905 828183 E: kempseyparishcouncil@gmail.com</p> <p>Key and access during an emergency event is usually via the District Councillors but wait for flood warning updates to confirm.</p> <p>What3words location: ///sensibly.convert.rocks <u>Map below</u></p>
<p>Pershore Civic Centre</p> <p>Queen Elizabeth Drive, Pershore, Worcestershire WR10 1PT</p>	<p>Maintained by Wychavon District Council. Closed from 7pm on non-emergency days. Customer services phone: 01386 552346</p> <p>What3words location: ///contain.orders.elections</p> <p>May be pay and display parking only. Take change.</p>
<p>Perdiswell Leisure Centre</p> <p>Bilford Rd, Worcester, WR3 8DX</p>	<p>Maintained by Worcestershire County Council. Closed from 8pm on non-emergency days. Customer services phone: 01905 457189</p> <p>What3words location: ///hope.sofa.pillow</p> <p>Free parking on site.</p>

Map showing location of Kempsey Community Centre within Kempsey village.



Annex B – A list of those residents who have provided their contact information and signed up to this plan. This information is not provided on publicly available copies.

Annex C – General Contacts and list of those that may receive resident’s information

Service	/ Name	Telephone Number	Website / e-mail
Malvern Hills District Council	Out of Hours Reception District Councillor David Harrison District Councillor John Michael	0300 003 2293 01684 862151 01905 828107 Or 07789 600 910 01905 317930	david.harrison@malvernhillscd.net john.michael@malvernhillscd.net
Severn Stoke and Croome d’Abitot Parish Council	Severn Stoke Parish Council Primary point of contact: Parish Clerk Lisa Stevens	01905 820956 Or 07950256363	severnstokeandcda@gmail.com
	In the event that the Parish Clerk is unavailable: Parish Chair Larry Freeman	07740 797640	larry.j.freeman@gmail.com
Worcestershire County Council	Emergency Planning Duty Officer County Councillor Martin Allen	07624 909756 ----	---- MAllen2@worcestershire.gov.uk
Environment Agency	Floodline Open 24 hours a day, 7 days a week	Phone: 0345 988 1188 Textphone: 0345 602 6340	www.environment-agency.gov.uk
Environment Agency Incident Room	Tewkesbury for Severn	01684 864304 Or 01684 290761	
Severn Stoke Community Interest Company (CIC) <small>(previously the local flood action group)</small>	Secretary	(Local intelligence and local resident) Clerk and Cllrs have phone number.	
Kempsey Parish Council	Sharon Baxter (Office hours only)	01905 828183	kempseyparishcouncil@gmail.com
Earls Croome Parish Council	Nikki Nicholson (Office hours only)	01905 936560	earlscroomepc@gmail.com
Upton upon Severn Town Council	Town Clerk Jo Adams (Office hours only) Out of hours	01684 592273 07795 608892	clerk@uptonuponsevern-tc.org.uk

Other agencies that may receive resident names and addresses:

- Fire, Police and Ambulance
- SERA (Severn River Rescue supported by a Parish Council annual grant)
- Parish Council, including parish councillors and the parish council Lengthsman Simon Bott, all of whom may have delegated duties in the absence of the parish council clerk.
- Husband to Clerk Michael Stevens may receive information (in event of clerk illness) in order to pass to Cllrs.

Document Control

This Flood Evacuation Plan (FEP) has been prepared by the Environment Agency on behalf of Severn Stoke and Croome D’Abitot Parish Council to inform residents of Severn Stoke of the measures in place and potential actions that residents should consider, following the issue of a Flood Warning (Flooding Expected) notification.

A copy of this plan (**minus Annex B**) will be made available to the most affected homeowners:

- On first occupation;
- Following any amendments or changes to information contained in the plan;
- A copy of this plan will be located on a notice board to be installed at Birch Lane;
- A copy will be published on the parish council website. <https://e-services.worcestershire.gov.uk/MyParish/> (Select ‘S’ for Severn Stoke).

Amendments will be made to the plan subject to:

- An annual review of contents and assessment of performance following any major flood event
- Following advice received from statutory emergency response organisations

The parish council will endeavour, but not exhaustively, to under-take the following reviews

- Clerk annual contact by email with all Appendix B residents to check details are correct. No follow up. **Residents retain responsibility for their own contact details being up to date.**
- Clerk quarterly review of parish cllr contact details and district/county cllr contact details only.
- Clerk annual review (January) of all other parties listed in Anne C.

Version Control

Version No:	Comment	Checked by:	Approved by:	Date:
v.4.1 Draft	Amendments by Clerk 19/08/2022		PC Chair LFreeman	Sept 2022
v.4.2 Final	Amendments by Clerk 27/09/2022. * Added reference to the flood camera that has been installed by the County Council on the verge outside the parish hall. * Updated contact details for Lengthsman, district cllrs, county cllr and parish clerk.	PC Chair LFreeman	Full Council	23 Nov 2022
v.4.2 Quick glance	Simplified copy for public consultation. V.4.3 amended to reflect public comments.	PC Chair LFreeman	Full Council	23 Nov 22. 09 Jan 23.
Future version may need to reference: - the new government mobile phone alert system that is currently being tested. https://www.gov.uk/alerts				

Disclaimer

The community and the Parish Council, as far as they can ascertain, acknowledges that this Flood Evacuation Plan is suitable for the purposes set out within the national Planning Policy Framework.

The community and any linked volunteers, including parish councillors, parish clerk and lengthsman cannot accept responsibility for any omission or error contained in any such plan, or for loss, damage, or inconvenience, which may result from the plans’ implementation. **Any information in the plan does not override advice or guidance provided by emergency response services.**

The community and any linked volunteers, including parish councillors, parish clerk and lengthsman will do their best to perform the actions outlined in the document but cannot accept any liability whatsoever for the consequences that may arise from a flood event.

Note: This plan has been completed prior to completion of the proposed flood bund and therefore remains draft and will be reviewed after the construction of the flood bund has been completed.

Note: We can provide large print or Braille versions or versions in another language if required.

Note: Severn Stoke and Croome D’Abitot Parish Council is a member of the Information Commissioners Office which governs the rules concerning Data Protection and a copy of our privacy notice is available in the Parish Council website.

Thanks

To Croome National Trust and Defford Airfield Heritage Group for the loan (as and when) of the WW2 siren. **-end-**

Space for resident thoughts / comments / amendments

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You can email comments to Severstokeandcda@gmail.com

Or phone comments through to the parish clerk Lisa Stevens on 07950256363 / 01905 820956

Or make hand written amendments to this draft copy and **post back to the parish council clerk Lisa Stevens at 9 The Limes, Kempsey, Worcs, WR5 3LG**

Or make amendments and **hand deliver back to your local parish councillor Pat Preston 4 Orchard Close, Severn Stoke, WR8 9JJ**

DEADLINE FOR COMMENTS 31st January 2023 but in reality, input is welcome at any time. This consultation will be extended to the wider parish after January 2023. At this time we are prioritising those residents most affected by flood events. An updated (final) version of this plan will be provided to all residents in February 2023 so don't worry if you use this copy to suggest changes.