

## Section 2 – Accounting Statements 2022/23 for

ROCHFORD PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	4649	6053	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	3500	3750	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	3708	2115	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	2080	2080	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	3724	5653	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	6053	4185	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).

8. Total value of cash and short term investments	6053	4185	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – <b>To agree with bank reconciliation.</b>
9. Total fixed assets plus long term investments and assets	500	500	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

**Signed by Responsible Financial Officer before being presented to the authority for approval**



Date

15/05/2023

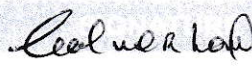
I confirm that these Accounting Statements were approved by this authority on this date:

15/05/2023

as recorded in minute reference:

255

Signed by Chairman of the meeting where the Accounting Statements were approved



## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as

Name of smaller authority: Rochford Parish Council

County area (local councils and parish meetings only): Worcestershire

### Financial year ending 31 March 2023

Prepared by (Name and Role): Carole Powell - Clerk/RFO

Date: 15/05/2023

	£	£
<b>Balance per bank statements as at 31/3/23:</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">Current Account</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">4,357.64</span>	
		4,357.64
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 <b>(enter these as negative numbers)</b>		
<span style="border: 1px solid black; background-color: yellow; padding: 2px;">100496</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">(172.50)</span>	
		(172.50)
Add: any un-banked cash as at 31/3/23		
		-
<b>Net balances as at 31/3/23 (Box 8)</b>		<b><u><u>4,185.14</u></u></b>

## Explanation of variances – pro forma

Name of smaller authority: **Rochford Parish Council**  
 County area (local councils and): **Worcestershire**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- **New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2021/22 £	2022/23 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, <b>DO NOT OVERWRITE THESE BOXES</b>	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	4,649	6,053					
2 Precept or Rates and Levies	3,500	3,750	250	7.14%	NO		
3 Total Other Receipts	3,708	2,115	-1,593	42.96%	YES		21/22 council received an insurance claim payment of £1825, for damaged bus shelter that was not repaired until the 22/23 financial year. £1942 was received for lengthsman scheme which was £59 difference to previous year
4 Staff Costs	2,080	2,080	0	0.00%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,724	5,653	1,929	51.80%	YES		£2426 was paid for bus shelter repairs that had been claimed the previous financial year through our insurance. No charge for Hall Hire in 22/23 financial year but £1000 was paid in 21/22 year. Jubilee village party donation of £300 was paid. Jubilee mugs were purchased for villagers costing £266.
7 Balances Carried Forward	6,053	4,185			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	6,053	4,185				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	500	500	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable