

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Grimley Parish Council**

County area (local councils and parish meetings only): **Worcestershire**

**Financial year ending 31 March 2019**

Prepared by (Name and Role): **Mrs Lisa Stevens - Grimley Parish Clerk & RFO**

Date: **12/05/2019**

	£	£
<b>Balance per bank statements as at 31/3/19:</b>		
account 1	9,954.5	
account 2	19,572.6	
account 3		
account 4		
[add more accounts if necessary]		
account 5		
account 6		
account 7		
account 8		
		29,527.1
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
item 1	(241.50)	
item 2	(39.50)	
item 3	(106.20)	
item 4	(74.10)	
[add more lines if necessary]		
item 5		
item 6		
item 7		
item 8		
		(461.30)
Add: any un-banked cash as at 31/3/19		
		-
<b>Net balances as at 31/3/19 (Box 8)</b>		<b>29,065.8</b>