

Abberley Parish Council

To Members of Abberley Parish Council. You are duly required to attend
The Annual Meeting of Abberley Parish Council
To be held at 8.30pm on Tuesday 21st May 2013 at Abberley Village Hall.

AGENDA

- 1. The meeting shall be chaired by the Chairman of the Council 2012-2013, Councillor R.T Nott, pending item 3.**
- 2. Apologies:** To receive apologies and to approve the reason for absence.
- 3. Elections:**
 - 3.1 Chairman, and signing of Declaration of Office
 - 3.2 Vice-Chairman
- 4. Opening of Annual Meeting of the Parish Council**
- 5. Declarations of Interest**
 - 5.1 Register of Interests:** Councillors are reminded of the need to update their register of interests
 - 5.2** To declare any Personal Interests in items on the agenda and their nature
 - 5.3** To declare any Prejudicial Interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items)
- 6. Minutes:** To consider the adoption of the minutes of the last meeting of the Council held on the 16th April 2013.
- 7. Suspension of the meeting for Public Question Time:**

During this time residents are invited to give their views and to question the Parish Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). After this period, the meeting shall be resumed. Members of the public may not take part in the Parish Council meeting itself.
- 8. To consider the Council's delegations and to appoint members to the following:**
 - 8.1 Cheque signatories**
 - 8.2 Planning Committee**
 - 8.3 Reporting to future meetings in respect of:**
 - 8.3.1 Village Hall
 - 8.3.2 Village Green Trust
 - 8.3.3 Abberley Parochial Church Council
 - 8.3.4 Welfare
 - 8.3.5 Other organisations that members may wish to suggest
 - 8.4 Vacancy for Parish Councillor**
 - 8.4.1 Applications for the vacancy of Parish Councillor.
 - 8.4.2 Election (Councillors to vote if required). Clerk to act as returning officer.
 - 8.4.3 Successful candidate announced and Declaration of Office signed.
- 9. Planning**
 - 9.1 To note the following MHDC Planning decision notifications:**
 - 9.1.1 13/00369/HOU: Applicant: Mrs J Murrant, Bank Farm House, Bank Lane, Abberley, WR6 6BQ
Proposal: Erection of a single storey oak framed porch. **Approved**
 - 9.1.2 13/00312/LBC: Applicant: Mr & Mrs N Collins, Upper Crundle House, Crundle End Lane, WR6 6UZ.
Proposal: Replacement of existing windows with new timber frame with thin double glazing. **Refused**
 - 9.2** Walshes Farm 12/01008/OUT – Correspondence sent to Planning Inspectorate by Mr & Mrs S Osborne.
 - 9.3** Walshes Farm 12/01008/OUT– Response from WCC Highways regarding Phil Jones & Associates report and correspondence distributed to Councillors from District Cllr. Cumming, Mr D Rudge, MHDC Development Control Officer and Mr G Dalal of PJA.
 - 9.4** MHDC Development Quality Tour 2013
- 10. Welfare:**
 - 10.1** Super Fast Broadband
 - 10.2** Assets of Community Value – nomination form for Manor Arms
- 11. Highways:**
 - 11.1** Pot holes, problem drains and water leaks reported to the Worcestershire Hub.
 - 11.2** Complaint from parishioner of vehicles parked on pavements reported to police.
 - 11.3** Parish footpaths and repairs to bridge on Field Farm

Abberley Parish Council

12. Finance

12.1 Confirmation of Employer Annual Return submitted to HMRC

12.2 Confirmation of Notice of Annual Audit displayed

12.3 Receipts:

12.3.1	26.04.13 WCC Lengthsman's Payment Oct 2012-March 2013	£1218.00
12.3.2	30.04.13 MHDC Precept Payment First Half	£4000.00

12.4 To authorise the following payments:

12.4.1	Lengthsman for work during April 2013	£144.00
12.4.2	Clerks Salary May 2013	£TBA
12.4.3	Clerks Expenses May 2013	£TBA
12.4.4	Aon Insurance	£405.19
12.4.5	CALC and NALC (Affiliation Fees)	£286.09
12.4.6	Community First (Annual Renewal)	£50.00
12.4.7	Upperbridge Enterprises (website)	£175.50

13. Grant Application under Section 137 Local Government Act 1972.

To approve the following Grant:

13.1 Abberley P.C.C. £500.00 for Churchyard Upkeep - assistance with maintenance costs 2013-2014.

14. Councillors' and Clerk's reports and items for future agenda.

- Re election of County Councillor Dr Ken Pollock

15. Correspondence for Information circulated under separate cover that will be available for inspection at the meeting:

Clerks & Councils Direct May 2013 Issue 87
MHDC News Update Spring 2013

16. Date of the next meeting:

To confirm the date of the next meeting scheduled for **Tuesday 25th June 2013.**

17. Meeting closure

Signed *Anne E. Watson*

Clerk to Abberley Parish Council – 17th May 2013