

ANNUAL MEETING OF ABBERLEY PARISH COUNCIL

Minutes of the Meeting held on Tuesday 21st May 2013 in the Village Hall at 9.15pm

Present: Cllrs. Mr T Nott, Mr N Crabbe, Mr R Goodman, Mrs L Walker and Mr A Jukes.

In Attendance: Mrs A Watson (Clerk)

1. The meeting was opened by the 2012-2013 Chairman, Cllr. T Nott.

2. **Apologies:** These were received and accepted from Cllrs: Mr J Lakeman, Mrs C Knight and Mrs D Gage, in addition County Cllr. Dr K Pollock, District Cllr. P Cumming and Mr W Bennett.

3. Elections:

3.1 Chairman – Cllr. Nott was proposed by Cllr. Crabbe and seconded by Cllr. Walker. The proposal was carried unanimously. Cllr. Nott accepted the Office of Chair and thanked his fellow Councillors; He then signed the Declaration of Office. Cllr. Goodman, on behalf of all the Councillors, thanked the Chairman for his hard work and his continuation in this role.

3.2 Vice-Chairman – Cllr. Crabbe was proposed by the Chairman and seconded by Cllr. Goodman. The proposal was carried unanimously.

4. The Chairman opened the Annual Meeting of the Parish Council.

5. **Declarations of Interest:** Cllr. Jukes declared an interest in Item 9.1.1.

6. **Minutes:** The minutes of the meeting held on the on 16th April 2013 were approved and signed by the Chairman.

7. **Suspension of the meeting for Public Question Time:** Mr S Osborne raised the matter of Items 9.2 and 9.3. Councillors discussed the Walshes Farm appeal hearing and agreed that the Clerk is to contact Mr G Dalal of Phil Jones & Associates and ask for a quotation for him to represent Abberley Parish Council at the hearing, to specifically raise the matter of safety in relation to the highway. The Chairman thanked Mr Osborne for attending the meeting which he left at 9.50pm.

8. The following delegations and appointment of members were agreed:

8.1 **Cheque signatories:** Cllrs. T Nott, R Goodman and N Crabbe.

8.2 **Planning Committee:** Cllrs. T. Nott, R. Goodman, and J Lakeman. It was agreed that Cllr. Knight will be asked to join this committee.

8.3 Reporting to future meetings in respect of:

8.3.1 Village Hall: Cllr. R Goodman

8.3.2 Village Green Trust: Cllr. T Nott

8.3.3 Abberley Parochial Church Council: Cllr. T Nott

8.3.4 Welfare: Cllr. L Walker

8.3.5 Neighbourhood Watch: Cllr. J Lakeman

8.3.6 Hester Severn Trust: Cllr. R Goodman

8.4 Vacancy for Parish Councillor

8.4.1 Applications for the vacancy of Parish Councillor. To date only one application had been received from Mr W Bennett but as he had to give his apologies for this meeting, Councillors agreed that they were not prepared to appoint anyone until they had met them in person. The vacancy will remain open and the Clerk will ask Mr Bennett to attend the next meeting.

8.4.2 Election (Councillors to vote if required). Clerk to act as returning officer. No action required.

8.4.3 Successful candidate announced and Declaration of Office signed. The vacancy remains open.

9. Planning

9.1 To note the following MHDC Planning decision notifications:

9.1.1 13/00369/HOU: Applicant: Mrs J Murrant, Bank Farm House, Bank Lane, Abberley, WR6 6BQ

Proposal: Erection of a single storey oak framed porch. **Approved**

9.1.2 13/00312/LBC: Applicant: Mr & Mrs N Collins, Upper Crundle House, Crundle End Lane, WR6 6UZ.

Proposal: Replacement of existing windows with new timber frame with thin double glazing. **Refused**

9.2 Walshes Farm 12/01008/OUT – Correspondence sent to Planning Inspectorate by Mr & Mrs S Osborne. Copies had been distributed to Councillors. No action required.

9.3 Walshes Farm 12/01008/OUT– Response from WCC Highways regarding Phil Jones & Associates report and correspondence distributed to Councillors from District Cllr. Cumming, Mr D Rudge, MHDC Development Control Officer and Mr G Dalal of PJA. As per the agreement at Public Question Time, the Clerk will contact Mr Dalal regarding representation at the appeal hearing.

9.4 MHDC Development Quality Tour 2013. There are no nominated sites to put forward for this tour.

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10. Welfare:

10.1 Super Fast Broadband. Copy correspondence from Cllr. Pollock to Cllr. Lakeman was read out by the Clerk which indicates that progress for this project is slow.

10.2 Assets of Community Value – nomination form for Manor Arms. The Clerk reported on information received from MHDC regarding the process which had been discussed with the owners at the earlier meeting. The Clerk will contact MHDC to complete the nomination of the Manor Arms as an asset of community value.

11. Highways:

11.1 Pot holes, problem drains and water leaks reported to the Worcestershire Hub.

11.1.1 Ref: 5624772 for the problem drain on Netherton Lane.

11.1.2 Ref: 5624797 for the pothole on Suffolk Lane.

11.1.3 Ref: 5624861 for the drain opposite the Village Hall.

11.1.4 Ref: 5624886 for the request for an engineer to contact the Lengthsman, Mr C Jones, and discuss village road conditions and the water leak by Tump House.

11.2 Complaint from parishioner of vehicles parked on pavements reported to police. The police had provided a positive response that was read out by the Clerk.

11.3 Repairs to footbridge on Field Farm. This is still not repaired and the Clerk is to request again.

12. Finance

12.1 The Clerk confirmed that the Employer Annual Return had been submitted to HMRC.

12.2 The Clerk confirmed the Notice of Annual Audit had been displayed.

12.3 Receipts:

12.3.1 26.04.13 WCC Lengthsman's Payment Oct 2012-March 2013 £1218.00

12.3.2 30.04.13 MHDC Precept Payment First Half £4000.00

12.4 The following payments, and Grant agreed at Item 13 were authorised and cheques signed:

12.4.1 Aon Insurance £405.19

12.4.2 Lengthsman for work during April 2013 £144.00

12.4.3 CALC and NALC (Affiliation Fees) £286.09

12.4.4 Upperbridge Enterprises (website) £175.50

12.4.5 Community First (Annual Renewal) £50.00

13. Grant Application under Section 137 Local Government Act 1972.

The following Grant was approved:

Abberley P.C.C. £500.00 for Churchyard Upkeep - assistance with maintenance costs 2013-2014.

14. Councillors' and Clerk's reports and items for future agenda.

- Re-election of County Councillor Dr Ken Pollock which had been reported on at the previous meeting.
- The Clerk read out an email from Mrs A Wylie, Headteacher at Abberley Primary School regarding future funding requirements.

15. Correspondence for Information circulated under separate cover that will be available for inspection at the meeting:

Clerks & Councils Direct May 2013 Issue 87

MHDC News Update Spring 2013

16. Date of the next meeting:

To confirm the date of the next meeting scheduled for **Tuesday 25th June 2013.**

17. The meeting closed at 10.20pm.