

**WOLVERLEY & COOKLEY PARISH COUNCIL**

**Minutes of the Annual Meeting of the Parish Council**  
**Held at Wolverley Church Hall, Wolverley on Tuesday 7<sup>th</sup> May 2019 at 7.00pm**

Present:

Mr R Drew (Chairman)  
Mrs V Bordewich  
Mr D Cox  
Mr J Hart  
Mr M Hart  
Mr D Jones  
Mrs L Jones  
Mr B McFarland  
Mr C Nicholls  
Mr C Sherrey  
Mr W Southam  
Mr J Wood

West Mercia Police: Apologies  
County Councillor: Apologies  
District Councillors: Councillor M Hart and Mrs L Jones

1. **Election of Chairman**

On the proposal of Councillor C Nicholls, seconded B McFarland  
RESOLVED that Councillor D Cox be elected Chairman of the Council for the ensuing year.

2. **Chairman's Declaration of Acceptance of Office**

Duly completed.

3. **Election of Vice Chairman**

On the proposal of Councillor C Sherrey, seconded Councillor Mrs V Bordewich  
RESOLVED that Councillor R Drew be appointed Vice Chairman for the ensuing year.

4. **Apologies**

Councillor Mr S Sherrey, County Councillor Mr I Hardiman and West Mercia Police.

5. **To fill Vacancy for a Councillor by Co-option**

The Chairman welcomed Mr Adrian Carloss who gave a short presentation on why he would like to join the Parish Council.

A named vote was taken and Mr Carloss was unanimously co-opted, he duly signed the declaration of acceptance of office and joined the meeting.

6. **Declarations of Councillors Interests**

- a) Register of Interests: Councillors were reminded to complete their register of interests and return to the monitoring officer within 28 days of the date of election. Copies of forms were given to all Councillors.
- b) Code of Conduct: All Councillors were given a copy of the Code of Conduct.
- c) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature. None Declared.
- d) To declare any Other Disclosable Interests (Pecuniary or Non-Pecuniary) in items on the agenda and their nature. None declared.

The meeting will now be adjourned for PUBLIC QUESTION TIME

The Chairman welcomed members of the Public and invited questions. There were no questions.

The meeting now reconvened to conduct the items of business listed below;

7. **To consider the adoption of the minutes of the Parish Council meeting held on 2<sup>nd</sup> April 2019 at 7.00pm**

These having previously been circulated it was resolved unanimously to receive and adopt the minutes as a true record of the meeting and these were signed as such by the Chairman.

**Matters for Discussion / Decision;**

8. **To receive Councillors Reports;**

**District Councillor Report;**

**Wyre Forest Issues**

**Kidderminster Train Station**

Work on the £4,000,000 transformation and redevelopment of Kidderminster train station continues.

**Worcester Street**

Work to enhance the public realm and improve the infrastructure on Worcester Street has now commenced. This is a £2 million capital investment between the GBSLEP and County and District Council working collaboratively to lead the way in attempting to get the land holdings in that area to act differently and redevelop the redundant empty shop units. We would like to see more accommodation and in particular affordable housing in this area as it is a sustainable location. We have made an application to the Chancellor's £675 million to support further regeneration in this area as this is exactly what we need to get this scheme off the ground from a Council perspective as these regeneration issues especially transforming brown field sites always come down to matters of viability.

**Crown House**

We are just awaiting the tenant Tellereal Trillium to commence with the demolition. They have recently appointed a demolition contractor and so work should start on site imminently.

**Capital Portfolio Fund**

We have recently announced that we have purchased Forest House, from WFCH which is for business units. We are also investing in 9 business units on the Silverwoods Estate which are about to commence being constructed and we have purchased the former Brinton building and the Riverside parade of shops in Kidderminster town centre which demonstrates our clear investment commitment to the Wyre Forest.

**Green Street Depot**

Work is progressing well on this £3 million capital scheme which will see a brand new fit for purpose customer service centre and major investment in the depot site. This project will make a circa £20k revenue saving overall to the Council.

**Elections**

All out elections took place on Thursday, 2<sup>nd</sup> May for all 33 seats on WFDC. We are pleased to say that we were all duly elected, Lisa retaining Stephen's seat for the Conservatives.

The makeup of WFDC is now as follows:-

Conservatives	14
Independent Community Health Concern	8
Independents	5
Liberal Democrats	3
Labour	2
Green	1

Annual Council will meet on 22<sup>nd</sup> May to set up the new council for the next 4 years and appoint the leader of the council and committee chairman and vice chairman.

**Wolverley and Cookley Issues**

We have been dealing with the usual routine casework, reporting litter on the main A roads, dealing with planning enforcement issues, reporting damaged street nameplates.

The National Trust consultation has come across our radar but Ian is dealing with as county councillor as the land was transferred from WCC to the National Trust.

Likewise, the quarry matter is still ongoing and no application has yet been received. This too is more of a WCC matter as they would deal with the substantive planning application.

Building of the 91 houses on land off the Stourbridge Road has now commenced.

9. **To receive report from Local Representative, West Mercia Police.**

Apologies

10. **Appointment of Statutory/Standing Committees.**

(a)	Grants	-	Chairman, Vice Chairman, Mr C Nicholls, Mr S Sherrey
(b)	Risk Management	-	Chairman, Vice Chairman, Mr J Hart, Mr C Nicholls
(c)	Staffing	-	Mr M Hart, Mr C Nicholls
(d)	Parish Forum / Wyre Forest Area CALC Meetings	-	Chairman, Vice Chairman
(e)	Cookley Playing Fields Association	-	Mr D Jones
(f)	Wolverley Memorial Hall	-	Mr J Hart
(g)	Wolverley Playing Fields Association	-	Mr C Sherrey, Mr S Sherrey
(h)	Wolverley Charities	-	Mr S Sherrey (Wolverley), Mr C Nicholls (Cookley)
(i)	Wolverley Flood Action Group	-	Mr C Sherrey
(j)	Community Emergency Committee	-	Mr C Sherrey (Wolverley), Mr D Jones (Cookley)
(k)	Liaison link with Lengthsman	-	Mr R Drew (Wolverley), Mr W Southam (Cookley)
(l)	Allotments	-	Mrs V Bordewich
(m)	Parish Council Police Liaison	-	Mr R Drew

All in favour

11. **To agree representatives to Sebright Educational Foundation.**

It was unanimously agreed appointments as follows:

Mr S Sherrey - Wolverley (to replace Mr Botterill)

Mr D Cox - Cookley (to replace Mrs Lewis)

Councillors Mr C Nicholls, Cookley and Mr C Sherrey, Wolverley to continue to serve their term.

12. **Financial Matters:**

- a) To agree Appointment of Internal Auditor. - Unanimously agreed Mr Allen Hughes be reappointed.
- b) To discuss Parish Council Accounts 18/19. - In Hand.
- c) To agree Gateway Cleaning. - Budget for this has already been approved, Councillor R Drew advised of two quotes received and it was unanimously agreed to invite Mr S Shuck, Revive Cleaning to undertake the work at a total cost of £260.00.

13. **To note arrangements in place for Risk Management and Chairman to sign Risk Review Log for the year ended 31<sup>st</sup> March 2019.**

Risk meetings are held quarterly and reports to Full Council where appropriate. Chairman duly signed the Risk Review Log.

14. **To discuss and agree approval of Annual Subscriptions.**

Unanimously RESOLVED to approve Annual Subscriptions below:

a) Worcestershire CALC	£1218.32
b) Insurance	£1860.61
c) ICO	£40.00

15. **To discuss Contracts.**

Lengthsman - Clerk advised of £2806.25 funding for the year April 2019 - April 2020.

It was unanimously RESOLVED;

Mr T Dale be re-appointed Parish Lengthsman for a period of one year,

Mr T Dale to continue to be paid £13.25,

Lengthsman to be given contract for services, one-year fixed term, April 19 - March 20,

Contract to include paragraph stating Lengthsman must attend any mandatory training courses provided by Worcestershire County Council,

Hours of work to be 17 per month,

Lengthsman must advise Council of any materials required for a job and cost involved prior to work being undertaken,

Lengthsman to provide satisfactory Insurance documents,

Lengthsman to liaise with Councillor Drew for Wolverley and Councillor Southam for Cookley.

Bin Emptying/Litter Picking - Contract already approved

Grass Cutting - Contract already approved.

16. **Accounts for Payment - approved the following accounts be paid**

2	Mrs B J Drew (Salary April 19)	880.47
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3	T & A Dale (Lengthsman Fee April 19)	No Account this month
4	Worcestershire CALC (Annual Subscription)	1218.32
5	Keith Basketfield (Grass Cutting)	655.00
6	Zurich Municipal (Insurance)	1860.61
7	Information Commissioners Office (Registration Fee)	40.00
8	Mrs B J Drew (Stamps / Ink / Paper)	19.14
9	Smith of Derby (Service - Cookley Clock)	285.60

17. **Planning Applications for Consideration: -**

**PC No**    **WFDC No/Details**

- 3396    WF/19/3019/AG: FOR INFORMATION ONLY - Proposed steel portal framed building at Hillfields Farm, Shatterford Lane, Wolverley,
- 3397    WF/19/0223/Full: Proposed single storey rear extension and alterations to existing garage roof (amendments to previously approved 18/0501/Full) at 9 Westhead Road North, Cookley,  
  
Recommend Approval
- 3398    19/0228/TCA: Fell two Leyland Cypress at Paddock View, Wolverley Village, Wolverley,  
  
Recommend Approval
- 3399    19/0232/Full: Two storey side extension and garage at 7 The Crescent, Cookley.  
  
Recommend Refusal - Overdevelopment and harmful to Green Belt.
- 3400    19/0242/Full: Change of use to B8 storage use, including erection of 2 portacabins and boundary treatment, parking provision, refurbishment of metal structure to form canopy and creation of alternative bat habitat at Drakelow Tunnels, Kingsford Lane, Wolverley,  
  
Recommend Deferral until comments from Planning Officer and Consultees have been received.

18. **To agree any action following National Trust Public Consultation regarding Blakeshall Common.**

Clerk to re agenda for discussion when final revised plans are available.

19. **Neighbourhood Plan - progress, management and funding for Plan.**

Councillor J Wood advised that the final draft of the plan is being formulated.

The Community Land Trust launch meeting is on 18<sup>th</sup> May.

Councillor D Jones advised that the plan is well underway, and the document will be presented at Cookley Village Hall shortly.

20. **To discuss Street Lighting Columns in the Parish.**

Councillor Cox advised of a resident's complaint about lack of columns in Clee Road, Highfield Road area.

Councillor C Sherrey advised that there is a lighting fund to cover new columns however they are £1200 - £1500 minimum if power is readily available. Also there is a budget for conversions. Councillor D Jones will undertake a review in Cookley and bring this to the next meeting.

Street Light 90, Kinver Lane - Worcestershire County Council will darken the column to reduce impact on residents.

Clerk to re agenda Street Lights at next meeting

**Parish Matters for Update Only - no decisions required**

21. Clerks Report (Clerk) Planning Appeal 18/0566, Volunteer and Skills Fair, Broadband Flyer, Flag Flying Ceremony.
22. Annual Parish Meeting Report (Clerk). Noted
23. Update on Lengthsman Scheme. Noted
24. New Issues / Items for Next Meeting. Quarry
25. Dates for Meetings:
26. Date of Next Meeting - to confirm the date of the next meeting which is scheduled for Tuesday 4<sup>th</sup> June 2019.

There being no further business the meeting closed at 7.45pm

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Chairman - 4<sup>th</sup> June 2018