

Tutnall & Cobley Parish Council

THE MINUTES of the ANNUAL MEETING of TUTNALL & COBLEY PARISH COUNCIL
held at 8.15pm on Tuesday 14 May 2019 after the Annual Parish Assembly in the Community Hall,
Tardebigge

Present: Cllrs M Pengelly, L Denyer, K Taylor, M Ryan, A Wheeler-Vine, P Whittaker, S Orr-Cooper, K Tolley

In Attendance: The Clerk

1 ELECTION AND APPOINTMENTS:

Election of Chairman:

Nominations were requested by for the position of Chairman to the Council. Cllr Pengelly confirmed that he was willing to stand. There were no other nominations.

Proposed: Cllr Whittaker; Seconded: Cllr Orr-Cooper.

Cllr Pengelly was unanimously elected as Chairman.

The Chairman then signed the Declaration of Acceptance of Office, which was duly witnessed by the Proper Officer of the Council.

2 To receive and approve any apologies for absence:

Apologies for absence were received from Cllr Wheeler-Vine.

3 Election of Vice Chairman:

Nominations were requested for the position of Vice Chairman to the Council.

Cllr Ryan confirmed that he was willing to stand as Vice-Chairman. There were no other nominations.

Proposed: Cllr Denyer; Seconded: Cllr Whittaker.

Cllr Ryan was unanimously elected as Vice-Chairman.

The Vice Chairman then signed the Declaration of Acceptance of Office, which was duly witnessed by the Proper Officer of the Council.

4 DECLARATION OF INTEREST:

- a) Register of Interests: Councillors were reminded of the need to update their register of interests, and
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature, and
- c) To declare any Other Disclosable Interests in items on the agenda and their nature:
 - Cllr L Denyer who is a member of the Management Committee of the Community Hall.
 - Cllr P Whittaker who is a member of Bromsgrove District Council Planning Committee.

PUBLIC QUESTION TIME

5 ANNUAL FINANCE:

a) Accounts for the Year Ending 31 March 2019:

The Receipts and Payments Account for the year, Bank Reconciliation, Statement of Accounts and Schedule of Fixed Assets (item 2 memorial bench was removed from the churchyard 18 months ago) the Schedule of Fixed Assets was amended and approved and signed by the Chairman.

Annual Governance Statement was read out by the Chairman and signed and dated, it was noted that the minute number needed to be noted and sent with the Declaration.

b) Annual Governance and Accountability Return for the Year Ending 31 March 2019:

The annual audit return date as advised by PFK Littlejohn is 11 June 2018. Part 2 Sections 1 and 2 of the Annual Governance and Accountability Return were completed and approved

6 Appointment of Representatives / Officers:

Cllr	Cooper	Footpath Warden to stand down and would like a volunteer to come forward asap to handover
Cllr	Ryan	Tree Warden
Cllr	Ryan	Conservation Officer
Cllr	Denyer	Community Hall Representative
Cllr	Wheeler-Vine	Charities Representative

All Officers to keep their offices, except Cllr Orr-Cooper.

7 MINUTES: The Minutes of the meeting held on 9 April 2019 were approved.
Proposed: Cllr Denyer; Seconded: Cllr Ryan. All were in Agreement.

8 PROGRESS REPORTS FOR INFORMATION:

Clerk: No report

Chairman: No report

District Councillor: No report

County Councillor: No report

Footpath Warden: No report

Tree Warden: No report

Conservation Officer: No report

Community Hall Representative: No report

Charities Representative: No report

9 CORRESPONDENCE:

a) Bromsgrove District Council: <http://moderngovwebpublic.bromsgrove.gov.uk> for details on

Planning Agendas and Minutes.

b) Wellbeing in partnership newsletter - emailed

c) An offer from PCC John Campion - emailed - need to ask community - can put an article in the newsletter and advise PCC John Campion know.

- d) NHB Community Grants Scheme - emailed - could be used for nuttury but Cllr Ryan needs to hear from the Church as to what their decision is.
- e) West Mercia Police and Crime Commissioner newsletter - emailed
- f) Bromsgrove Annual Council Meeting - 22nd May - emailed
- g) Spring Training Bulletin - emailed. Email CALC to see whether they could have some of the training sessions around Bromsgrove.
- h) Chairman of BDC Fashion Show - emailed
- i) News from the shed - emailed
- j) New Horizons - emailed
- k) Funding for village halls - emailed
- l) Safe and well launch - emailed

10 PLANNING MATTERS:

- a) **Applications for Consideration:** 19/00404/OUT - Land to the west and south of Butlers Hill Farm, Weights Lane, Redditch - Outline application with all matters reserved for the construction of a single detached 5 or 6 bedroomed dwelling. The Clerk to respond to Planning, asking for clarity as to whether this land falls within the area allocated for housing in Brockhill East or in the curtilage of Butlers Hill Farm.
- b) **Appeals:** APP/P1805/W/18/3217806: Tarncroft, Hewell Lane, B60 1LL - appeal was dismissed.
- c) **Refusals:** None received.

11 **WINDPUMP:** The next meeting will take place at the windpump. Cllr Whittaker will contact the landowner, to confirm the existing agreement.

12 **LENGTHSMAN SCHEME:** None.

13 **HIGHWAYS MATTERS:** Cllr Tolley asked if Highways could cut down weeds at end of Brockhill Lane, as visibility is not good. The Chairman stated that he had been advised that there had been two accidents on Broad Green cross and there was concerns there would be a fatality. The Chairman asked what could be done, Cllr Tolley mentioned maybe putting a sign up on Burcot side that flashes at motorists asking if they could slow down. Cllr Taylor to have a word with Richard Clewer from Highways. Cllr Denyer mentioned the signs stating about height of vehicles, they weren't working but Cllr Taylor stated they were too expensive to fix.

14 RISK ASSESSMENT SCHEDULE:

The amended schedule was agreed and signed by the Chairman.

15 FINANCE:

- a) **Bank Balances:**

as at 30 April 2019	Current Account	£ 9,184.02
30 April 2019	Deposit Account	<u>£ 3,818.34</u>
	Total Balance	£13,002.36
- b) **Receipts:**
 - Bromsgrove BDC precept: £3,640.00

c) Payments for Approval:		
L Griffiths: Salary for April 2019		£ 275.00
L Griffiths: Expenses for April 2019		£ 43.54
Pat Butts - internal audit		<u>£ 125.00</u>
	Total:	£ 443.54
f) Unpresented Cheques:		£0.00
g) Outstanding Invoices:	None	
h) Finance Items	- Proposed: Cllr Whittaker; Seconded: Cllr Denyer; All in Agreement	

16 COMMENTS FROM MEMBERS:

Cllr Ryan mentioned agendas for annual meetings were not on the website. The Clerk to check.
 Cllr Tolley stated he was surprised about the amount of green places on Brockhill East plans.
 School is already included in detailed planning permission.

Cllr Taylor mentioned consultation from Fire Society: www.herefordandworcesterfiresociety.org
 about crewing, Union has challenged it, so it has been suspended.

Cllr Whittaker stated that the number of people using Stoney Lane as a cut through has risen
 dramatically and they don't expect to see farm traffic. Need awareness.

17 DATE OF NEXT MEETING:

Resolved: The next meeting will take place on 11 June 2019 at 7.20pm at Cobley Hill Windpump.

The Chairman thanked everyone for attending and closed the meeting at 9.02pm.

Signed: Chairman

Date: 9 July 2019