

MALVERN WELLS PARISH COUNCIL

Minutes of the meeting of Malvern Wells Parish Council duly convened and held in The Village Hall, Wells Road, Malvern Wells at 7.45pm on Wednesday 15th May 2018

Present: Councillors Mrs H Burrage
Mrs C O'Donnell
Ms T O'Donnell
Mrs J Smethurst (Chairman)
D Hunter- Miller
N Chatten

Also, in attendance: David Taverner (Clerk and Responsible Finance Officer)

28/19 **Apologies for absence:** Councillors J Black, M Dyde, B Knibb, Ms J Baker, K Wagstaff, J Wagstaff

29/19 **Declarations of Interest**

Register of Interests: Councillors were reminded of the need to update their register of interests: No changes were noted.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: There were none.

c) To declare any Other Disclosable Interests in items on the agenda and their nature: There were none

30/19 **To Consider Requests from Councillors for the Council to Grant a Dispensation (S33 of the Localism Act 2011):** There were none

31/19 **Minutes of the Parish Council Meeting held on 24th April, 2019**
The minutes of the Parish Council Meeting held on 24th April, 2019 had been previously circulated. The minutes were **unanimously approved** as a correct record of that meeting and were signed as such by the Chairman

32/19 **Matters arising from the Parish Council minutes of 24th April 2019** -There were none

33/19 **Reports from Working Groups**

(a) Neighbourhood Development Plan working group

The residents questionnaire had been distributed by post to all homes in the Parish and a good level of response had been recorded. Work was now being undertaken to analyse the returns and the comments which had been made.

As part of the SWDP review the South Worcestershire Councils (SWC) have undertaken a "Call for Sites"-inviting landowners or their agents/developers to submit land for potential future housing and employment development. Subsequently the SWC will publish a Strategic Housing and Employment Land Availability Assessment

(SHELAA). This will provide the SWC with evidence which will inform the spatial development option which will then be set out in as preferred options that will be consulted upon in November 2019. Several local landowners have now submitted returns putting forward land they have that they wish to make available for future development.

These sites will be assessed by the Parish and District Councils for their suitability/ availability and whether they can be delivered in the plan period covered by the revised SWDP.

A Housing Needs Survey was being undertaken by Midlands Rural Housing on behalf of a builder who was looking to carry out future development within the Parish. The Parish Council had already agreed to commission its own survey to support the evidence being assembled for its Neighbourhood Plan submission

(b) Gas lamps working group

There had been a continued improvement in the performance of the existing lamps during recent weeks following further maintenance works by Sight Designs.

Whilst there was insufficient financial support, from external bodies, to proceed with the originally envisaged project to install eleven new lamps along the Wells Road, there was a possibility that a smaller scheme, using three currently redundant lampposts, could be undertaken. A further report on this issue would be presented to a future meeting the Council.

(c) Communications Working Group

There had been no meeting of the working group since the previous Council meeting.

(d) Open Spaces Working Group

A further meeting was due to be convened to consider the purchase of new play equipment The Council approved the work needed on the realignment of the fencing line at the Assarts Road play area at the quoted sum of £3,065 net of VAT. The group would also be considering the potential for the development of a children's play facility on common land at the Fruitlands

The Clerk advised that he was liaising with the MHDC legal team at on the issue of registering ownership of the site and an appointment was to be made with RoSPA to assess the suitability of the site from a safety standpoint.

Work had commenced on for the establishment of a wildflower meadow on a portion of the Assarts Road playing field which would be managed by Community volunteers in liaison with the Malvern Hills AONB management unit

(e) Events Working Group.

The Group had arranged to meet on Tuesday 18th June to discuss further planning arrangements for the Summer Fete. Progress on the planning of the event was proceeding well.

(f) Jubilee Gardeners Working Group

Ian Burrage -Chairman of the Working Group had submitted the following report: _

The Jubilee Fountain

The tap had been refurbished and installed.

The drainage channel and soak away have also been installed.

Both the tap and drainage system are working satisfactorily.

A notice warning about the need to boil the water before drinking was put up before the recent well dressing. Unfortunately it was moved and then subsequently disappeared. It will be replaced shortly.

The method of replacing the stone to the back of the fountain is being assessed. It is considered advantageous to be able to more easily get at the water supply without always requiring a stone mason. A proposal on this will be put to Council in the near future.

The aim is to complete all work before the end of June.

The Jubilee Garden

The remodeling of the garden around the fountain is almost complete. There is some planting still to be undertaken which will be completed by the end of May. In the autumn daffodil bulbs will be planted.

The remainder of the retaining wall along the Wells Road has been repaired. The main part of the garden has come through the winter well. There is only a need for very few new plants. The WI are continuing to assist with the maintenance of the planting.

Arrangements are in hand to paint the fencing around the fountain and along the pathway between Wells Road and Grundy's Lane and also to replace the crazy paving pathway in the garden with gravel. This work will be completed before the end of June. This latter work will be ecologically beneficial.

The garden has again been entered into the In Your Neighbourhood In Bloom. It is anticipated the judging will occur in July. There is an emphasis on water management this year.

It was suggested that it would be good to have a simple 'Welcome' sign on the gate. The proposed wording is 'MALVERN WELLS PARISH COUNCIL WELCOME YOU TO THE GARDEN PLEASE COME IN AND ENJOY IT'.

The Council gave its approval for fitting of such a sign to be funded from the current approved budget.

(g) Cemetery Working Group

A maintenance work on the cemetery was up to date. It was planned to arrange painting of the Oaklands side fencing line before the end of the summer. The Clerk was continuing discussions with the Administrators of a local funeral directors' company, which had been wound up, regarding an outstanding debt which was due to the Council.

34/19 Financial matters

The following accounts were unanimously approved for payment

REF	Payee	FOR	NET £	VAT £	GROSS £
1435	BRITISH GAS TRADING	GAS LAMPS FUEL	1,283.88	256.78	1,540.66
1436	PLAYSAFETY LTD	PAY AREA INSPECTION	93.00	18.60	111.60
1437	OFFICE OUTLET	STATIONERY	3.57	0.71	4.28
1438	BT WI FI	APRIL MOBILE WI FI	12.50	2.50	15.00
1439	WATER PLUS	CEMETERY WATER METER 1	20.12		20.12
1440	WATER PLUS	CEMETERY WATER METER 2	15.00		15.00
1441	DM PAYROLL SRVICES	INTERNAL AUDIT FINAL 2018 19	100.00		100.00
1442	STEVE MAUND	OUTDOOR WORK MAY	748.38		748.38
1443	DAVID TAVERNER	EXPENSES APRIL/MAY/PHONE BILL	246.15	50.46	296.61
		TOTALS	2,522.60	329.05	2,851.65

35/19 Reports from representatives on other bodies

(a) District and County Councillors reports

Due to the proximity of the local council elections to the meeting there were no reports from either the County or District Councillors

(b) Malvern Hills CALC- Cllr B Knibb

It was noted that Cllr Knibb was attending a Royal Garden Party at Buckingham Palace to which he had been invited to mark his 27- year service as a Parish Councillor. The Chairman proposed a vote of congratulation to Cllr Knibb on this achievement and this was unanimously supported by all present

There being no further business to transact the Chairman closed the meeting at 9.18pm.

Minutes approved.....

Chairman
26thJune,2019