

Minutes of the Annual Meeting of Tibberton Parish Council held on the 14th May 2019

Democratic Period/Question Time: 4 residents attended.

ACM 1 Declaration of Acceptance of Office

S. Pearson, C Hartwright, R. Grimer, E. Holding, J. Penzer and M. Rowley signed declarations of acceptance of office as Parish Councillor for Tibberton.

ACM 2 Election of Chairman and signing of Declaration of Acceptance of Office

E. Holding nominated S. Pearson who was willing to serve in this office. There were no other nominations. The proposal was seconded by M. Rowley and S. Pearson was unanimously elected unopposed as the Council's Chairman for the Municipal Year. S. Pearson signed a Declaration of Acceptance of Office.

ACM 3 Election of Vice Chairman

S. Pearson nominated M. Rowley who was willing to serve in this office. There were no other nominations. The proposal was seconded by J. Penzer and M. Rowley was unanimously elected unopposed as the Council's Vice-Chairman for the Municipal Year.

ACM 4 Attendance

Present: S. Pearson (SP); C Hartwright (CH); R. Grimer (RG); E. Holding (EH); J. Penzer (JP);
M. Rowley (MR)
Apologies: West Mercia Police
In Attendance: County Councillor A. Miller; J. Hill (Clerk).

ACM 5 Declarations of Interest

- a. Declaration of Interests: there were none.
- b. Declaration of Disclosable Pecuniary Interests in items on the agenda: there were none.
- c. Declaration of Other Disclosable Interests in items on the agenda: there were none.

ACM 6 There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

ACM 7 Election of Representatives: including Members Responsibilities and Interests

- a) Tibberton Parish Hall Management Committee: JP and EH having consented were (JP/RG) unanimously elected as Tibberton Parish Council's representative
- b) Neighbourhood Watch: SP having consented was (JP/RG) unanimously approved as Tibberton Parish Council's NHW co-ordinator
- c) Community Speed Watch: MR having consented was (JP/RG) unanimously approved as Tibberton Parish Council's representative
- d) Tibberton Community Land Trust: RG having consented was (JP/RG) unanimously elected as Tibberton Parish Council's representative
- e) County Association of Local Councils: MR having consented was (JP/RG) unanimously elected as Tibberton Parish Council's representative.

ACM 8 Annual Return for the year ended 31st March 2019

- a) Members unanimously resolved (RG/EH) to approve the submitted accounts for the Financial Year ending 31st March 2019
- b) Members unanimously resolved (JP/MR) to confirm the Annual Governance Statement 2018/19
- c) Members unanimously resolved (MR/EH) to confirm Approval of the Accounting Statements for 2018/19.

ACM 9 Documentation Review (2019/2020)

- a) Financial Regulations and Investment Policy (review after completion of new hall build)
- b) Standing Orders (amend subject to regulatory changes)
- c) Code of Conduct (amend subject to regulatory changes)
- d) Transparency Code (amend subject to regulatory changes).

ACM 10 Date of Next Meeting

The date of the 2020 Annual Meeting of Tibberton Parish Council to be confirmed during March/April 2020.

The meeting closed at 19:47 hours.

(Chairman – 4th June 2019)