

Minutes of the Annual Meeting of Rushock Parish Council held on Thursday 16th May 2019 at Rushock Village Hall at 7.50pm

Present: Cllrs.T.Green, (Chairman) (TG), D Cutler (DC), S Davies (SD), R Hampshire (RH), T Jennings (TJ) and J Nicholls (JN).

Also present were: The clerk Mrs B J Drew (BD) District Cllr. Mr M Hart (MH), the Lengthsman Mr. Bill Waldron (BW) and local residents Mr Malcolm Linney (ML), and Cyril Savage.

1. Election of Chairman: It was proposed by DC and seconded by RH and unanimously agreed that TG be re-elected as Chairman. At this point TG thanked the meeting for their support.

2. Election of a Vice-Chairman: It was proposed by TG and seconded by JN and unanimously resolved that DC should continue as Vice-Chairman.

3. Apologies and Approve Reasons for Absence: District Cllrs Mrs L Jones and Mr I Hardiman.

4. Declarations of Interest and dispensations: None.

5. Public Question time:

ML commented that the verges on Lunnon Lane are very overgrown. TG advised that verge maintenance is a dilemma as it is obviously vital to ensure safety but at the same time nice to see flowers on verges encouraging wildlife. Normally Worcestershire County Council cut verges twice a year, at the moment there are lots of flowers on verges and if cut these will all be gone. TG asked for views on the management of verges. JN advised safety is paramount and verges should be cut. DC said there are lots of differing views on this in the Parish and it is vital to get the right balance. ML asked if the Lengthsman do it? JN advised it is not part of his remit at the moment TG said he would like to save some of the wildlife, he and DC attended a day conference on this which was most enlightening. It was agreed that the Chairman set up an action group to look at the management of verges and report back to the next meeting.

6. To note Code of Conduct: The Code of Conduct was discussed and noted. All Councillors were given a copy of the Code.

7. To note the adopted Financial Regulations: The Financial Regulations were duly noted.

8. To note the Insurance Requirements: The Insurance Requirements were duly noted.

9.To approve the Standing Orders including the revised NALC model Standing Orders: The Standing Orders were discussed and noted.

10. To approve the Risk Assessment: The Risk Assessment was duly approved.

11. To approve the actions taken and processes and templates to be used to comply with the GDPR coming into force on 25th May 2018:

All of the standard forms and templates in respect of privacy policy, subject access request, retention and storage policies, commitment by councillors and lengthsman were duly approved. BD reported that the ICO Data Protection Fee had been renewed.

12. To Nominate Councillors to Worcestershire CALC Area Meetings: It was proposed by TG and seconded by JN that, SD and TG be appointed for 2019-2020.

13. Minutes of the last Meeting on 17th May, 2018: These were duly approved and signed by the Chairman as a true record.

14. Adoption of the Accounts and Approval of the Annual Return: It was proposed by TG and seconded by JN and unanimously agreed that firstly (a) the annual governance statement and secondly (b) the annual accounting statements for the year 1st April 2018 - 31st March 2019 be approved and the annual return be approved and adopted.

Meeting closed at 8.05pm.