

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 4th June, 2019**

Present: Cllrs K Redfern, R Bolton, D Hubbard, J Barnes, R Lear, R James

In attendance: Clerk, Mrs Karen Yates, 1 member of the public

Mrs K Redfern chaired the meeting.

Cllr Robbie James was welcomed to the meeting

1 Apologies: E Mapp, K Pollock, D Godwin

2 Register / Declarations of Interest - none

Dispensations – none

Public Question Time

The developer from the Tavern Lane site voiced his concerns and feelings of being victimised, harassed and slandered from residents and the Parish Council regarding ongoing enforcement and health and safety issues. He advised that he had been assured by these organisations that he was complying with current laws, and wanted to know why this was still being pursued. The Chairperson outlined the role of the Parish Council and advised that we were following up complaints received and were awaiting satisfactory feedback from planning enforcement and health and safety. The main points are breach of planning issues – enforcement, debris down the bank – health and safety, ownership/infringement – WM Housing.

3 District/County Councillor's Report. Cllr Pollock had circulated his report to all members, this will be placed on the website.

4 Minutes: Minutes of meeting held on 7th May, 2019 were approved.

5 Planning

a There were no planning applications.

b The following determinations were granted:

19/00256/HP The White House, NB. Demolition of existing side extension and replacement single storey side extension.

19/00488/LB Admirals Barn, Newnham Court Barns. Installation of stove and flue.

c Planning applications determined under delegated powers: none

d Station House. A further email had been sent, again no response had been received. It was agreed to continue to seek a reply, copying in Cllr Godwin.

A Land Registry application confirmed that ownership was still with WM Housing, they will be contacted regarding the condition of the downpipes.

e Ongoing planning concerns at Tavern Lane. Planning enforcement had replied confirming that no breach of planning has occurred regarding the access track, it is temporary and with limited movements.

Condition 8 of reserved matters ensures that the rear of the properties will revert to 'green infrastructure' once the development is complete. Highways under separate legislation have been contacted and will advise accordingly. Concerns of extra financial costs and who incurs them have in effect been answered due to the responses above. Planning enforcement have also followed up our concerns with HSE and are awaiting a reply, they advised that HSE visited the site 2 weeks previous.

HSE advised that they visited the site in November last year and confirm there were no ongoing serious significant enforcement issues. They have asked for any further photographs that may have been sent to us since, no further photographs have been received.

WM Homes replied stating that the flytipping that had occurred down the bank, plastic slides, balls and

other items was not done by the developer and this is in the process of being removed. The area has been inspected by a structural engineer and did not reveal any immediate threat, although some concerns remain regarding the top loading of the bank.

It was agreed that our concerns have been addressed, no meetings will be necessary with the various organisations, this will be relayed to Cllr Godwin and Mrs C Albert.

6 Finance

- a Clerks salary June £259 & expenses £46.70. Agreed.
- b Workplace Pension Scheme. Every three years as an employer we have to re-enrol eligible employees(Clerk) into a suitable pension scheme, and complete a declaration of compliance. The deadline is 31/12/19. A re-enrolment date of 1st August was agreed and on which a declaration of compliance will be completed, as before, the Clerk not being eligible on current salary for automatic enrolment. Letters were completed and agreed. A further letter to the Clerk advising of increased contributions was also noted and replied to.
- c Request to support Parish Rooms grant to improve thermal efficiency. Clarification to be sought from the Parish Rooms Committee as to what is required from us, as in order to reclaim VAT back, the grant application needs to be submitted by us. It is unclear as to what is being applied for and how much it will cost/grants being applied for.
- d To approve the annual governance statement for y/e 31/3/19. Approved and agreed.
- e To approve the accounting statements for y/e 31/3/19. Approved and agreed.
- f To approve the asset register and risk schedules for 31/3/19. Approved and agreed.
- g Insurance renewal for 2019-2020 - £303. Agreed.
- h Remembrance bench – All quotes have been received, it was advised that a donation for the fixings would be appreciated by us, costs were requested to be put on the next agenda for consideration.
- i Photocopies for April-June - £26.22. Agreed.

7 Highways

- a Lengthsman Scheme. Invoice for May - £240 + VAT. Agreed.
- b Blocked drain outside Field Farm – the landowner at Bickley Farm is looking into this.
- c Pothole outside Wrens Nest, Shropshire. A letter has been sent to the CEO of Shropshire Council, a reply stating this is being looked into has been received.
- d Overgrown hedges at Woodgates Green – awaiting feedback.
- e Sunken verge in Jewkes Lane – awaiting feedback.
- f Blocked drains along the A456 have been reported. Cllr Pollock to be contacted to see if drains needing to be emptied can be coordinated into a single visit to save costs. Similarly with water works that are planned later in the year that requires the road to be dug up which follows the patching work.
- g Drain below Tavern Lane. This has been an ongoing problem. It now appears that a boggy area has developed about 150m below the drain which may be causing it to back up. To be reported.

8 **Glass recycling in the parish.** No response has been received, a follow up to be requested. A request for a litter bin in the layby on the A456 also to be followed up.

9 **Vacancies for 2 Parish Councillors.** Co-option notices have been advertised.

10 **General Power of Competence.** It was agreed not to adopt this power at this time.

11 **Annual Police Report** – this will be requested for the next meeting.

12 **Councillors' reports and items for future agenda.** Fixings for the recently purchased litter bins are required, costs to be sought and placed on the next agenda.

13 **Date of next meeting:** 7.30pm on Tuesday 2nd July, 2019.

There being no other business, the meeting closed at 8.35pm.

Signed (Chairman) Date