

MAMBLE PARISH COUNCIL

Draft Minutes of a Meeting held on Thursday 4th July 2019 in the Village Hall at 7.00pm.

Present: Cllrs: Mr J Pepper (Chairman), Mrs S Rawlins, Mr C Bunn and Mr S Finney.

In Attendance: Mrs A Watson (Clerk)

1. **Apologies:** None
2. **Declarations of Interest:** None
3. **Minutes:** The minutes of the meeting held on the 06/06/19 were approved and signed by the Chairman.
4. **Progress reports:**
 - 4.1 Blocked Drains – nothing to report.
 - 4.2 The Bollard by the village entrance has been installed by Highways, but is incorrectly positioned and a request has been made to turn it round so that it is visible from the main road.
 - 4.3 Village signs. The Clows Top sign is yet to be replaced, despite the request being made in February and a request has made regarding a sign for Church Walk.
 - 4.4 Trees. The Clerk had received a reply from the District Council, but must now approach the County Council.
 - 4.5 Planning Enforcement. The Clerk confirmed that concerns regarding land at Sodington Hall had been reported to the District Council.
 - 4.6 Parish Website. The Clerk reported good progress is being made in the development of the site which will hopefully be 'live' next month.
5. **Items for Discussion:**
 - 5.1 Notification of resignation of Councillor Mr R Jones and casual vacancy. The Clerk reported that the District Council had been informed and that the first notice displayed.
 - 5.2 Confirmation of Lengthsman scheme additional payment and update from Worcestershire County Council was read out by the Clerk.
 - 5.3 To consider a grant towards Bayton Primary School Spirituality Garden and Book Bonanza. Councillors agreed to a grant of £100.
 - 5.4 Footpath stiles work and a response from the Public Rights of Way Officer was read out by the Clerk.
 - 5.5 The following was agreed by the Council: In accordance with Local Government Act 1972 Section 15 (5) - Mamble Parish Council may pay the Chairman for the purpose of enabling him to meet the expenses of his office such allowance as the council think reasonable.
 - 5.6 The Lengthsman's Risk Assessment 2019/2020 had been carried out by Cllr. Bunn and Cllr. Finney and was signed by the Clerk.
6. **Correspondence Received and read out at the meeting:**
 - 6.1 MHDC Community Solutions Fund.
 - 6.2 Worcestershire CALC Councillor Training Saturday 20th July 2019 10am-1pm.
 - 6.3 Worcestershire County Council – Notice of Road Closure 22nd July 2019 (on notice board).
 - 6.4 Malvern District Council – Review of polling districts and stations.
 - 6.5 Clerks & Councils Direct July 2019 Issue 124
7. **Finance:**
 - 7.1 To confirm submission by email of the Exemption Certificate to PKF Littlejohn LLP.
 - 7.2 To confirm publication of all accounting documents on Worcestershire County Council website.
 - 7.3 Notice of Date of Commencement of Period for the Exercise of Public Rights from 1st July–9th August 2019.
 - 7.4: Bank Statements

26.06.19 Business Account	£5059.17
30.06.19 Current Account	£5642.05
 - 7.5: Payments – the following payments were agreed and cheques signed:

7.5.1: Mr C Bunn (Lengthsman June 2019)	£192.00
7.5.2: Mrs A Watson (Clerk Salary & Expenses 06/06-05/07/19)	£240.00
7.5.3: Mamble Village Hall	£240.00
7.5.4: Cuttermoon Website Design – Mrs H Geach (Website creation)	£206.00
8. **Councillors' and Clerk's reports and items for future agenda.**
 - 8.1 Clerk's annual review and training to be an agenda item for the next meeting.
9. **Date of next meeting:**

To confirm the date of the next meeting as Thursday 8th August 2019.

The Chairman thanked everyone for their attendance and closed the meeting at 8.55pm.

Signed.....
Chairman

Date.....