

West Malvern Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 8th July 2019 in West Malvern Village Hall.

Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mr L Gregory, Mr C Rouse, Mr A Turner.

In Attendance

District & County Cllr. Prof J Raine, Mr C Penn (Malvern Hills Trust), Mr D Sharp (Clerk).

83/19 Apologies

To consider acceptance of apologies for absence from Councillors: Cllr. Mr T White (accepted).
Also District Cllr. N McVey.

84/19 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda: declared a DPI on agenda item 10, Village Handyperson, since her husband had applied for the position.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: Cllr. Burford to discuss agenda item 10 but not to vote: This was approved and would last until the next ordinary election.

85/19 Reports from other representatives

To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:

Charles Penn (Malvern Hills Trust) confirmed elections for trustees would take place on 24th October this year. Although there still needed to be authorisation from Central Government before implementation the Charity Commission had given permission for consultation on the proposed changes to governance to take place this autumn. He also outlined a number of reviews which were ongoing: the policy regarding easements; tree safety policy; standing orders and code of conduct and the Gullet quarry swimming ban.

Cllr. Gregory mentioned some ash trees in the lower dingle which showed signs of disease and would be reported to the Trust and also MHDC Landscape Officer.

District & County Cllr. Prof J Raine reported that the District Council's five year plan was being updated. There had been recent engagement with the community both with the 'meet your councillor' events and local schools visiting the Council House. As environment portfolio holder he was keen to increase recycling limit from 40% currently. One method was to install public recycling litter bins. Public bins were generally supplied by town and parish councils but were emptied by MHDC. The Clerk was to investigate bins available and suitable sites.

Finally he was to request a 'not suitable for HGVs' sign on Lower Road.

86/19 Minutes

To consider for adoption the minutes of the last Parish Council meeting: The minutes of the meeting held on 10th June were approved and signed by the Chairman.

87/19 Progress Reports and other matters arising from the minutes

No matters were discussed.

88/19 Planning

To consider responses to the following and any late submitted applications:

Application No	Location	Details
19/00791/HP	4 Lower Road	Two storey rear/side extension providing a new ground floor living room and new first floor bedroom with shower room.
19/00708/HP	8 Lower Montpelier Road	Provision of off road parking space and alteration and extension to existing raised rear timber deck with access stairs.

The following responses was agreed:

19/00791/HP, 19/00708/HP – "The Parish Council has no objection to the application."

89/19 Playing Fields

WestFest had enjoyed good weather and attendance was estimated at 1500. It was expected that there would be profit available to distribute to local organisations. The see-saw in the playground had been damaged and repairs were being sought.

A recent noisy late night gathering on the playing fields had led to some minor vandalism and a new bollard and combination lock had needed to be installed at the entrance to the playing fields. The Clerk had asked the local policing team to make weekend evening visits to the area for the next few weeks. It was agreed to arrange for the bank to be cut early in August.

90/19 Allotments & Community Woodland

Delivery of two backless benches for the glade was expected later this week.

91/19 Highways & Footpaths

The Clerk confirmed that he had reported several blocked gullies. A further report was to be made for one on Croft Farm Drive. Water seepage from a cover on Croft Bank was also to be reported. WCC engineers were to alter the new gully at the junction of Park Road and Blackheath Way.

92/19 Village Handyperson

The applicant had not attended the arranged meeting but Mr Robert Burford had offered to fulfil the contract. This was unanimously approved and the Clerk was to formalise the paperwork.

93/19 Finance

To consider payment of invoices presented: The following payments were approved:

From/Due to	Date	Amount	Details
Malvern Town Council	18/06	£444.00	Grass Cutting Charges
Barriers Direct	24/06	£102.62	Playing Fields Barrier
Hardware Outlet	23/06	£7.45	Combination Lock
B&Q	30/06	£8.83	Postcrete
West Malvern Village Hall	02/07	£35.00	Hire Charges
Wyvale Garden Centres	02/07	£167.18	Glade Benches
HM Revenue & Customs	-	£252.20	PAYE (Apr-Jun)
DA Sharp	08/07	£336.42	Clerk's Fees (Gross £420.42 SP25)
	Total	£1,353.70	

After these payments are made bank balances will be as follows:

Savings Account B/F	£14,515.36	Community Account B/F	£18,592.75
Interest	£7.24	Allotment Rents (BACS)	£24.50
		July Payments	-£1,353.70
Savings Account C/F	£14,522.60	Community Account C/F	£17,263.55

94/19 Correspondence

To consider the following correspondence previously circulated:

FROM	* email	SUBJECT
WCC	*	Community Solutions Fund
WCC	*	Make it Happen volunteer events held at County Hall on 3 June
MHDC	*	Meet your Council day in West Malvern ward on Tuesday 2 July
Clerk	*	Vandalism
CPRE	*	AGM 4 th July
MHDC	*	Planning session for P&TCs next Thursday 4th July, 5.30-7pm at the Council House
WCC	*	Worcestershire Passenger Transport Strategy
Pensions Regulator		Re-Enrolment responsibilities
CPRE		Newsletter

95/19 Councillors' items for Report

It was agreed to invite Mr Steven Gabriel, the MHDC housing officer, to attend the next meeting to give a review on the housing needs for the parish.

The bench by the phone box outside the hall was to be moved to a more suitable location.

Cllr. Gregory was to contact Fortis Housing to try to resolve the ongoing parking issues at Malvern Outdoor Elements.

96/19 Next Meeting

The next Parish Council Meeting will be held on Monday 9th September 2019 in the Fisher Hall at 7.30pm.

There being no further business the meeting closed at 8.50 pm.