

## **Knightwick and Doddenham Parish Council**

Minutes of the Meeting of the Council held at 19:00hrs on Monday 16th September 2019 at the Talbot Hotel, Knightwick.

### **Present;**

Cllrs: Ms M Horton, Ms L Pearson, Ms K L Parkinson, F Budden, P Edwards.

Dist Cllrs Ms S Rouse, P Whatley, G M Brewin (Clerk)

**Apologies:** Chair, Cllr B Munt, Cllr Ms G Evans, Cllr. D Steel, County Cllr P Tuthill,

**Visitors:** None

Public Time prior to the formal meeting; none

### **Reports;** County Councillor, District Councillors,

Dist Cllrs Ms S Rouse and P Whatley reported on the renovation of MHDC Council House, progress on Ecology and Bio-diversity within the District Council's area, improving the Neighbourhood Watch system and the impact of the South Worcestershire Development Plan (SWDP) updating.

### The formal meeting commenced at 19:16

In the absence of both the chair and vice-chair it was unanimously agreed that Cllr F Budden take the chair for this meeting.

## **Agenda**

### **1.**

#### **Apologies for absence and members' declarations of interest.**

The apologies for absence from Cllrs. Ms G Evans, B Munt, and D Steel, were accepted.

### **2.**

#### **Confirm the minutes of the Bi-monthly Meeting of the Council - 15th July 2019,**

These had been circulated in advance. It was agreed that they were a true record and were signed by the chair.

### **3.**

#### **Financial Matters;**

- a) Note payment - Lengthsman, July and August - £345.60 - Noted
- b) Note payment to The Nora Parsons Day Centre - £1000.00. Improved Outdoor Area project. - Noted
- c) Note payment MHDC Election Costs £72.00
- d) Accounts audit 2019-20 - Clerk to report.

The external assessor of the council's account's (external audit) had retired and the council will need a new external assessor at the end of the financial year. Members were asked to suggest possible suitable persons.

### **4.**

#### **Planning Matters;**

- a) Note the delegated response to Application Number 19/01012/HP  
25 Pine Grove, Sunningdale Estate, Knightwick, Worcester WR6 5PP  
Proposal, First floor extension to rear - 'No objection' returned.
- b) Note the delegated response to Application Number 19/01171/FUL  
Ankerdine Farm, Bromyard Road, Knightwick, Worcester WR6 5PH  
Proposal; General purpose steel framed agricultural building for storage - 'No comment' returned.

### **5.**

#### **Distribution of charitable funds ex Village Hall sale.**

Clerk's note circulated in advance.

- a) Consider supporting the Broadwas School Play Area.  
In the absence of the school's headteacher who was to have explained the details it was agreed to defer discussion to the next meeting.
- b) Consider the proposal from Broadwas Croquet Club.  
After a discussion it was agreed that Cllr F Budden would visit the club to make a further assessment.
- c) Consider proposal for regular support/maintenance of Knightwick Churchyard.  
It was considered that as the council already supported the maintenance of the Churchyard this would be covered by requests from the Parochial Church Council.
- d) Future projects.  
Installation of Publicly available Defibrillators. Cllr Ms K Parkinson and the clerk to investigate.

6.

**Lengthsman**

Clerk to report. The lengthsman had proposed delaying the cleaning of Rectory Lane until the completion of hedge-cutting. This was noted. The clearing of the wild area by the A44/B4197 corner had been done.

7.

**Clerk's Report,**

Correspondence, Actions from the previous meeting, etc

Queries on building work in Knightwick, overgrown hedges on the Suckley road and details of the Lengthsman's work in July and August would be emailed to members.

A review the condition of the council's three notice boards would done at the next meeting.

8.

**Items for the next meeting**

See 5, 6, 7, above.

9.

**Confirm the date of the next meeting:**

Monday 18th November 2019 – Agreed.

The meeting closed at 20:15 hrs.

*Minutes confirmed* ..... 18/11/2019