

HINDLIP, MARTIN HUSSINGTREE AND SALWARPE PARISH COUNCIL

Clerk to the Council: Mrs E Meredith, PO Box 823, Worcester WR1 9BP
Tel: 01905 754086 Email: hindlipmartinandsalwarpepc@yahoo.co.uk

Minutes of the Meeting of Hindlip Martin Hussingtree & Salwarpe Parish Council held at 7.30 p.m. on Monday 20th September 2010 at Salwarpe Village Hall.

Public Question Time – No members of public attending

The Parish Council meeting convened at 7.35pm

PRESENT: Councillors:
Cllr B Meddings - Chairman;
Cllr M Armitage; Cllr P Edwards; Cllr C Hughes;
Cllr D Luscombe; Cllr R Hatfield; Cllr J Hill; Cllr A Thomas

IN ATTENDANCE: District Cllr A Fisher
Mrs E Meredith (Clerk)

1. Apologies:

Were received from County Cllr E. Sheldon, District Cllr A Miller, Cllr John Brodrick, Cllr Jim Brodrick, Cllr George Harrison

2. Declarations of Interest:

Councillors were reminded of the need to:

- a. update their register of interest
- b. to declare any Personal interests in items on the agenda and their nature
- c. to declare any prejudicial interests in items on the agenda and their nature.

3. Minutes:

The minutes of the Parish Council Meeting held 19th July 2010 were approved and signed as being a correct record.

District Cllr Alan Fisher requested that due to another appointment requiring him to leave the meeting early, Item 6 on the Agenda (District Councillors Report) be the first item to be reported.

6. District Councillors Report

i. District Cllr Alan Fisher reported –

- Following the general election the SWJCS had been abolished and a new core strategy was to be developed. Cllr Fisher to confirm details of timescales for new policy process being implemented.
- Future housing strategy will potentially allow Parish Councils to be proactive in planning housing development in their own parishes. The Chairman requested more information on how the new system will work and D Cllr Fisher proposed that a planning officer meets with the Parish Council once the strategy is clear and finalised.
- Much publicity has been reported on the potential development of a new sports complex at Court Farm, Hindlip. No planning applications have been submitted to date, giving rise to much speculation. No official comments can be made until formal proposals have been submitted.
- Great concerns and objections have been raised by residents local to the proposed construction of a large mass burner incinerator at Hartlebury. Councillors were advised to review the proposals and any impact this development may have on potential increased traffic on roads in the parishes.

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- Gypsies had moved from Pershore Lane and were now sited on the A38 at Sandy Way, the responsibility of Worcs County Council Highways Dept. The gypsies had been advised they had 21 days from 10/09/2010 to leave the site.

District Councillor Alan Fisher now left the meeting

4. Progress Reports:

a) Clerk:

i. Insurance damage claims The Green

Accident 10th Nov 2009. Clerk still chasing recovery of £125.00 excess from insurers, Allianz.

ii. Highways, Hedges, Potholes

a) Clerk to contact landowners re overgrown hedges near Pear Tree Inn at Smite

b) Salwarpe Bridge - The Droitwich Barge Canal Bridge, Salwarpe Village is a Grade II Listed Building.

Ownership has been established as Worcs County Council Highways. Clerk to contact Highways team to establish if repairs are in hand. It was noted that the crack in the wall has now widened and concerns were expressed for the safety of barges now travelling under the bridge.

c) Damage to bridge over the rail track in Strand Lane, Martin Hussingtree. Repairs now completed by Network Rail.

iii. **Lengthsman Scheme** - Clerk met with Lengthsman to agree course of works to be undertaken and timing.

iv. **Droitwich Canals** – Ladywood Lock is now open through to the canal basin at Hawford. Clerk to follow up rectification works required at Ladywood.

v. **Gypsy encampment** – Discussed under District Councillors Report Item 6 above. Gypsies now moved to Sandy Way on A38.

viii. **Remembrance Sunday Wreath** – Cllr Thomas advised he was unable to attend this years service at the war Memorial on Sunday 14th November. The Chairman agreed to attend instead. Cllr Thomas will clean the memorial prior to the service.

ix. **4th Parish Conference** – The Clerk attend the conference and reported on topics covered –

- Community Payback Scheme – In West Mercia offenders carry out over 170,000 hours of unpaid work in local communities to pay bay for crimes they have committed. Attendees were asked to consider potential benefits for their Parishes.
- Community resilience – Attendees were advised to consider procedures in place to deal with emergency situations. Clerk to review existing notes and compile into one document.

x. **Review of parish Council database** – Clerk was unable to attend meeting held 14th September 2010 but will be receiving update of proposed developments.

b) Chairman

i. SWJCS

Matter discussed under Item 6 above – See District Councillors Report.

Chairman highlighted areas where it may be beneficial for the Parish Council to be proactive in future planning strategy within the parishes. District Cllr Fisher to advise Chairman of policy developments as matters progress. Item to be included in agenda for November meeting.

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5. Correspondence

- i. Wychavon District Council – Letter dated 03/08/10. Local Referendums to veto excessive Council Tax increases – a consultation paper.

It is proposed that Parish Councils consult their community on any increase in its Precept, by more than a 'centrally determined amount', and that this should be done before a Parish Council decides its budget.

The CALC response to this paper, dated 07/09/2010, covered all relevant points for this Parish Council.

- ii. Mercia Waste Management – Emailed dated 18/08/10. Advisory communication regarding the proposed mass burner site at Hartlebury. Details provided of website to review the proposal – www.envirecover.co.uk. Item discussed under District Cllr Report above.
- iii. Peter Luff – Letter dated 18/08/10. Enclosed copy of press release regarding proposed sports complex at Hindlip and requesting Parish Council views on proposal. Item discussed under District Cllr Report above.
- iv. Wychavon District Council – Letter dated 03/09/10. Enclosing Annual Report for information.

6. District Councillors Report – see first item above.

7. Finance

- i. The Clerk presented a review of receipts/payments made since last meeting. See Appendix 4.
- ii. Report on External Audit – The clerk advised the Annual Accounts to 31st March 2010 had received a full and clean audit statement from the external auditor, Clement Keys.
- iii. 2011/12 Precept preparation – The clerk to arrange a meeting of the Finance Group on 25th October 2010 and circulate current financial statements to attendees prior to the meeting.

8. Development Control Consultations

- i. Updated applications – see Appendix 1
- iii. Enforcements – See Appendix 2:
Clerk to obtain updates on all active Enforcements.

9. Councillors Reports & Items for Future Agendas

- i. The Chairman advised a letter of condolence had been sent to Mrs Jean Brackstone, a former Parish councillor on Salwarpe Parish Council.
- ii. The Chairman to contact Carol Ashman to gain an update on the proceedings regarding the removal of roof tiles to buildings at Court Farm and deterioration of the Dairy Listed Building.
- iii. The Chairman raised the issue of excessive water being discharged from Koi fish tanks at Davids Nursery in Ash Lane, which backs up and causes temporary flooding.
- iv. Cllr Hatfield proposed the Parish Council write to Worcs County Council regarding the potential for future encampments of gypsies on Pershore Lane and whether preventative action should be taken in constructing ditches and mounds. Particular attention should be raised to the new Police HQ entrance and the increase in traffic and potentials dangers.
- v. From the above point, Councillors expressed general concerns over the speed of traffic in Pershore Lane and whether speed limits should be imposed. The Clerk to review files to establish if double white lines were planned for the section of road from Hindlip Lane towards the junction at the Rugby Club, and if so, to request these are now completed.

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- vi. The Chairman reported that residents have complained about overgrown brambles in a section of Drury lane. Clerk to investigate and report to Highways for rectification.

10. The date of the next meeting:

Monday 15th November 2010 at Salwarpe Village Hall.

There being no further business the Chairman closed the meeting at 9.55pm

Signed
Ms B Meddings, Chairman

Date: 20th September 2010

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Appendix 1 - Development Control (10th July – 9th September 2010)

New Applications				
Dev No	Location	Proposal	Council	Action
W/10/01974/C U W/10/02113/LB	Unit 3, Offerton Barns Business Centre, Offerton Lane	Change of use from Office to Osteopath's Clinic	Hindlip	Under consideration
W/10/02167/PP	Hay Barn, 4 Elgar Court	Addition of roof lights to front and rear elevations	Martin Hussingtree	Under consideration

Awaiting Decisions				
Dev No	Location	Proposal	Council	Action
W/09/01357	Four Acres Nursery	Demolition of existing bungalow and erection of new two storey dwelling	Martin Hussingtree	Pending Consideration
W/06/02244	Old Forge, Brown Heath	Conversion of the Old Forge into a single residential unit	Martin Hussingtree	Pending Consideration
W/10/00769/OU	Land off, Pershore Lane, Tibberton	Worcester Bosch – outline planning application	Tibberton- consulted as neighbouring parish	Pending Consideration

Amended Applications				
None				

Decisions				
Dev No	Location	Proposal	Council	Action
W/10/00330/PP	Former Poultry Houses, Drury Lane	Change of use and refurbishment to provide six work/live units	Martin Hussingtree	Refused
W/10/01545/PP	Salwarpe House, WR9 0AH	Proposed demolition of existing double garage and construction of new double garage.	Salwarpe	Amended plans - Approved
W/10/01661/PN	Caulin Court, Porters Mill Lane, Ladywood	Replacement dwelling and erection of garage and tractor barn (amendment to W/09/0001/PN and W/09/02321/PN)	Salwarpe	Approved

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Appeals				
Dev No	Location	Proposal	Council	Action
None				

Appendix 2 - Enforcements (10th July – 9th September 2010)

Enforcements				
Dev No	Location	Description of alleged breach	Council	Status
IN/08/00132	Court Farm, Hindlip Lane	Unauthorised activities.	Hindlip	To be confirmed
IN/08/00276	Copcut House, Copcut Lane	Incomplete external rendering	Salwarpe	Active
IN/09/00472	Ashford House, Droitwich Road	Removal of container in Conservation Area	Martin Hussingtree	Active
IN/09/00577	Court Farm	Listed Dairy Building. Removal of roof tiles	Hindlip	Active

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APPENDIX 3 - Payments and Receipts 10th July – 9th September 2010

Payments

Date	Chq no	Payee	Description	Amount
19-Jul-10	101334	Mrs E Meredith	Clerks salary & expenses July 2010	393.27
19-Jul-10	101335	Topcut Mowing Services	June 2010 invoice	258.50
	101336	Cheque cancelled	Incorrect details	-
25-Aug-10	101337	Salwarpe, Hindlip & Martin PCC	Section 144 - Fete	225.00
27-Aug-10	101338	Topcut Mowing Services	July 2010 invoice	246.75
27-Aug-10	101339	Clement Keys	External Audit Fee	158.63
27-Aug-10	101340	Information Commissioner	Data Protection Register Entry	35.00
27-Aug-10	101341	Mrs E Meredith	Clerks salary & expenses Aug 2010	393.21
27-Aug-10	101342	Mr John Hughes	Internal Audit Fee	100.00
09-Sep-10	101343	Topcut Mowing Services	Aug 2010 invoice and Lengthsman Scheme	493.50

Receipts

19/07/2010	HM Revenue and Customs	VAT Recovery	660.10
03/09/2010	Interest received		1.59

Balances as at 9th September 2010

Current Account	£1,083.85
Deposit Account	£10,158.91
Total Reserves per bank	£11,242.76
Less Uncleared Cheques	(£1,477.49)
Actual Reserves	£9,765.27

Statement date - 9th September 2010