

# POWICK PARISH COUNCIL

Minutes of a meeting of the Parish Council held  
Wednesday 2<sup>nd</sup> October 2019 at Callow End Village Hall commencing at 7.30 pm

**PRESENT:** Cllrs J. Allsopp (V/Chairman), A. Lamb, S. Underwood, D. Jones, R. Willetts, M. Richmond E. Newman, J. Foy and P. Harris.  
Also present: County Cllr T. Wells.

**APOLOGIES:** Cllrs C. Phillips (Chairman), M. Huckfield, S. & F. Williams and R. Humpage.

**DECLARATIONS OF INTEREST & APPLICATIONS FOR COUNCILLOR DISPENSATIONS:**  
There were no pecuniary or prejudicial interests declared for this meeting. There were no applications for dispensations.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
19.44	<p><b>Minutes of the Meeting of the Parish Council and Report of the Planning Committee held 4<sup>th</sup> September 2019:</b> The Minutes were agreed and signed as a true record. Proposed by Cllr Richmond, seconded Cllr Foy. All agreed. Matters arising - Cllr Newman reported regarding Upton Rd hedge – equipment has been stolen but will chase this up.</p>	
19.45	<p><b>Lengthsman Report:</b> The Clerk updated regarding tasks undertaken during the month including new VAS locations, new litter bin at Powick Village and fencing repairs at Hospital Lane Playing Field. Manhole at the junction of Upton Rd and Jennett Tree Lane is badly sunken – Clerk to report to Highways. Recent flooding by Jennett Tree Lane Cattery was thought to be a drainage issue. Streetlight in Sparrowhall Lane is on all day – Clerk to report.</p>	
19.46	<p><b>Financial &amp; Governance Matters:</b> 1. The statement of accounts was deferred as half year reconciliation is currently being done by the Clerk. 2. Unity Trust Bank accounts – funds transfer is awaited. 3. Powick Handbells grant application – the response regarding community engagement was discussed but there remained concern that the handbells are not being used sufficiently across the parish. It was therefore agreed that the application should be declined but that the group are welcome to reapply in the future if community engagement increases. 4. 2018/19 Audit – the audit has been completed with no actions required. 5. Powyke Court Close streetlamp repairs by WCC were noted. An invoice will follow in due course.</p>	<p>Clerk to finalise half year reconciliation. Clerk to progress bank transfer. Clerk to notify Powick Handbells.</p> <p>Clerk to publish the audit.</p>

	<p>6. Parish noticeboards – the Clerk gave an update on the current position. Currently, Bastonford has been repaired but all others still require work to be done. The PC thanked Cllr Humpage for the work done to date. Due to further work still to be required, Cllr Underwood offered to look at the work needed, which was agreed. It was further agreed that Cllr Underwood and the Clerk progress the work as required within the remaining budget allocated.</p>	<p>Clerk and Cllr Underwood to progress notice board repairs.</p>
19.47	<p><b>Parish Matters:</b></p> <ol style="list-style-type: none"> <li>1. Newsletter – Cllr Richmond updated the meeting regarding the next edition planned. The current newsletter is being distributed. The error regarding meeting venues was noted and will be amended via social media by the Clerk.</li> <li>2. Powick ‘Tommy’ – the PC confirmed the work being done for the installation in time for Remembrance Sunday Thanks were given to Link Nursery for white stones and plants.</li> <li>3. Community Speedwatch – the Clerk outlined the scheme requirements. It was agreed that the Clerk should invite CSW to the next meeting to give a presentation of the scheme.</li> <li>4. Speed roundels – it was agreed to ask Highways for 30 mph roundels outside the Red Lion PH at Powick towards Callow End and also by Winsmore towards Powick Village. Clerk to request.</li> </ol>	<p>Clerk to send out social media update.</p> <p>Cllrs to install Tommy as agreed.</p> <p>Clerk to arrange CSW presentation.</p> <p>Clerk to contact Highways.</p>
19.48	<p><b>Powick Action on Climate Change (PACE):</b></p> <p>Cllr Underwood updated the meeting following a second meeting of PACE held. An action plan is to be created to include tree planting, creating pollinator sites, rewilding schemes, advice &amp; guidance, influencing transport infrastructure and planning decisions and advice on moving away from fossil fuels.</p> <p>PACE roles have been assigned. The website continues to be updated. Meetings are to be held on the 3<sup>rd</sup> Monday each month with effect from Nov 2019. Networking will be carried out with similar organisations, Councils, external agencies etc. PACE is attending the P&amp;TC Forum on 21<sup>st</sup> October at MHDC and DCllr K. Wells is attending Environmental Committee at MHDC.</p> <p>It was proposed by Cllr Allsopp, seconded by Cllr Richmond, that PACE be allocated £1000.00 of PC funding towards activities. All agreed. Clerk to set up the budget.</p> <p>The request for pollinator sites by MHDC needs a response by 9<sup>th</sup> October – noted.</p>	<p>Cllr Underwood to progress PACE activities with the group.</p> <p>Clerk to set up budget as agreed.</p>
19.49	<p><b>Playing Field Reports:</b></p> <ol style="list-style-type: none"> <li>1. Callow End – next meeting of the PFA on 10<sup>th</sup> October. Information to follow. The additional litter bin at the entrance has been installed.</li> <li>2. Hospital Lane project – the Clerk updated the meeting regarding the building regs application required and the discharge of planning conditions. A meeting is to be held with MHDC Project Officer on 15<sup>th</sup> October which Cllrs Lamb, Phillips and the Clerk will attend. This will focus on next steps required. The PC also need to agreed vat options which will require careful consideration.</li> </ol>	

	<p>The asset will require community management so it may be best to create a charitable organization which would be vat registered? It was noted that there is new legislation regarding zero rated commercial builds.</p>	
19.50	<p><b>District &amp; County Councillor Reports:</b>  County Cllr T. Wells reported on the following matters –</p> <ul style="list-style-type: none"> <li>• The new VAS sites along Jennett Tree Lane and other associated Highways agreed actions.</li> <li>• Bus services and minor changes to the 363 service.</li> <li>• Beauchamp Lane flooding concerns and Pursers Orchard ditch clearance via Highways. Clerk asked to contact Highways.</li> <li>• SWDP preferred options document due to be published. Noted that Callow End is recategorised as a Cat. 1 village.</li> </ul>	Clerk to contact Highways.
19.51	<p><b>Councillors Reports &amp; Items for Future Agendas:</b>  Cllr Lamb gave an update on the Southern Link Road scheme further to a meeting of the SLR Liaison Group. Some concerns raised regarding dust had been noted.</p> <p>The Bowling Green Rd development was discussed, and the PC was updated regarding concerns raised by a resident regarding dust, noise and intrusion, which have been reported to the HSE. County Cllr T. Wells also updated the PC regarding advice given and actions taken in response to the concerns raised. The PC also noted concerns re flooding and mud from the Sparrowhall Lane development.</p> <p>Malvern Hills Trust consultation – Parish Cllrs are encouraged to complete the survey. It was noted that the change of governance may affect the parish in respect of Old Hills management and the precept payable. Concerns were also raised about the Old Hills losing a specific Trustee. The Chairman agreed to respond directly to MHT regarding the proposals.</p> <p>Cllr Jones reported that the fence and sign has been repaired opposite Jennett Tree Lane.</p> <p>Cllr Richmond had attended the SLR presentation at St Peter’s Church and circulated images of the new boards funded by the PC. Cllr Newman also attended and commended them on a great community event.</p> <p>The Clerk was asked to look in to having a recycling bin at Hospital Lane Playing Field so that adult users can recycle bottles etc. Cllr Allsopp commented that the recycling bin at Powick Playing Field had been well received.</p> <p>Powick Parish Hall is also taking part in the Malvern Food Bank collection which is going very well so far.</p>	Clerk to check re recycling bin at HLPF.

	Community First are launching an awareness week for loneliness in the community and a local event is being planned.	
19.52	<p><b>Report of the Clerk:</b> Accounts proposed for payment by Cllr Jones, seconded Cllr Foy. All agreed.</p> <p>£945.68 Clerks salary  £97.59 Clerk Broadband / phone expenses / mileage claimed  £19.46 Employee pension contribution  £14.60 Employer pension contribution  £215.94 HMRC PAYE Q2  £60.00 Print-Serve payroll Q2  £854.40 New Farm Grounds Maintenance (2 months)  £459.58 PACE newsletter printing  £40.00 Worcs CALC planning training  £35.26 Waterplus Payments</p> <p>Money received:  £23136.88 MHDC precept part 2</p>	Clerk to pay accounts as agreed.
	<p><b>There being no further business the meeting closed at 9.30pm</b></p> <p><b>Next meeting: Weds 2019 at Powick Parish Hall at 7.30 pm</b></p>	