

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 14<sup>th</sup> October 2019.  
At the Memorial Hall, Bretforton.

## **PRESENT:**

Cllr K Carter	
Cllr R Davis	Chairman
Cllr N Smith	
Cllr J Cleveland	Vice-Chairman
Cllr A Curry	
Cllr K Wright	
Cllr A Grant	

## **APOLOGIES (accepted):**

Cllr Aaron Powell	District Councillor
Cllr G Collins	
Cllr Alastair Adams	County Councillor
Cllr T Appleby	

## **OPEN FORUM:**

- **Representative from Bretforton Silver Band attended to advise that they are in negotiations for the purchase of land to site a new bandroom. A flyer for an event at St Leonards Church was also handed out.**

## **PARISH COUNCIL MEETING**

### **County Council:**

See report which is displayed, when supplied, on school noticeboard and at [www.worcestershire.gov.uk/myparish](http://www.worcestershire.gov.uk/myparish) or at [www.Bretforton.net](http://www.Bretforton.net)

### **District Council:**

## **MINUTES:**

Minutes of the Meeting held on 9th September 2019 were circulated. Proposed by Cllr Wright. Seconded by Cllr Cleveland. All in favour to accept the minutes.

## **OPEN FORUM ITEMS:**

**None.**

**DECLARATION OF INTEREST:**

- a. Councillors are reminded of the need to update their register of interests.
- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).

Cllr Smith-Chairman's update-village car park facility.  
Cllr Carter-Planning- Branscombe Nurseries.

**REPORTS FOR INFORMATION.**

**Clerk;**

- Clerk confirmed that a clear audit as at 31<sup>st</sup> March 2019 has been received and that all appropriate notices have been displayed.

**Chairman;**

- Chair advised that he hasn't yet been able to discuss possible car park facility in village. It was agreed that an initial letter would be sent followed by a meeting which Cllr Smith would attend together with anyone else who wishes to be involved.

**FINANCE:**

**Bank Account Reconciled Statement**

<b>Lloyds Bank Current Account</b>	<b>01875579</b>	<b>30-93-11</b>	
Statement Number	30		
Statement Opening Balance	£1,838.92	Opening Date	28/08/19
Statement Closing Balance	£19,917.70	Closing Date	02/10/19
True/ Cashbook Closing Balance	£19,917.70		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
28/08/19	BACS190827WCC	Worcestershire County Council	0.00	499.00	2,337.92
28/08/19	BACS190909MP	Maurice Parkinson	204.00	0.00	2,133.92
30/08/19	Transfer		0.00	5,000.00	7,133.92
09/09/19	BACS190909AE	Andrea Evans	458.36	0.00	6,675.56
12/09/19	002315	Steve Brooks	214.97	0.00	6,460.59
13/09/19	002312	Bretforton PCC	25.00	0.00	6,435.59
16/09/19	002318	Maurice Parkinson	117.60	0.00	6,317.99
16/09/19	002319	Maurice Parkinson	778.80	0.00	5,539.19
17/09/19	002308	HMRC	114.40	0.00	5,424.79
18/09/19	002309	Eon UK Ltd	78.00	0.00	5,346.79
18/09/19	002310	Eon UK Ltd	82.80	0.00	5,263.99
18/09/19	002311	Eon UK Ltd	408.00	0.00	4,855.99
18/09/19	002313	Lynette Williams	85.99	0.00	4,770.00
18/09/19	002316	Smartcut Ltd	294.00	0.00	4,476.00

18/09/19	BACS190918AE	Andrea Evans	10.30	0.00	4,465.70
19/09/19	002314	Phil Moxon	45.00	0.00	4,420.70
19/09/19	BACS190923AT	Andy Tyrrell	990.00	0.00	3,430.70
28/09/19	BACS190909MP	Maurice Parkinson	810.00	0.00	2,620.70
30/09/19	BACS190930WDC	Wychavon DC	0.00	16,999.00	19,619.70
01/10/19	500287	Simply Stone	0.00	200.00	19,819.70
01/10/19	BACS191001WCC	Worcestershire County Council	0.00	98.00	19,917.70

## Bretforton Parish Council

### Expenditure transactions - payments approval list start of year 01/04/19

Tn no	Cheque	Gross	Headin	Invoice date	Details	Cheque
105	002320	£26.50	20500	14/10/19	Andy Tyrrell – posts	£26.50
106	002321	£995.62	20500	14/10/19	Worcestershire County Council - gritbins	£995.62
107	002322	£60.00	21100	14/10/19	Phil Moxon - defib/play areas	£60.00
108	002323	£240.00	21000	14/10/19	PKF Littlejohn – audit	£240.00
109	002324	£87.97	21200	14/10/19	Lynette Williams - BG maintenance/plants	£87.97
111	002326	£786.00	20100/2	14/10/19	Smartcut Ltd – mowing	£786.00
112	002327	£178.20	20500	14/10/19	Wychavon DC - 2x bins	£178.20
113	002328	£117.60	21300	14/10/19	Maurice Parkinson – lengthsman	£117.60
114	002329	£918.00		14/10/19	Maurice Parkinson – mowing	£918.00
1		£540.00	20100/1			
2		£378.00	20100/2			
Sub Total		£3,409.89				
		£756.62			Confidential	
<b>Total</b>		£4,166.51				

**Invoices and payments approved for settlement including account balances and payments. Proposed by Cllr Smith. Seconded by Cllr Grant.. All in favour.**

#### ITEMS FOR DISCUSSION.

- Memorial Hall- a. Update from working party- Meeting with Community First on 29<sup>th</sup> October 2019 to have a hall healthcheck including booking forms, efficiency, tasks that could be done etc. It was agreed that storage could be built to house toys in main hall, it was also agreed that new chairs could be stored in hall in a small space. Some other updates may be too expensive. Clerk has looked into readymade curtains which could be bought for £50-£60 per pair. Request has been sent to playschool for a list of contractors so that they can be displayed in hall, awaiting a response. Windows have been cleaned and floor can be done regularly. Cllr Smith agreed to sort out job spec for cleaner.
  - Petty cash \_ Amount outstanding has been received in full.
- Signage-1. Memorial Hall- Cllr Smith provided a quotation of £350 maximum for a swinging sign. It was unanimously agreed to purchase.

3. VAS- It was agreed with 4 votes in favour to purchase a VAS at £3175 plus VAT which thanks motorists for slowing down. An additional bracket is required.
4. Bulb planting (Cllr Grant)- It was agreed to provide a budget of £100 to purchase crocus bulbs so that they have flowered before mowing season together with bulb planters. Cllr Grant agreed to seek a couple of volunteers via village website.
5. Bretforton Sports Club car park- A quotation has been received from Andy Clarke at the club with two options for resurfacing. It was unanimously agreed by cllrs that the car park is currently fit for purpose.
6. Village trees- Remedial work is required on trees on open space on Station Road Bretforton. Cllr Grant advised that all tree works need to be approved by Sally Griffiths at Wychavon. It was agreed to email her to get consent and then carry out necessary work.
7. Burial Ground- Check the current position with fencing.
8. Dog walking field- A resident has suggested that a dog walking facility may be a good idea within Bretforton if land is available- Cllrs had not considered the idea but are in support of it if land is available and there is a demand for it.

### **Wychavon District Council.**

- **The Chairmans' Diamond Jubilee Community Recognition Awards 2019-** Next agenda.

### **Worcestershire County Council.**

### **CALC – Area meeting-**

### **PLANNING – APPLICATIONS:**

#### **Parish Council comments recorded on Planning Portal.**

#### **Applications for Consideration:**

#### **W/19/02173/LB: Bretforton Grange, Main Street, Bretforton.**

Alterations to include installation of new air source heat pumps and associated radiators and pipework in the public areas along with electric radiator heating in no-public areas, external condensing units and timber louvre.

**Decision:** No objections.

#### **W/19/02079/FUL: Branscombe Nurseries, Weston Road, Bretforton**

Extension of existing holiday pods to provide bedroom

**Decision:** The PC decided to make no comment.

#### **APPROVAL:**

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#### **APPEAL:**

- **OTHER ITEMS**
- **ENFORCEMENT-**

### **CORRESPONDENCE For Information.**

#### **Publications**

### **CLERKS REPORT on Urgent Decisions Since Last Meeting.**

**COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

- **Wildflower planting.**
- **Planning- Keep applications that are still live on agenda.**
- **Lengthsman tasks- Edge out footpath along New Street upto shop and clean all road signs/street signs.**

**Meeting closed at 8.58pm**

**Date of the next meeting; 11<sup>th</sup> November 2019.**

Signed: .....

Date: .....