

DRAFT

**The Minutes of the Meeting of Berrow Parish Council
held at Berrow and Pendock Village Hall at 7.00pm on Tuesday 3rd December 2019**

Present: Cllrs Ruth Coates (Chair), John Dudfield, Paul Lewis, Michael Robson and Mike Thomas

In attendance: 2 members of the public and the Parish Clerk

There were no matters for discussion before the meeting so no adjournment for the discussion of views.

1. **Apologies:** None received.
2. **Declaration of Interests:** All Councillors were reminded of their duty to keep their register of interests updated and were asked to declare any personal interests in items on the agenda.
3. **Minutes:** The minutes of the Parish Council meeting held on 24th September 2019 were approved and signed.
4. **Progress Reports:**
 - a. **M50 bridge works:** The latest weekly bulletin from Kier states that the Queens Arms Bridge is on target to open with 2-way traffic lights by Christmas 2019. Concern has been raised by residents on the condition of Netherley Lane with potholes and soft verges following the recent rainfall and the increased traffic due to the Queens Arms Bridge closure. It was agreed that the Parish Council will raise with Worcestershire County Council Highways Department once the roadworks and the waterworks have completed. If any residents complain, they should be encouraged to raise the issue on Worcestershire County Council's "Report it" website. The Clerk to put a notice in the Parish Magazine advising of the "Report It" website and encouraging residents to use it. The notice also to include information on what the Parish Council is doing to address the issue of the roads.
 - b. **Farley's Ground:** Update from the Malvern Hills District Council:
 - A meeting is due to be held shortly with the Landowners/agent on the site. The Council's intention is to ensure that the drainage scheme approved as part of planning application 17/00300/FUL is implemented in full.
 - The Council is in the process of formally pursuing the removal of the barn on the site as it is the incorrect dimensions and located in the wrong position.
 - c. **Grit bin on Whitings Hill:** A Grit bin has been ordered from the County Council. Despite chasing, we are still waiting for a delivery date. The Lengthsman will be asked to prepare the site for delivery.

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- d. **Defibrillator Process and Replacement Parts:** The Clerk confirmed that the process has been distributed to the guardians of both defibrillators. The Clerk to source suitable plaques for each defibrillator stating "Property of Berrow Parish Council".
 - e. **Speed awareness in Hollybush:** The Clerk to raise with District Cllr. Wells to ascertain if he will be able to assist with obtaining speed warning signs.
5. **Website Development Update:** The Clerk presented the options for developing a Parish Council website. The Parish Council agreed to the recommendation to proceed with the development costing £29.95. It was agreed that the Clerk can pay for the site on her personal card and claim back from the Parish Council.

6. **Finance Report:**

- a. The Council approved the following with the balance matched against the latest bank statement:

Berrow Parish Council Financials 2019/20

<u>Details</u>	<u>Income</u>	<u>Expenditure</u>
Opening balance: 25/09/19		
Current account	£2,045.91	
Actuals		
MHDC (Precept)	£1,275.00	
Salary		£0.00
Defibrillation (parts)		-£206.22
Lengthsman	£472.00	£0.00
Cancelled cheque	£30.00	£0.00
Sub Total:	£1,777.00	-£206.22
Balance per banksheet:		
Current account no. 4	£3,616.69	
Less unrepresented cheques:		
Cheque number: 330		£44.28
Cheque number: 331		£30.00
Cheque number: 332		£236.00

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Cheque number: 333	£240.00
Cheque number: 334	£60.00

Sub Total:	£610.28
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Closing balance: 02/12/19	<u><u>£3,006.41</u></u>
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- b. The Clerk presented the budget for 2020/21 which showed a forecast surplus of £2,671 at the end of March 2021. The budget was accepted by the Councillors.
- c. It was agreed to keep the Precept at £2,550 for 2020/21.
- d. The Clerk's salary to be reviewed when the National Association of Local Councils (NALC) pay scales for 2020/21 is released.

7. Amendment to Parish Council Standing Orders: The proposed amendment to paragraph 3d of the Berrow Parish Council Standing Orders was agreed.

8. Correspondence:

- a. **Parish Christmas Wreath Competition:** The Competition is due to close on 9th December. Latest number of entries unknown at the time of the meeting. Arrangements for prize presentation to be coordinated with Pendock Parish council.
- b. **Severn Trent Water works / Progress / Exhibition:** The exhibition was well attended by residents. The work is on target to complete on time. Concerns were raised regarding the speed of the contractor's vehicles down Netherley Lane. The Clerk to raise with Severn Trent.
- c. **Flooding / Flood Warden:** Following discussion on recent flooding in the Parish, it was agreed that as homes are not prone to flooding then this is not a particular issue for the Parish.
- d. **Planning Application:** 19/01518/HP – Holiday Cottage. Application has been approved.

9. District/County Councillors Report:

- a. The District Councillor provided the following report. There are two District matters to report.

The South Worcestershire Development Plan (SWDP) was formally adopted in 2016 to cover the period until 2030. The Government want development plans reviewed every 5 years and our review plans to take the current SWDP to 2041. The latest public consultation are the Issues and Options. These set out a growth requirement for South Worcestershire (Worcester City, Malvern Hills and Wychavon) for an additional 14,000 additional homes by 2041 and an additional 295 hectares of land for new employment.

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To précis the proposal:

Worcester Parkway, close to the new railway station near to the M5 Worcester, 5,000 houses with potential for another 5000 post 2041.

Throckmorton airfield would have a large garden town (similar to the proposal at Ashchurch)

Rushwick, on the edge of Worcester, 1,000 houses and the reopening of the rail station.

Upton, Tunnel Hill, behind the current development, 50 houses

This leaves a further requirement of 1,274 to go to Category 1-3 villages based on services.

This will not exclude houses being built in smaller villages and hamlets it is just that there will be no target numbers.

Climate Change Commitment

A number of Parish Councils are looking to declare their own Climate Emergency and the District Council are seeking good examples to share with other Parishes and Towns.

Some have already included their commitments in Neighbourhood Plans.

There is funding available for projects such as solar panels.

A good link for this is:

<https://policy.friendsoftheearth.uk/reports/20-actions-parish-and-town-councils-can-take-climate-and-nature-emergency>

10. Councillors reports and items for future agenda:

- a. There are currently two vacancies for Parish Councillors. It was agreed to proceed to co-opt. The Clerk to put a notice in the Parish Magazine.
- b. The Clerk to investigate moving to internet banking and obtaining a Parish Council debit card.

11. Date of Next Meeting: The next Berrow Parish Council meeting will take place at 7:30pm on Tuesday 17th March 2020.

The meeting closed at 8.15pm.

Signed

Chair

Date.....