

POWICK PARISH COUNCIL

Minutes of a meeting of the Parish Council held
Wednesday 8th January 2020 at Powick Parish Hall commencing at 7.30 pm

PRESENT: Cllrs A. Lamb (Chairman), C. Phillips (V/Chairman), P. Harris, E. Newman, M. Huckfield, S. Underwood, J. Foy, M. Richmond, S Williams, F. Williams, and R. Humpage.

There were no public present.

APOLOGIES: Cllrs J. Allsopp, R. Willetts and D. Jones.

DECLARATIONS OF INTEREST & APPLICATIONS FOR COUNCILLOR DISPENSATIONS:

There were no pecuniary or prejudicial interests declared for this meeting. There were no applications for dispensations.

ITEM:	MINUTE RECORDED:	ACTION AGREED:
19.73	<p>Minutes of the Meeting of the Parish Council and Report of the Planning Committee held 4th December 2019: The Minutes were agreed and signed as a true record. Proposed by Cllr Huckfield, seconded Cllr Humpage. All agreed. No matters arising.</p>	
19.74	<p>Lengthsman Report: The monthly report was read out by the Clerk. VAS movements were noted. The Clerk is progressing roundels at Powick Village with Highways. Tasks requested – 1. The ditch needs clearing in front of the bus shelter opposite Bow Hill as water is pooling. Verge to be cut out? Possibly linked to a drainage problem outside no. 16. The Clerk was asked to report the streetlight out opposite Old Rectory Close and the badly bowed wall outside Virginia House, Powick. 2. The picnic site bin has been damaged – can the Lengthsman repair or replace?</p>	Clerk to action concerns as raised.
19.75	<p>Financial & Governance Matters: 1. The statement of accounts was approved as circulated. 2. Precept / Budget 2020-21 – further to the draft budget circulated, it was proposed by Cllr Huckfield, seconded Cllr Underwood, to raise the precept from £46274 in 2019-20, to £51000 in 2020-21. This will enable new parish initiatives to be funded (NP & PACE), allow for additional contingency fr the HLPF pavilion build, and allow for increased operational costs. All agreed. Clerk to notify MHDC by 31 Jan. Clerk also to publish on the website and</p>	Clerk to notify MHDC of precept and publish docs to the website and Facebook.

	Facebook after 31 Jan. It was further agreed to amend the budget to include NP & PACE a joint £2k funding allocation.	
19.76	<p>Strategic Planning:</p> <p>1. Neighbourhood Planning (NP) – Cllr Huckfield reported that an initial Steering Group membership is being looked across both villages. A small group in order to do the preliminary work towards a NP being produced. Suggestions of membership are welcome. Cllr Huckfield and the Clerk will also meet with the MHDC Planning Officer for NP and report to the next meeting.</p>	<p>Cllr Huckfield to progress the SGrp membership.</p> <p>Clerk to set up a MHDC meeting.</p>
19.77	<p>Parish Matters:</p> <p>1. Newsletter – Cllr Richmond reported on the next edition content. The Winter edition was distributed for delivery. The Clerk agreed to do a 2 page article on the budget & precept.</p> <p>2. SmartWater – the Council noted the scheme but agreed no further action currently.</p> <p>3. 30mph Roundels at Powick Village – Highways response was noted.</p>	<p>Cllr Richmond to send the Clerk final draft docs.</p> <p>Clerk to ask Cllr Wells to assist from the Divisional Fund.</p>
19.78	<p>Powick Action on Climate Change (PACE):</p> <p>Cllr Underwood updated the meeting on recent actions. Next meeting of the group will be held 20th Jan.</p>	
19.79	<p>Playing Field Reports:</p> <p>Hospital Lane – following a recent meeting, the Clerk is progressing the Football Foundation funding application or the 17 Jan deadline. It is hoped that £100k will be made available for the project.</p> <p>Callow End – Cllr Underwood reported on recent work that has been undertaken on site by a volunteer working group. Thanks to all those involved.</p>	<p>Clerk to progress FF funding application.</p> <p>Cllr Lamb to ask MHDC for a project update.</p>
19.80	<p>District & County Councillor Reports:</p> <p>No reports made.</p>	
19.81	<p>Councillors Reports & Items for Future Agendas:</p> <p>1. Cllr Underwood – the Dark Lane culvert cover is still outstanding by Highways – Clerk to chase up.</p> <p>2. Cllr S. Williams – reported on recent Parish Paths Warden work undertaken.</p> <p>3. Cllr Foy – requested that the Clerk ask Highways if the PC can site a 2-bay bus shelter adjacent to the BT kiosk opposite Cross House.</p> <p>4. Cllr Phillips reported that the bin at the picnic site is damaged (see Lengthsman tasks) and that 4x4 vehicles have been driving on the grass area. Options to be explored for protecting the car park edge.</p>	<p>Clerk to action requests for future agenda items and report matters to Highways etc.</p>

	5. Cllr Lamb reported about fly-tipping at Old Powick bridge, by the visitor carpark / apartments. It has already been reported to MHDC.																							
19.72	<p>Report of the Clerk: Accounts proposed for payment by Cllr Foy, seconded Cllr Humpage. All agreed.</p> <table> <tr> <td>£945.68</td> <td>Clerks salary</td> </tr> <tr> <td>£85.38</td> <td>Clerks expenses (postage, BT, mileage, printer ink)</td> </tr> <tr> <td>£215.94</td> <td>HMRC Q3 PAYE</td> </tr> <tr> <td>£420.00</td> <td>Lengthsman fee</td> </tr> <tr> <td>£60.00</td> <td>Print-Serve payroll services Q3</td> </tr> <tr> <td>£911.00</td> <td>Obart Pumping Solutions (reimbursement to Clerk)</td> </tr> <tr> <td>£53.97</td> <td>Screwfix - flood equipment (reimbursement to Clerk)</td> </tr> <tr> <td>£75.79</td> <td>E.on gas pavilion supply</td> </tr> <tr> <td>£459.58</td> <td>PACE Print & Design – newsletters</td> </tr> <tr> <td>£120.00</td> <td>RBL Poppy Appeal donation (Powick 'Tommy')</td> </tr> <tr> <td>£45.93</td> <td>Water Plus pavilion supply (paid Dec 2019)</td> </tr> </table>	£945.68	Clerks salary	£85.38	Clerks expenses (postage, BT, mileage, printer ink)	£215.94	HMRC Q3 PAYE	£420.00	Lengthsman fee	£60.00	Print-Serve payroll services Q3	£911.00	Obart Pumping Solutions (reimbursement to Clerk)	£53.97	Screwfix - flood equipment (reimbursement to Clerk)	£75.79	E.on gas pavilion supply	£459.58	PACE Print & Design – newsletters	£120.00	RBL Poppy Appeal donation (Powick 'Tommy')	£45.93	Water Plus pavilion supply (paid Dec 2019)	Clerk to pay accounts as agreed.
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	<p>There being no further business the meeting closed at 9.05pm</p> <p>Next meeting: Weds 5th February 2020 at Callow End Village Hall</p>																							