

# BREDON, BREDON'S NORTON AND WESTMANCOTE PARISH COUNCIL

The minutes of Bredon Parish Council Meeting held at Bredon Village Hall on **Monday 13<sup>h</sup> January 2020**.

**Present:** Councillors: Mr Nick Bradley (Chairman), Mr Richard Coghlan, Mr Matt Darby, Mr Kevin Falvey, Mr Phil Handy, Mr Neil Leyden, Mr Andrew Rhodes, Mr Declan Shiels, Mr Rob Sly and Mr Brod Whiting.

**In Attendance:** Mr Tim Drew (Clerk), Mr Robert Bell and one other person.

## 1. Apologies for Absence.

Cllr Jo Lawlor.

## 2. Declaration of Interests.

Councillors were reminded to update their Register of Interests with Wychavon.

Cllr Darby declared a non-prejudicial ODI for Item 7 a) iii (as a farming tenant of a party connected to the application). Cllr Sly declared a prejudicial ODI for Item 7 a) i and 7 a) iii (a nearby resident).

Applications for Dispensation (as residents) to discuss the Precept under Item 5 were received in advance from all Councillors present. Cllr Darby advised that government guidance states that as a homeowner residing in the parish, the matter of setting the precept is not a disclosable pecuniary interest, since this decision does not materially affect Councillor's interest in their land.

## 3. Adoption of the Minutes for of the Meetings held on Monday 9<sup>th</sup> December 2019.

These minutes were **approved**.

## 4. Finances.

a) Invoices to be paid:

### Village Hall:

Jo Lomasney	Balance of Wages – December 2019	£16.92
CW Hygiene Services	Consumables	£32.51
A&E Fire & Security	Zone Plan by Fire Panel	£228.00

### Parish Council:

Packwood Printers	SWDP Flyers (2500)	£126.00
Timothy Drew	Balance of Clerk's Wages – December 2019	£291.78
Warwicks College *	NN – Plants from Pershore College	£291.75
RPK Maintenance *	Picture Railing & TV Bracket	£202.00
Thomas Spry	Eckington Road hedge cutting	£100.00
Thomas Spry	Maintenance at Various Locations around Parish	£675.00
Thomas Spry	Maintenance of three Car Parks	£775.00
Wychavon	Annual Charge – Cotswold Close Dog Bin	£90.97
David Gray	Lengthsman – December 2019	£396.00
Kevin Falvey	Pathway Lighting Refund	£464.44
Greenworks	Compost Bin	£360.00

The above payments were **agreed**.

b) Financial Report:

The December 2019 bank statements and cash book were **approved**.

#### 5. Precept for 2020-21

Cllr Rhodes explained the basis for the Executive and Finance Working Group's budget requirement calculation, with the precept at the same level as 2019-20 (i.e. 0% change). It was proposed by Cllr Sly, seconded by Cllr Darby and **agreed** to submit of a precept which was neither an increase or reduction.

#### 6. Planning Response Protocol in accordance with Standing Orders.

Cllr Darby outlined the key priorities in his email report to ensure that all responses reflect the collective view of the council and are copied to the clerk. Councillors are able to participate at every stage of the process if they wish and the process should be transparent (i.e. councillors are aware what is happening).

It was **agreed** the Planning Working Group would draft their Terms of Reference, for review by the parish council. This could be expanded into a general Planning Protocol which covers all matters.

The Clerk will also contact Wychavon to check the correct title of the parish council to be used on all publications and communications, i.e. is Westmancote included within the title?

#### 7. Planning.

a) For Approval:

- i. 19/02673/CLE Caravan at Avonvale Farm, Tewkesbury Road, Bredon's Hardwick  
*Application for a Lawful Development Certificate for existing permanent siting of mobile home on land at Hardwick Bank.*  
**The parish council has made general comments.**
- ii. 20/00018/HP 23 Pippins Road, Bredon, GL20 7NJ  
*Single storey extension to the rear together with extension to the front porch.*  
**No objections.**
- iii. 20/00008/OUT Land East of Bredon Road, Off Tewkesbury Road, Bredon's Hardwick  
*Outline application with all matters reserved for a site for primary school phase classrooms [up to seven] and ancillary facilities to serve the local community - use class D1.*  
This application, linked to the pending outline planning application for 500 home, raises several issues including catchment area, capacity, numbers attending, pollution from M5, removal of trees, a Local Transport Plan (including bus service) and inclusion of a ground source heat pump.

To ensure compliance with Standing Orders, the Cllr Bradley (Chairman) requested that an extraordinary Parish Council Meeting be convened on Wednesday 22<sup>nd</sup> January 2020, from 7.15pm in Bredon Village Hall. At this meeting, this application will be discussed by the full parish council after the public had given their views and comments and a response to this application finalised. It was **agreed** that the parishioners and residents should be notified by through a flyer/mailshot, social media and via notice boards, to enable their views to be canvassed.

It was **agreed** that the Clerk would email Wychavon Planning to clarify the deadline and to request an extension of 14 days, to facilitate consultation and formulate a response. The parish council's subsequent reply to this application will be available to view on the Wychavon Planning website.

b) Approved:

- i. 19/02345/CLE - True Blue Farm, Lower Lane, Kinsham, Bredon, GL20 8HT

c) Appeal:

- i. 19/00947/FUL The Home Farm, Manor Lane, Bredon's Norton, GL20 7EZ

The parish council's comments for all the above were **agreed**.

d) South Worcestershire Development Plan.

No update.

e) Other General Planning Matters.

An enforcement notice has been issued by Wychavon to cover the use of two agricultural barns in association with fabrication/welding business and storing of materials at Home Farm, Bredon's Norton, GL20 7EZ.

## **8. Tree Charter.**

It was **agreed** to sign up to the charter which sets out 10 guiding principles for the future of trees, woods and people.

## **9. Correspondence for Information.**

The Clerk provided the following update:

- The Chief Financial Officer has invited interested councillors to County Council budget briefing to take place at County Hall, Worcester on 29 January 2020 at 6.30pm.
- The draft West Cheltenham Strategic Masterplan SPD will be made available for public consultation between 23 January 2020 and 17 February 2020. The Planning Working Group will keep a watching brief.
- A private owner of a plot at Bensham Allotments has announced a possible sale on Facebook, initially to gauge interest.
- Bredon Care in the Community have requested that a wheelchair (which they will donate) to be stored at the Village Hall for use by Lunch Club, Probus etc. Storage, responsibility and insurance will be on the February 2020 agenda.
- Three councillors attended 'The future of Tewkesbury's major road network links' presentation at Tewkesbury Town Hall. This covered M5 Junction 9 & 10 and the Tewkesbury Garden Town. A decision on funding in March may provide an indication of future progress.

## **10. Progress Reports and Updates**

a) Clerk:

- Councillors were provided with the Power for People newsletter.
- Wychavon have invited a representative to attend a stakeholder workshop on Thursday, 23<sup>rd</sup> January where they will share the emerging Intelligently Green plan.

b) County & District Councillor:

- No report.

c) Defibrillators, SmartWater and Assets of Community Value (ACV).

- No update.

d) Transport & Organisations Working Group.

- There was no Police Report, however there were burglaries from vehicles in Queensmead and Vallenders Road in the period 14<sup>th</sup> to 16<sup>th</sup> December 2019.

- Worcestershire Highways will assist the parish council with Section 106 applications in the event Mitton Bank proceeds.
  - A Kinsham resident had written regarding the footpath between Kinsham and Bredon suggesting continuation of the footpath behind the hedge on the wooded side of the road providing good protection from the traffic. This will be discussed at the February meeting. Clerk to respond.
  - West Mercia PCC is offering the replacement of current signage free of charge. It was **agreed** to retain the current recent signs – Clerk to respond.
  - Cllr Lawlor will recruit volunteers for the Community Speedwatch initiative for speeding when the results of the traffic regulation order are available.
  - The Clerk will respond to a complaint relating to Dock Lane grass verges.
- e) Assets Working Group.
- No report.
- f) Executive and Finance Working Group.
- No report.
- g) Technology and Media Working Group.
- The next meeting 23<sup>rd</sup> January 2020 at which website improvements will be discussed. The next parish magazine to include precept frozen for another year, Mitton Bank update, Proposed New School - Mitton Bank, Vehicle Crime and Tree Charter.

#### **11. Councillor's Reports and Items for Future Agenda.**

The Royal Oak, now an asset of community value (ACV), is to undergo a refurbishment and the current tenant has renewed their lease.

Additional Village Hall external lighting, for Christmas Tree and rear access to the new meeting room, will be installed.

The parish council will give 3 months' notice to Wychavon Client Services for the termination of the waste bin contract. The Rugby and Football clubs are moving to recycling and have agreed for the Village Hall to share the new bins, which are to be delivered shortly.

It was **agreed** that the Clerk will respond to Police and Crime Commissioner John Campion's request to meet up and discuss community issues. The March meeting will be suggested.

Cllr Darby requested that adopting the amended Wychavon Code of Conduct and an update on the workings of the Bredon Hill Conservation Group be agenda items for February.

The Executive and Finance Working Group will produce Infographics to illustrate parish council spending.

For Queensmead, Cllr Lawlor requested that bus shelters, lack of parking for homeowners and the poor state of pavements are agenda items for February.

#### **12. Date of Next Meetings.**

Wednesday 22<sup>nd</sup> January 2020.

Monday 10<sup>th</sup> February 2020.

Meeting closed at 09:20pm.