

**At the Meeting of Grimley Parish Council held on  
Monday 24<sup>th</sup> February 2020  
in The Peace Hall, Sinton Green commencing at 7.30pm**

**Cllrs Present:** D Stanley (Chair), A Atkinson, P Ayers, A Bretherton, G Green, A Passey, A Taft, BR Woodhouse.

**In Attendance:** Mrs L Stevens (Clerk & RFO), District Cllr Dean Clarke, 0 Members of the public.

*Notices/docs in place and visible upon entry: 1) Notice informing attendees that their name might be recorded in the minutes of the meeting and that the Clerk can be approached with preferences. 2) Noticeboard displaying following information: GDPR; contact details for P.C. Data Protection Officer; Consent forms; rules for recording public meetings; procedure for speaking at the meeting; how to access parish council documents/information; details of when the precept is set each year; list of future meeting dates. 3) Folder of parish council policies available for public inspection. 4) Draft minutes of previous meeting. 5) Draft Bank Reconciliation for latest month.*

**016/20 Apologies and approval of reasons for absence**

<b>a.</b>	Cllr G James, CCllr Phil Grove Apologies considered and duly accepted. Reasons remain confidential to Clerk and Chair.
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**017/20 Declarations of interest, dispensations and points of order**

<b>a.</b>	Cllr Bretherton declaration of interest and dispensation to address the council regrading parking on verges Gumburn Lane, Sinton Green. <i>Duly considered and <b>accepted</b>.</i>
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**018/20 Minutes of previous meetings.**

<b>a.</b>	Monday 20 <sup>th</sup> Jan 2020 – Previously distributed & duly <b>approved</b> .
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**019/20 To Receive the Report of the County Councillor.**

<b>a.</b>	Previously distributed via email and acknowledged by Parish Cllrs. Cllr Woodhouse asked a question in relation to ongoing works on the A4440. Cllrs <b>instructed</b> the Clerk to report the following to Highways and copy in Cllr Grove: Dangerous condition of Dark Lane bridge; Collapsed slope New Inn Sinton Green; parking on verges A443 Ball Mill top business park; and, broken knee rail Grimley.
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Clerk

**020/20 To Receive the Report of the District Councillor.**

<b>a.</b>	District recycling rate increasing, whilst amounts collected through black bin collections are decreasing. Dangerous bridge Dark Lane has been inspected and scheduled for repairs. Flooded properties (200 across district) have been provided with additional refuse services, the MHDC floodline numbers and info on how to apply for flood relief. Camp House Inn and Severn Rise are the only properties reported flooded. Three deep potholes on Hallow road have been reported.
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**021/20 Environment & Climate Emergency**

- To discuss updates and formulate Motions not requiring written notice.

<b>a.</b>	<b>Date of next 'Parish Public Briefing and Debate'.</b> March 26 <sup>th</sup> was proposed. Clerk to check availability. Flyers would be an appropriate way of summoning residents – Cllrs <b>approved</b> and Clerk to seek estimate of cost. Cllrs noted the Local Electricity Bill, which if adopted by MPs would empower local communities to sell locally generated clean energy directly to local customers by establishing a statutory Right to Local Supply. Cllrs <b>resolved to support</b> this Bill with no amendments and <b>instructed</b> the Clerk to write to H.Baldwin asking for her support.
<b>b.</b>	<b>Litter pick - Sunday 1st March, 10.30am – 12noon.</b> The Clerk is to travel to Malvern to pick up the borrowed equipment from MHDC. Cllrs Stanley, Taft and Passey are to man Grimley Village. The Clerk will man the Peace Hall. Cllrs Green and Ayers to

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	man the Fox at Monkwood Green. Posters are to be put up around the parish. The Clerk has arranged for Grimley parish to join the MHDC 'Street Adoption' scheme, which requires two litter picks a year in return for 10 litter picking sticks, gloves and high vis jackets to keep. These can be given out to resident volunteers who undertake litter picks regularly.	
<b>c.</b>	<b>Pollinator Strategy (WCC) – to debate/formulate response.</b> This document does not mention that pollination is responsible for 80% of the human food supply. It is too species specific and is not an action plan benefiting all pollinator species. Cllr Stanley to compose a response with aid of Clerk. Suggestions for reinstating a wild flower verge along A443 require careful thought, as there are already flower there. Addressing the current poor management strategy (Highways) would be of more benefit to wildlife.	Cllr Stanley

### 022/20 Monkwood Green (includes Moseley and vicinity of)

- To discuss updates and formulate Motions not requiring written notice.

<b>a.</b>	<b>Maintenance report.</b> Cllrs Woodhouse/Ayers/Parish Clerk had met with Commoner to discuss grazing options. Cllrs <b>instructed</b> the Clerk to obtain quotes for a water pipe to be installed (via mole drill) under the roads in order to service grazing at the main pond end of the Common (both sides). Utilities to be checked first. Grazing is to recommence at end of March with cattle belonging to one Commoner. Cllrs <b>approved</b> purchase by DS of 8 additional wood stakes and a battery (electric fence to enclose the Petty Whin).	Cllr Stanley Clerk
<b>b.</b>	<b>Well – recap and update.</b> It had previously been left that Cllr Woodhouse would liaise with Cllr Green in order to install a pump in the well. This will provide water for grazing to that section of Common. The Clerk confirmed that £291 remains from the grant to repair the well, after deductions from solicitor fees in order to clarify ownership. Clerk to <b>reconfirm</b> in writing to Cllr Green that repairs to the well can be conducted.	Clerk
<b>c.</b>	<b>Commoners Association – to approve draft Terms of Ref.</b> Cllrs had no amendments to make. Duly <b>approved</b> unanimously. The Clerk was <b>instructed</b> to distribute to Commoners for comment/sign up and also to copy for info to those with lapsed rights or had previously failed to respond to correspondence.	Clerk
<b>d.</b>	<b>Dead elm trees Waverley Cottage and Defibrillator.</b> Cllr Woodhouse and Ayers (and clerk) had met with a resident who had kindly volunteered to remove and dispose of three dangerous, rotten elm trees from the small verge-side coppice near Waverly Cottage. The Clerk had advised as to nesting season.  Service road Waverley Cottage: Residents currently maintain the road with no funds from the Parish Council. Cllrs <b>agreed</b> that the best way to maintain the road is for bagged gravel (NE approved) to be provided at regular locations up the service road (every 10m). [NB. Loose gravel is not useful as residents have to use wheel barrow, dig it out, transport it, deposit it and then repeat multiple times.] It was considered that additional action beyond this was not cost effective based on the number of properties that would benefit.	Clerk

	<p>All paperwork for the defibrillator has been finalised and we are awaiting delivery and installation by the Heartbeat Trust. The final cost will be £1745.00 with VAT costs met by Heartbeat Trust. Cllrs <b>approved</b> payment once the invoice is received in order to speed up proceedings. The Clerk had ordered a code-lockable cabinet in order to reduce the risk of equipment being stolen – <b>unanimously approved</b>. The resident who previously donated the cost of the defibrillator equipment kindly volunteered to cover the additional cost of the lockable cabinet. (Nb. code available when user rings 999). Cllrs thanked Bryan Jones and Bill Allen for tidying up the phone box in readiness.</p>
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**023/20 Sinton Green (including Worlds End, Oakall Green, Birchall Green and vicinity of)** - To discuss updates and formulate Motions not requiring written notice.

<b>a.</b>	<p><b>Pond maintenance and algae prevention.</b> Quote for £1k for pond plants of sufficient quality was rejected. Cllr proposed and accepted a proposal to leave alone and monitor pond recovery. No further action.</p>
<b>b.</b>	<p><b>Gurnburn Lane parking on verges.</b> Road is unadopted further down the lane. Verges are in extremely poor condition resulting from residents/contractors parking vehicles on the grass. Clerk to write to residents at Boogaloo ref contractor who continues to park on the Green in front of the no parking sign. Clerk to report blocked drains to Highways (in front of Glebe Cottage). Ref verges not under parish council ownership - no further action as parish council has limited powers to intervene.</p>
<b>c.</b>	<p><b>Replacement green right of way noticeboard – motion to recommit to purchase in light of expiry of previous resolution and loss of source for equipment.</b> Clerk to explore replacing with a laminated version of the right of way map as a cheaper alternative. Clerk liaise with Cllr Bretherton.</p>
<b>d.</b>	<p><b>Bridge and collapsed road Dark Lane near cattery.</b> Cllrs expressed concern as to the dangerous condition of this bridge and the likelihood of collapse. Clerk to re-report to Highways. Clerk to take photos of fly tipping in stream and pass to DCllr Clarke for reporting to Enviro Services.</p>

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**024/20 Grimley Village (and vicinity of)**  
- To discuss updates and formulate Motions not requiring written notice.

<b>a.</b>	<p><b>Camp Lane potholes. – MHDC site visit planned 10.00am, Wednesday 15th April. (Dark Lane, Sinton Green will also be inspected if time allows).</b> Duly noted. Remedial work has taken place but it has already washed away. Highways seem to fail to inspect the quality of the work.</p>
	<p><b>Broken knee rail opp. The Ark.</b> Cllr Woodhouse had inspected this along with a resident volunteer Raymond. The damage is beyond Parish Council fund to repair. Clerk to report to Highways</p>
	<p><b>Missing public footpath pointer post and broken bollard adjacent to Willow House.</b> Clerk to ascertain if we have a footpath officer and then duly report missing pointer. Also missing pointer on A443 opposite side of road to Grimley Raceway.</p>
	<p><b>Phone Box, Grimley.</b> Cllr Atkinson to consider fund raising options for a defibrillator.</p>

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Cllr  
Atkinson

**025/20 Reports from Projects and Representatives**

- To discuss updates and formulate Motions not requiring written notice.

<b>a.</b>	<b>Peace Hall Management Committee.</b> The Clerk had written to the Committee asking for a meeting date re parishioner Christmas ideas. Cllr Woodhouse to approach.	Cllr Woodhou
<b>b.</b>	<b>Lengthsman. Also motion to receive and approve future items of work.</b> The Clerk reported receipt of latest monthly invoice.	
<b>c.</b>	<b>Smart Water - General reminder for residents to register their SmartWater packs asap.</b> <a href="http://www.smartwater.com/registration">www.smartwater.com/registration</a>	
<b>d.</b>	<b>Broadband project</b> Cllr Stanley is working to ascertain a realistic price for roll out of this project to Sinton Green, Oakhall Green and Elm Hill area. Grimley project no update but Open Reach assure Cllr Stanley that things are proceeding the background.	Cllr Stanley
<b>e.</b>	<b>Tarmac</b> Trees are being replanted but the soil quality is poor and it is unlikely that the trees will survive. Cllr Stanley to chase a date for the next liaison meeting.	Cllr Stanley

**026/20 General Finance and Administration**

- To discuss updates and formulate Motions not requiring written notice.

<b>a.</b>	<b>To consider and motion to approve the payment of outstanding accounts.</b> All previously distributed via email. Duly inspected and <b>approved.</b>	
<b>b.</b>	<b>To receive and motion to accept the latest Bank Reconciliation.</b> All previously distributed via email. All duly inspected and <b>approved.</b>	
<b>c.</b>	<b>Bank mandate.</b> Passed to Cllr Bretherton for signature.	Cllr Bretherto
<b>d.</b>	<b>Review of updated Code of Conduct (CALC advised version). Motion to accept.</b> Duly accepted and adopted with no comments.	

**027/20 Correspondence, dates for diary, items for future agenda**

-To note/discuss correspondence and formulate Motions not requiring written notice. Cllrs may use this opportunity to report minor matters of info not included elsewhere on the agenda and to raise future items.

<b>a.</b>	Cllrs expressed thanks to residents for removing debris blocking the bridge at the stream, Dark Lane.
	<b>Date of next Parish Council meeting:</b> Monday 23rd March 2020, 7.30pm. Venue: Peace Hall, Sinton Green. All residents and Press very welcome to attend.

**Appendix 1: Items for payment.**

Simon Skeys Lengthsman	Lengthsman Nov & Dec 2019 and Jan 2020.	£414.00	VAT nil
Grimley PCC	Grimley St Bartholomew's Church. Donation for use of church as PC meeting venue 20 <sup>th</sup> April and 21 <sup>st</sup> September. Payee confirmed via T. Richards.	£30.00	VAT nil
Lisa Stevens	Clerk wages [January 2020] As per contract of 12 hours per week, £12.01 per hour.	£576.48	VAT nil
Lisa Stevens	Expenses January 2020. GPC201903.	£124.12	Under calculation

Chair ..... (23/03/2020)