

# Grimley Parish Council

Monday **23<sup>rd</sup> March 2020**, 7.30pm

**For sensible containment of Coronavirus all business at this meeting has been cancelled except for accepting invoices (detailed below) and signing of items for payment.**

## Minutes of the meeting

**Cllrs Present:** D Stanley (Chair), A Taft.  
**In Attendance:** Mrs L Stevens (Clerk & RFO)

**028/20** The following Parish Council financial administration only was conducted on Monday 23rd March 2020, 7.30pm.

- a. To consider and motion to approve the payment of outstanding accounts. **All payments were previously advertised to the public, distributed to Cllrs and approved by them via email and had also been approved by Cllrs in person at the previous meeting 24<sup>th</sup> February 2020, as shown in the minutes of that meeting.**

- Prior to the meeting CALC had been consulted by the Clerk and advised Grimley PC that "Parish Councils have been instructed by Cental Gov NOT to meet in person. In light of the critical emergency situation, if Parish Councils are unable to hold meetings electronically then CALC would recommend decisions via email where the way Councillors have voted can be evidenced. While it is technically not legal to hold meetings remotely or to make decisions via email, the Government will shortly bring in measures to allow this way of working." This advice was subsequently reiterated in the CALC email 'Co-vid19 Advice' received on 24/03/2020. Consequently, Cllr Taft and Cllr Stanley duly **inspected** and **approved** the following payments:

The Community Heartbeat Trust	Defibrillator Monkwood Green. Cost of which met by parishioner donation.	£1745.00	VAT costs meet by Heartbeat Trust.
David Stanley	Reimbursement for purchase of Electric fencing equipment for Monkwood Green. 1 x battery 12v. Plus 8 fence posts.	£89.52	VAT £14.92
Worcester Printers Limited	Reimbursement of invoice paid by Clerk to Worcester Printers Limited ref Climate Emergency leaflets.	£30.00	VAT nil
Lisa Stevens	Clerk wages [February 2020] As per contract of 12 hours per week, £12.01 per hour.	£576.48	VAT nil
Lisa Stevens	Expenses February & March 2020. GPC201903. Includes litter pick equipment expenses.	£196.61	Under calculation

Chair ..... (date of next meeting to be decided in light of coronavirus)