

# Grimley Parish Council

DRAFT

## Monday 20th April 2020, 7.00pm

**For sensible containment of Coronavirus  
all business at this publicly open meeting has been conducted online**

The meeting was duly advertised online and on three parish noticeboards.  
The password to join the meeting was available upon request from the Parish Clerk.

Ref legislation for online meetings: Coronavirus Bill THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020 <http://www.legislation.gov.uk/uksi/2020/392/contents/made>

### Minutes of the meeting

**Cllrs Present:** D Stanley (Chair), A Bretherton, A Taft.

**In Attendance:** Mrs L Stevens (Clerk & RFO). Nil members of public.

#### **029/20 Apologies and approval of reasons for absence**

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| a. | Cllr Atkinson, CCllr Phil Grove.<br>Cllr Green declined to take part in virtual meetings.<br>Cllr Passey and Cllr Ayers reported limited PC capabilities. |
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#### **030/20 Declarations of interest, dispensations and points of order**

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| a. | <p>a. To note any updates received to register of interests/ dispensations. – nil.</p> <p>b. <b>Confirm a Motion</b> previously carried by email (Prpsd Cllr Bretherton, Scnd Cllr Taft) All future parish council meetings be held over the internet using a service that can be accessed/joined by members of the public, until such time as coronavirus restrictions are sufficiently lifted or until further advice is available from Central Gov. – <b>Duly confirmed.</b></p> <p>c. <b>Confirm a Motion</b> previously carried by email (Prpsd Cllr Taft, Scnd Cllr Bretherton) To accept parish council insurance quotation from BHIB (Avivia) for £189.79. – <b>Duly confirmed.</b></p> |
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#### **031/20 Minutes of previous meetings.**

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| a. | <p>i. Mon 24<sup>th</sup> Feb 2020 – Previously distributed and duly <b>approved.</b></p> <p>ii. Mon 23<sup>rd</sup> March 2020 - approval of financial accounts only. Normal monthly meeting was cancelled upon commencement of pandemic – Previously distributed and duly <b>approved.</b></p> |
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#### **032/20 To Receive the Report of the County Councillor.**

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| a. | CCllr Grove has been providing regular updates via email and has also been promptly responding to parish council requests. |
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#### **033/20 To Receive the Report of the District Councillor.**

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| a. | <p>DCllr Clarke provided an update on District Council work to assist the community during the pandemic. He passed his congratulations to the community for the way they have pulled together and supported each other. Volunteers remain on standby.</p> <p>District Councillors have been conducting meetings by phone/online. Reported the appointment of Vic Allison, the new Chief Executive of Malvern Hills and Wychavon District Councils.</p> |
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## 034/20 Coronavirus & Climate Emergency – matters arising

- To discuss updates and formulate Motions not requiring written notice.

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| a. | <p><b>Lengthsman</b> – duties suspended by WCC in light of virus.<br/> <b>Motion</b> to continue to engage the Lengthsman during the current pandemic on existing terms but focusing on essential activities (including keeping visibility splays clear), accepting the cost IF WCC chooses not to lift the suspension on Lengthsman's duties and does not pay subsequent invoices.<br/> <i>Cllrs <b>agreed to delegate</b> decision powers (relating to this only) to the Clerk and instructed her to liaise with County Hall.</i></p>   |
| b. | <p><b>Gov. mandate to assist village halls/public facilities with lost revenue.</b><br/> <b>Motion</b> to assist the following facilities with donation of 80% of demonstrable lost income between 18<sup>th</sup> March and 31<sup>st</sup> May 2020, capped at £3000 per facility.</p> <ul style="list-style-type: none"> <li>- Peace Hall – waiting for information.</li> <li>- Nora Parsons Centre. <b>Approved</b> £600. (Prps: AB. Scnd: AT).</li> <li>- Hallow Scouts Group. <b>Approved</b> £400. (Prps: AB. Scnd: AT).</li> </ul>  |
| c. | <p><b>Sinton Green Mowing Contract</b><br/> In light of the above expenses, <b>Motion</b> to award monthly mowing contract to Mr Simon Skeys (the only contractor who responded) at £75 per cut and not incur the additional cost of the varied mowing regime quoted at £98 per cut.</p> <ul style="list-style-type: none"> <li>- <i>Cllrs <b>approved</b> SS mowing appointment based on £75 per cut. However, Cllr Bretherton proposed and Cllrs <b>agreed</b> that some areas should be left long to encourage flower propagation.</i></li> <li>- <i>Cllr Bretherton is to mark out the area to be left for flowers. The Clerk is to <b>instruct</b> Simon to leave these areas long once they are marked and to check if any resulting price adjustment is required.</i></li> </ul> |

## 035/20 General

- To discuss updates and formulate Motions not requiring written notice.

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| a. | <p><b>Monkwood Green maintenance and grazing update.</b><br/> Cllr Stanley is liaising with RP ref moving the electric fence to ensure it encompasses the Petty Whin. Clerk has been liaising with Natural England ref Commoner activity on the Common.</p>  |
| b. | <p><b>Monkwood Green correspondence relating to service road (The Croft/Holly Cottage).</b> Meeting with contractor (ref quality review) has been put off until after the pandemic.</p>  |
| c. | <p><b>Monkwood Green Well and Defibrillator update.</b> Cllr Green has received the donated pump from RW and is working to repair the well, remove the dangerous railings (not repairable) and build a wall that will protect the public and ensure that Commoners have access to the water. The defibrillator is installed but not yet registered with the ambulance service.</p>                               |
| d. | <p><b>Sinton Green dog fouling and damage to village green caused by antisocial behaviour.</b> Previous parish council requests on social media and via leaflets for residents to cooperate have not worked well and have drawn complaints. Correspondence addressed to specific residents also has limited effectiveness. The Clerk was instructed to report the dog fouling to the Street Scene department</p> |

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|           | at MHDC and to place a polite request in the next available parish magazine.  |
| <b>e.</b> | <b>Vicinity of Grimley Village: Camp lane potholes / Pavements in poor repair and/or moss covered / Mowing of Grimley top triangle / missing way markers.</b> – The Clerk has reported all issues to either MHDC or WCC as required. CCllr Grove has also reported those footpaths that are in poor repair.       |
| <b>f.</b> | <b>Broadband project update.</b> – Cllr Stanley gave an update. The project is proceeding well. Some Grimley villager vouchers remain to be chased up. New Grimley village residents are being invited to participate. Furthermore, WCC are looking at the viability of rolling out the scheme to Monkwood Green. |

### 036/20 Finance and Administration

- To discuss updates and formulate Motions not requiring written notice.

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| <b>a.</b> | <b>To consider and motion to approve the payment of outstanding accounts.</b> – Duly approved. All payments made online via online banking. The Clerk logged on and set up the payments. Cllr Bretherton and Cllr Taft subsequently logged on and approved. |
| <b>b.</b> | <b>To receive and motion to accept Bank Reconciliations Feb and March 2020</b> – Duly approved.   |

### 037/20 Items for future agenda

- To discuss updates and formulate Motions not requiring written notice.

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| <b>a.</b> | Sinton Green Peace Hall noticeboard repairs and new right of way noticeboard. Clerk to liaise with Cllr Bretherton ref noticeboard etching. |
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| BHIB                           | Aviva Parish Council insurance policy renewal 20/21   | £189.79 | VAT Nil           |
| Worcs CALC                     | Annual membership renewal 20/21   | £431.17 | VAT £65.55        |
| Malvern Hills District Council | Garden Waste Collection Service 20/21 Renewal for St Bartholomew's Church.  | £77.50  | VAT nil           |
| Simon Skeys                    | Lengthsman invoices February 2020 (£293.25) & March 2020 (£356.50) (submitted prior to virus).<br><i>Please note: the amount left available to claim from WCC was £644.00 only. Clerk has claimed this (awaiting receipt).</i><br><b>NOT PAID _ AWAITING BANK DETAILS</b> | £649.75 | VAT nil           |
| Simon Skeys                    | Sinton village green contracted mowing March 2020.<br><b>NOT PAID _ AWAITING BANK DETAILS</b>   | £75.00  | VAT nil           |
| Simon Skeys                    | 2019 Litter bin installed by lay by opposite Old Vicarage including postcrete and taking delivery of bin.<br><b>NOT PAID _ AWAITING BANK DETAILS</b>  | £30.00  | VAT nil           |
| Lisa Stevens                   | Clerk wages [March 2020] As per contract of 12 hours per week, £12.01 per hour.   | £576.48 | VAT nil           |
| Lisa Stevens                   | Expenses April 2020   | £48     | Under calculation |

Chair ..... (Online approval 18/05/2020)