

Grimley Parish Council

DRAFT

Monday **22nd June 2020**, 7.00pm

**For sensible containment of Coronavirus
all business at this publicly open meeting has been conducted online**

The meeting was duly advertised online and on three parish noticeboards.
The password to join the meeting was available upon request from the Parish Clerk.

Ref legislation for online meetings: Coronavirus Bill THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS (CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020 <http://www.legislation.gov.uk/uksi/2020/392/contents/made>

Minutes of the meeting

Cllrs Present: D Stanley (Chair), A Atkinson, A Bretherton, A Taft.
In Attendance: Mrs L Stevens (Clerk & RFO). DCllr Clarke,
6 members of public face to face. (S.W. R.S. R.P. A.Sh. A.St. A.M) (confirmed)
12 residents dialled in to listen over the phone.

050/20 Public open forum

a.	Cllrs thanked residents for joining them. No questions at this stage. Residents asked to be allowed to speak at the relevant part of the meeting if they ask for Standing Orders to be suspended.
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051/20 Apologies and approval of reasons for absence

a.	Cllr A Passey, CCllr Phil Grove. Cllr Green declined to take part in virtual meetings. Cllr Ayers reported limited PC capabilities. Also apologies from resident G.C.
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052/20 Declarations of interest, dispensations and points of order

a.	<i>Points of order:</i> Replacement copy of Cllr Bretherton declaration of interests has been sent to MHDC as their copy omitted his signature.
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053/20 Minutes of previous meetings.

a.	Mon 18 th May 2020 – Previously distributed and duly approved .
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054/20 To Receive the Report of the County Councillor.

a.	CCllr Grove has been providing regular updates via email and has also been promptly responding to parish council requests.
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055/20 To Receive the Report of the District Councillor.

a.	DCllr Clarke has been providing regular updates via email and noted some planning concerns at Moseley, which he has reported. DCllr Clarke provided an update in relation to the public right of way down Camp Lane, which has been referred to the footpaths officer at County Hall. Resident in question believes the stables are legal as they are on wheels and has reported that the footpath has been reinstated to the original course. The Clerk is to check the line of the footpath as it may form the boundary between Grimley and Hallow parishes. DCllr Clarke gave reassurance on planning matters at Monkwood Green, congratulations to those that tidied the churchyard and noted reports of dog mess at Sinton Green.
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056/20 Planning

- To discuss updates and formulate Motions not requiring written notice.

<p>a.</p> <p>b.</p> <p>c.</p>	<p style="text-align: center;"><i>Motion to suspend standing orders – Prp: At. Scnd: AB</i></p> <p>Public consultation on draft decision to vary environmental permit. Environment Agency consultation to 10 July 2020. Ref EPR/WP3239EK. Thorngrove Poultry Farm, Grimley, WR2 6NP</p> <p>- Residents have approached the Parish Council with concerns as to how the EA consultation is being conducted. Many residents may not be able to respond in time as they do not have the means to do so (lack of IT). The Clerk has been distributing the EA address for postal responses. Concern at the apparent lenient view taken by the EA considering the number of residents in close proximity.</p> <p>- Resident B.S. detailed that residents thought that the matter had been dropped and that the 400m consultation radius is not sufficient.</p> <p>- A.St. reported that residents of Hallow village continue to be affected by the smell and noise, usually on a Friday or Saturday morning. When residents report the disruption, they are informed that because it is to do with the house rather than the business nothing can be done. Chipping at the house counts as being 'outside' the application boundary. The EA have already approved an additional biomass boiler, which requires more logging activity – something which is not being addressed by the EA.</p> <p>- A.Sh. noted that the lorries visiting the site are noisy and intrusive.</p> <p>- Cllr Stanley noted that the applicant has stated that they have modified their approach to counteract all possible disruption. Cllr Taft noted that the EA is satisfied that all previous Parish Council concerns have been addressed.</p> <p>- Cllrs considered that current parish businesses should be supported, but if residents are fearful that in the past standards have not been met, then it is right that questions are asked concerning these additional plans. Cllrs agreed to respond to object to this application on grounds of inadequate EA consultation, inadequate baseline data, inappropriate 400m consultation boundary, noise, smell and traffic. Prp: At. Scd: AB.</p> <p>Application Number: 20/00583/CU, Location: Land At (Os 8023 5997) Monkwood Green, Hallow. Proposal: Change of use of the land for the siting of a log cabin for use as permanent dwelling.</p> <p>The Clerk had previously sought advice concerning this application and had received assurances that the Parish Council is not obliged to make any comment. The Clerk advised Cllrs to leave this application in the hands of MHDC. Cllrs unanimously agreed and approved, noting that all previous concerns relating to the site still stand.</p> <p>Application No: 20/00655/FUL Location: Sandpit Forge At, Sandpit Cottage, Walton Lane, Grimley, WR2 6LR. Proposal: New storage unit for horse shoes, work vans, tractors and lawn mowers Cllrs had no comment to make.</p> <p>Planning matters at Ball Mill, Moseley and Camp lane. (Nb. These are applications where MHDC have either made a decision and where work is now progressing, or where MHDC enforcement is proceeding. Cllrs had received a written update on all matters from the Clerk. Cllrs instructed the Clerk to keep asking for updates.</p> <p>Hallow Neighbourhood plan (for discussion July 2020). <i>The document suite has been sent round for consideration.</i></p>
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057/20 General

- To discuss updates and formulate Motions not requiring written notice.

	<p>Cllr Bretherton was confirmed as parish council rep for the Peace Hall.</p> <p>a. Peace Hall replacement right of way noticeboard and broken noticeboard. Cllr Bretherton detailed a quote for a right of way map to be printed in colour on metal (more durable than traditional glass doors), £60. A2 sheet (map) with an A4 sheet (countryside code) alongside and a centenary year commemoration above this. 804mm (length), 420mm (height) (landscape orientation). Awaiting Hall Committee approval. Noticeboard to front of property must wait until contractor is no longer social distancing.</p> <p>b. Monkwood Green maintenance and grazing update. Commoners continue to graze sections of Common with sheep or cattle, including Petty Whin area. Clerk has spoken to one Commoner and instructed him not to over graze or graze any remaining sections, as the butterflies require some flowers to be left. Residents reported to be pleased with management. CB concerned as spring and summer meadows have been grazed too early. Cllrs advised a pragmatic approach, as grazing is limited during the dry weather and the Commoners have done much to assist with Petty Whin preservation. Natural England to be kept in formed.</p> <p>c. Tree margin Monkwood Green, vicinity of Simberton Farmhouse. - Resident RP reported on the deteriorating condition of the tree line, particularly a number of elms. Many trees are in a very poor condition and would benefit from serious cutting back and thinning.. A tree surgeon had conducted a site visit and suggested several options, including removing the hedge entirely and replace it with new or only removing those trees that are dead and dying (much more time consuming and difficult to achieve, as the site is very compacted and cables overhead). Cllrs instructed the Clerk to approach Western Power and ask for a site visit in order to obtain their suggestions. Resident reported that Western Power have already visited the site twice in the past 6/8 months, so they may be favour of more wholesale removal. It would be helpful if there was a plan in place prior to Feb 2021. - Resident also reported a dead tree (trunk diameter 4 in) located near the bench on Monkwood Green. The resident has a chainsaw licence and offered to remove the tree with no obligations. Cllr agreed the tree should be removed before it collapses and thanked the resident for his offer. Note <i>subsequent to meeting, the resident provided a copy of his chainsaw licence.</i></p> <p>d. Broadband project(s) update. <u>Grimley village</u> Any outstanding queries should be discussed with Simon Russell. <u>Monkwood Green</u> The Parish Council has pursued the extension of the 5G fibre-optic scheme being introduced Grimley village to that of Monkwood Green. A proposal has been received for this very leading edge improvement in broadband capability from WCC that will involve no capital cost to residents. Cllr Green has volunteered contact residents and achieve the necessary signup that will deliver this significant benefit to Monkwood Green.</p> <p>e. Highways, footpaths and road surfaces parish wide Retreat Farm had already been covered. Camp inn gate has been referred to Highways for inspection as residents have reported concerns that the gate posts are in the highway. The Clerk has reported the state of the paths along the A443 and potholes on the Grimley approach roads (including Ark entranceway).</p> <p>f. Phone box Monkwood Green Cllrs extended thanks to residents who have painted/put up signs.</p> <p>g. Grimley Churchyard Cllr extended thanks to volunteers who tidied and mowed.</p>
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h	<p>Dog waste at Sinton Green and progress ref new bin. (item discussed during correspondence but related here for consistency) The Clerk had obtained a quote for <i>£268.83 plus £40 installation.</i> Cllrs noted that other recent bin installations had been brought about by donations and grants. The Clerk reported that an option to install a new bin in vicinity of The Wagon Wheel had been declined by MHDC due to the distance the waste would need to be carried to reach the truck. Cllrs approved purchase of the new bin for Sinton Green. Prp: AB. Scnd AT. 3 for and 1 vote against.</p> <p>The Clerk was instructed to place details of Public Space Protection Orders (PSPO) on the parish facebook page. Clerk also to obtain quotation for more signage in relation to this.</p>
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058/20 Finance and Administration

- To discuss updates and formulate Motions not requiring written notice.

a.	<p>To consider and motion to approve the payment of outstanding accounts. – Duly approved. All payments have been set up online via online banking by the Clerk. Cllr Bretherton and Cllr Taft are to log on and approve.</p>
b.	<p>Motion to accept Bank Recon May 2020 – Duly approved.</p>
c.	<p>To consider progress/plans for audit – Cllrs had received the timetable and had no comments to make.</p>

059/20 Correspondence and items for future agenda

- To discuss updates and formulate Motions not requiring written notice.

a.	<p>Co-option To note that the Parish Council has received two applications for co-option and received a few additional expressions of interest. Proceedings for co-option will be conducted at the parish council meeting on Monday 13th July 2020, 7pm.</p>
b.	<p>Correspondence relating to horse manure on public roads. Cllrs made no resolution.</p>
c.	<p>Items for future agenda - Consultation on draft LGA Code of Conduct (sept) - 'Name the ponds' at Grimley. - Cycle paths along river bank to Worcester.</p> <p>Next meeting: Monday 13th July 2020, 7pm</p>

Appendix 1 – payments to be made

Simon Skeys	Lengthsman invoices February 2020 (£293.25) & March 2020 (£356.50) (submitted prior to virus). <i>Please note: the amount left available to claim from WCC was £644.00 only. Clerk has claimed this (awaiting receipt).</i> NOT PAID _ AWAITING BANK DETAILS	£649.75	VAT nil
Simon Skeys	Sinton village green contracted mowing March 2020. NOT PAID _ AWAITING BANK DETAILS	£75.00	VAT nil
Simon Skeys	2019 Litter bin installed by lay by opposite Old Vicarage including postcrete and taking delivery of bin. NOT PAID _ AWAITING BANK DETAILS	£30.00	VAT nil
Lisa Stevens	Clerk wages [May 2020] As per contract of 12 hours per week, £12.01 per hour.	£576.48	VAT nil
Lisa Stevens	Expenses May 2020, including VAT on Zoom membership	£112.16	Under calculation

Chair (Online approval 13/07/2020)