

BAYTON PARISH COUNCIL

Minutes of the Monthly Parish Council Meeting of Bayton Parish Council held in Bayton Village Hall at 7.00pm on Tuesday 16th February 2010

Present: Cllr Gray (Chairman), Cllr Christie (Vice Chairman),
Cllr Miles, Cllr Clarke, Cllr Taylor

In Attendance: Clerk and 5 Members of the Public.

1. **Apologies:** Received and accepted from Cllr Carver and Cllr Burns.
2. **Declaration of Interest:**
 - a. **Register of Interests** – No new forms requested.
 - b. **Personal Interests** –
Cllr Miles item 9 (b) and item 16 – **09/01506/HOU** – The Reading Room, Bayton – due to owning property.
 - c. **Prejudicial Interests** – Cllr Miles as above.
3. **Public Question Time** – see notes at end of minutes.
4. **Minutes of Meeting** held on 19th January 2010 were agreed by all and signed by Chairman.
5. **District Cllrs report** – Apologies given.
County Cllrs report – Apologies given.
6. **Progress reports** for information:
 - a. **Housing Needs Survey** – Still trying to get meeting with Planning Officer.
 - b. **Register of Parish Land** – Documents now held by Solicitors (details in file) and copy given to Village Hall Committee. Copy of Grant paperwork requested from Village Hall Committee for PC files.
 - c. **Speeding issues** – Chairman provided summary of speeds in Bayton and B4202 areas from information provided by WCC. To be put on website. A456 may be done at later date. Bewdley Police not yet forwarded their results.
 - d. **Mowing Footpath by B4202** – Clerk had filled in form for WCC grant for £200.00 to cut grass verge April to September 10. Awaiting decision.
 - e. **LEADER Grant** – Coronation Corner – Clerk had met with two Cllrs and ideas formed. Meeting with CALC still not agreed.
 - f. **Youth Club** – Information circulated. Clerk to enquire current position for next meeting.
7. **Reports on Meeting attended by Clerk or Councillors:**

Village Hall – Play Area with equipment being looked into for Recreation Ground. Lighting being updated next week. Radiators being assessed for risk in Sports Hall.
8. **Finances** –
 - a. **Payments made** – After discussion it was agreed to support CPRE in their work and subs for 2010 agreed to be paid = £29.00.
 - b. **Payments received** – WCC LM Oct and Nov 09 = £360.00.
 - c. **Bank Reconciliation** – Signed for Jan 10. Balance agreed as Current Account = £2902.47, Investment Account £5661.10.
 - d. **Internal Auditor** – Clerk had approached Auditor from 2008-09 and she is willing to do work. All agreed to appoint her for 2009-10.

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9. Planning:

- a. Plans circulated since last meeting – **See item 16.**
- b. Decisions received since last meeting –
09/01506/HOU – The Reading Room, Bayton – Proposed Garage – **Approved.**
09/01446/FUL – The Redlands, Clows Top – Erection of dwelling – **Approved.**
- c. Plans for comment on tonight – **10/00108/FUL** – Bayton C of E Primary School, Bayton – New Reception Classroom. It was agreed to support this application. Concerns by residents regarding any future expansion at school to be passed to District Council.

10. Road report

- a. **Lengthsman** – General drain clearance to be maintained.
- b. **Problems to report** – Road by Church, Severne Green and by Mill Cottage have potholes; litter still a problem in area.
- c. **Update on outstanding queries** –
 - HGV sign for Bayton Roads from B4202 – still waiting.
 - Clows Top crossroads signage – still waiting for new signs.
 - Footpath improvements Clows Top B4202 – to be done before April 10.

11. **Training for Councillors** - CALC will come out and do a two hour Question and Answer Training Session. It was decided to wait for training list for 2010 from CALC and then discuss matter further.

12. **Circulation by paper and email** – two Cllrs not on email. and Chairman concerned that not all councillors receive full information. Important emails and agenda items always printed off for them by Clerk. One Cllr does not wish to receive more printed emails. Other Cllr not present, matter to be on next agenda for his input. Councillors are asked to pass on circulation folders promptly.

13. **Refuse Collection** – District Council to post information to all residents this week regarding new Recycling system from April. Recycling Officer has been invited to attend April meeting and explain new system.

14. **Footpath by Bayton Village Hall** – surface of path not very level from barrier towards hall. Leaves on path being walked into hall. Funding had been requested from WCC to improve area. Clerk to contact WCC. Area around manhole cover had been damaged on the corner near hall and needs mending. Clerk to ascertain liability of PC and liaise with Chairman due to urgency of matter.

15. **Correspondence for information** –
Emails circulated, list attached. Further paper circulation out.

16. **Clerks report on Urgent Decisions since last meeting** –
09/01506/HOU – The Reading Room, Bayton – Proposed Garage – plans were circulated to three Cllrs in December 09 and no comments were made.

17. Councillors' reports and items for the next agenda.

It was suggested tree at Coronation Corner needs trimming, to keep in mind with grant funding for area.

Hedges on Severne Green need cutting, Nexus responsibility. Clerk has already requested they be cut.

18. **Date of next meeting: TUESDAY 16th March 2010**

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Members of the Public were asked to withdraw from meeting for following items.

- 19. Clerks Annual Review** – review was discussed and signed by Clerk and Chairman. Clerks Salary to increase to SP16 as per incremental pay scale as from 1st Nov 09.
- 20. Lengthsman Contract** for 2010-2011 – two Cllrs to meet with LM and report back to next meeting. To discuss hourly rate at next meeting.
- 21. Mowing Contract Severne Green** from 1st April 2010 – three quotes to be obtained for next meeting. It was agreed Contract for three years to be quoted if possible.
- 22. Internal Auditor** – it was agreed due to increase in work load that fee paid be increased to £50.00 for 2009-2010 accounts.

23. Meeting Closed 8.45pm.

Signed-----
Chairman

Date 16th March 2010

Concerns were raised regarding lack of grit on A456/B4202 when snow had been forecast for area. Some Cllrs had seen gritters out on night mentioned. Clerk to contact WCC regarding effect of grit on snow and frost and when we can expect gritters to come to area. A456 Clows Top bank in Rock Parish, Clerk will notify WCC and contact Rock PC. Resident to be notified of response.

School Plans - agenda item 9(c) was discussed. Chairman of School Governor was present to answer questions. Concerns were made regarding expansion of pupil numbers with this build. Advised it was definitely **not** to expand school but to give the younger pupils adequate space for their needs. No further pupil increase expected as there is nowhere to build more classrooms. It was agreed by all that the success of the school was something to be praised but the traffic created by any further expansion could have a detrimental affect on the whole area.

Three Members of the Public left the meeting.