

**ONLINE MEETING**  
**OPEN TO RESIDENTS OF SEVERN STOKE PARISH**

**Present:** Cllr Watkins (Chair) Cllrs Preston (Deputy), Cox, Garrard, Seward, Sturgess and Williams.  
DCllrs Harrison and Michael. CCllr Middlebrough.

**In attendance:** Mrs L Stevens (Clerk and RFO). 1 member of the public (residency confirmed).

**Resident Question Time**

**1 To consider apologies and to approve reasons for absence.**

Heather Keating-Nash and Patricia Hodson upon their recent resignation.

Cllrs expressed sadness to see them go, thanked them for all their hard work and wished them all the very best for the future.

Cllr Eileen Hadley (lack of IT equipment), Cllr Rob Halling (working commitments).

**2 Declarations of Interest, dispensations and points of order.** Nil new.

**3 Minutes of previous meeting - Wed 11<sup>th</sup> March 2020**

Previously distributed and duly approved. Prp: Cllr Preston. Scnd: Cllr Seward.

**4 Co-option of a Parish Councillor – Three Vacancies.** The period has expired for parishioners to ask for an election to fill TWO of the Three vacancies. The Parish Council can proceed with Co-option process. Notices inviting candidates for co-option had been displayed with no applicants coming forward by the deadline (11/03).

Clerk

**5 Location of future meetings**

The Clerk is negotiating hire of the SOQ room, NT visitor centre, for meetings for July 2020 onwards.

Clerk

**6 Councillors' Reports**

Cllr Watkins made a welcome to Mr Vic Allison who has been confirmed as the new Chief Executive of Malvern Hills and Wychavon District Councils.

**County Cllr Middlebrough**

- Meeting reports from WCC internal GOLD meeting in respect of COVID 19 continue to be distributed by the Clerk. Specific update prior to meeting has also been distributed. CCllr Middlebrough gave an update on actions by WCC to assist communities during the pandemic, including supporting schools and care homes and assisting health care students to access work. Highway maintenance now largely back on track. Lengthsman scheme returning to normal.
- Cllr Watkins asked a question in relation to possibility of a gate being installed at public footpath SS-500(D). Cllr Middlebrough offered assistance in seeking a resolution up to £400 of CCllr fund allocation.
- Cllr Middlebrough reminded Cllrs of the £6,000 (£250,000 county wide) flood assistance fund that would be available to the Parish Hall and/or local community assets, with no time limit attached. The Clerk noted that the Parish Hall is not in a position to be able to start applying for such funding, since they are still seeking an opinion from insurers.

CCllr

**DCllrs Harrison & Michael**

- DCllr Harrison noted that the District Cllr grant allocation has been suspended pending consideration.
- DCllr Michael gave thanks to refuse collection teams for continuing their work during the pandemic.

**7 Flooding**

Report emailed by Mr N.S prior to meeting. **20-00228-SCR** 'Screening Opinion for Severn Stoke Flood Alleviation Scheme' has been made available and considers that an Environmental Impact Assessment is not required. This document suite is not open to general consultation. The Executive Briefing note and the Planning Application have been posted to landowners. The Planning App has been submitted and accepted today by MHDC. Cllr Watkins noted that bunds installed at an incorrect angle can cause significant bank erosion further downstream.

**8 Coronavirus – matters arising.**

The Clerk noted that the number of new reports of those requiring assistance is reducing. All those that initially needed help have been contacted. Cllrs appreciated community efforts in this. Report from Mr P.T ref abuse towards walkers during relaxation of lockdown regulation.

**9 Planning - to consider, comment and resolve to respond to the following applications**

**i. Croome Composting**

Residents and Cllrs had noted tractor and trailers using the incorrect entrance to the site and also raised concerns about activity on bank holidays. Clerk to check with enforcement.

**ii. Update on the following planning applications:**

Application	Property	Detail	Action
19/01852/FUL	Ground mounted solar farm. Dunstall to Defford Aerodrome	Erection of a ground mounted solar farm associated works and ancillary infrastructure.	Pending decision by MHDC. Comment submitted by PC ref turn left leaving and using A4104 as the route in and out. Worcester wildlife concerned as to affect on skylarks.
20/00050/CM	Site adjacent to Croome Composting	Proposed waste wood, soil and stone recycling facility	MHDC requested further info. Comment submitted by PC re use of Defford Countryside as access and not Rebecca Road.
20/00013/FUL	Orchard House Kinnersley	Variation of condition 1 of planning permission 18/01253/FUL for 7 dwellings.	APPROVED subject to conditions concerning use of materials. Further information and plans required from applicant on surface drainage.
19/01824/OUT	50 Kinnersley, Severn Stoke, Worcester, WR8 9JR	Outline application for five dwellings with all matters reserved except for access and installation of a public/community ULEV Rapid Charge facility.	REFUSED due to sufficient housing already planned, plans would represent harmful urban intrusion to the countryside; and, charging facility likely to draw unacceptable traffic. <i>At this meeting Cllrs raised concerns about a ditch that had been filled in at this location.</i>
20/00095/FUL and 20/00096/LB	Cedar Lodge and Coventry Barn, Severn Stoke	Conversion works to Coventry Barn, internal and external alterations and demolition of part Listed Building Cedar Lodge. Conversion of Coventry Barn into single residential & construction of dwelling.	Pending decision. No comment from PC.

**iii. Consider whether an extra-ordinary meeting is required:**

20/00490/GPDQ	Kerswell House, Kerswell Green, WR5 3PF	Notification for prior approval for the proposed change of use of an Agricultural Building to a dwelling house and for associated operational development.	Pending decision
---------------	---	--	------------------

Cllrs had no comments to make. Cllrs agreed to email the Clerk separately if they wish for an extra ordinary meeting once they have had opportunity to examine previous applications on site.

**10 Highways, footpaths & infrastructure – discuss and formulate Motions not requiring written notice**

- a. **Hedge onto A38 from Stonnall Close encroaching footpath.**  
Cllrs instructed the Clerk to chase with the Housing Association (Platform, part of Fortis)
- b. **Hedge onto A38 at front of Rose and Crown beer garden encroaching footpath.**  
Cllrs considered whether a general leaflet drop might be required if this problem persists. The Clerk is to ask the Lengthsman to have a chat to residents.
- c. **Old cricket pavilion, Severn Stoke.**  
The Clerk was instructed to write to P.W agent and ask that the premises be made more secure.
- d. **Positioning of welcome signs for Croome d'Abitot.**  
Residents and Cllrs reported that the signs have been placed too close to High Green. The location was proposed by Highways. Residents consider that the signs need to be placed on the border of Croome d'Abitot. The Clerk was instructed to find out why the signs were placed where they were.
- e. **Condition of the footpath and white railings, Severn Stoke.**  
The Lengthsman is keeping an eye on this and the Clerk has also reported to WCC.
- f. **Street light and verge outside 1 and 2 Knights Hill.**  
The Clerk was instructed to report the fault with the light.
- g. **Corner nr Croome Arch – muddy damaged road where people keep parking.**  
The Clerk had reported this. CCllr Middlebrough agreed to chase.
- h. **Grass Stonnall Close (Calor gas location)**  
The Clerk was instructed to chase maintenance.

**11 Community speed concern****a. Speeding worsening during coronavirus.**

The Clerk was instructed to ask Safer Roads Partnership for an update and chase up results of the recent traffic survey at Severn Stoke. Police Crime Commissioner might be contacted if no movement. Cllrs reported that speeding has been an issue all through the lockdown and no mobile speed cameras have been in place. CCllr Middebrough reported that speed wires will be placed on Kinnersley approach road (steep hill) after lockdown ends and that residents will be approached for more information at that time.

**b. High Green VAS.**

Report and statistics provided. Cllr Garrard to provide stats via email to Clerk.

**c. Community speed watch training.**

The Clerk has been informed that insufficient volunteers were forthcoming for Severn Stoke, which is why training has not occurring for this location. Clerk to ask for more information.

**12 Group/Committee updates**

- a. **Parish Hall committee** – negotiations with insurers continue.
- b. **Severn Stoke Flood Action Group** – covered previously.
- c. **Tarmac Liaison Group** – no update available
- d. **Croome Liaison Group** – waiting for meeting dates.
- e. **Police reports** – no update available.
- f. **Lengthsman update** – Lengthsman has cleared glass at Parish Hall and cleared the footway along Severn Bank (top of Kinnersley turn). Debris will be cleared shortly.

**13 General Finance and Administration**

- a. **Insurance.** Current supplier Zurich £670.34. Additional quotes: £741 (BHIB) & £987 (Allied Westminster). Cllr **approved** remaining with Zurich for 2020/21. Prp. Cllr Preston. Scnd. Cllr Cox
- b. **To consider and motion to approve the payment of outstanding accounts. Appendix 1.** Duly **approved**. Prp: Cllr Garrard. Scnd: Cllr Cox.
- c. **To receive and motion to accept annual bank statement 2019 - 2020.** Duly **approved**. Prp Cllr Preston. Scnd Cllr Garrard.
- d. **Update on audit progress.** The Clerk reported that she is making contact with internal auditor and mostly ready to provide paperwork.
- e. **Update on online banking.** Three Cllrs added.
- f. **Correspondence, dates for diary, items for future agenda.**  
Item postponed until further notice: Defibrillator for Severn Stoke.

**Date of next Severn Stoke & Croome D'Abitot Parish Council meeting – 15<sup>th</sup> July 2020, 7pm.**

*Subject to change. Please check before attending.*

Signed .....


Chairman

.....Date

**Appendix 1 – Payments to be made**

Worcestershire CALC	Annual subscription 20/21	£463.95	VAT nil
MHDC	Parish hall green waste bin x2 annual subscription	£140.00	VAT nil
Lengthsman	Worksheet had not been received by date of publication. Resumed duties 1 <sup>st</sup> May 2020.	nil	VAT nil
Eon	Electricity bill for street lighting at Severn Stoke.	£77.13	VAT £3.67
Zurich	Insurance - Annual single payment	£670.34	VAT nil (insurance premium tax is included but not claimable).
Clerk Wages	Standing Order - Wages April 2020.	£294.16	VAT nil.
Clerk expenses:	£11.99 (zoom membership) plus postage	£23.94	VAT nil.

## Important Notices

<p><b>FIRST PORT OF CALL for local residents/businesses</b></p> <p>We can signpost, listen and team you up with support.</p>	<p><b>Severn Stoke and Croome d'A Parish Council:</b> 01905 820956 / 07950256363 <a href="mailto:Severnstokeandcda@btinternet.com">Severnstokeandcda@btinternet.com</a></p> <p><b>Malvern Hills District Councillor David Harrison:</b> 01905 828107 <a href="mailto:david.harrison@malvernhillssdc.net">david.harrison@malvernhillssdc.net</a></p> <p><b>Malvern Hills District Councillor John Michael:</b> 01905 820966 <a href="mailto:John.michael@malvernhillssdc.net">John.michael@malvernhillssdc.net</a></p> <p><b>Worcestershire County Councillor Paul Middlebrough:</b> 01905 821732 <a href="mailto:pmiddlebrough@worcestershire.gov.uk">pmiddlebrough@worcestershire.gov.uk</a></p>
<p><b>Flooding</b></p>	<p><b>Worcestershire County Council Flood Advice:</b> Tel: 01905 845676. <a href="https://www.worcestershire.gov.uk/info/20236/flood_risk_management/1043/flood_emergency_advice">https://www.worcestershire.gov.uk/info/20236/flood_risk_management/1043/flood_emergency_advice</a></p> <p><b>Malvern Hills Flood Advice</b> <a href="https://www.malvernhillssdc.net/environmental-health/flooding-and-land-drainage/flood-support">https://www.malvernhillssdc.net/environmental-health/flooding-and-land-drainage/flood-support</a></p> <p><b>National Flood Forum</b> Tel: 01299 403 055. Charity that offers advice/support to people affected by flooding.</p>
<p><b>Coronavirus</b></p>	<p>Worcestershire County Council Coronavirus advice: <a href="http://www.worcestershire.gov.uk/coronavirus">http://www.worcestershire.gov.uk/coronavirus</a></p> <p><b>WCC Here to Help campaign:</b></p>  <p><a href="http://www.worcestershire.gov.uk/here2help">http://www.worcestershire.gov.uk/here2help</a></p> <p>Here2Help is a community action response to Coronavirus (COVID-19) A phone number has been set up to help those who can't access the internet, to help them fill out the form. The dedicated number is: <b>01905 768053</b>. This can be used Monday to Sunday between 8am and 8pm.</p> <p>Malvern Hills Coronavirus advice: <a href="https://www.malvernhillssdc.net/covid-19-update">https://www.malvernhillssdc.net/covid-19-update</a></p>
<p><b>Coronavirus</b></p> <p>Kempsey, Norton, Severn Stoke Parishes only</p>	<p><b><u>Severnside COVID Support (SCS) – Reaching out to the community</u></b></p> <p>Offers a regular welfare phone call, help with essential tasks, help with urgent supplies, help with prescription collection. Call 01905 820057 / 0793603495 <a href="http://www.severnsideparishes.co.uk/">http://www.severnsideparishes.co.uk/</a> and fill in the SCS form</p> <p style="text-align: right;">Project supported by MHDC, WCC and Kempsey Parish Council</p> <p>Local villages also have their own individual support networks. Contact your Parish Council to be put in touch with these.</p>