

CASTLEMORTON PARISH COUNCIL
Draft Minutes of Meeting of Castlemorton Parish Council held on
Thursday 12 march 2020 at the Parish Hall at 7.30pm

Present: Cllrs: Barbara Wilkes, Don Lupton (Chairman), Hilary Flanders, Mike Wilkinson and Jeremy Hubbard

In Attendance: Mrs C Leake (Clerk),

Members of the Public: 0

Public Comments: None

17/20. Apologies: Cllrs.Simon Watts & Mariana Watts, Fryman and DCllr Mick Davies and CCllr. Tom Wells

18/20. Declarations of interests

1. *Register of Interests. Received from Cllr Wilkinson and sent to MHDC*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature. None*
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011. None*

19/20. Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of 9 January 2020 were a true record of the meeting and signed.

20/20 Parish Councillor Vacancy

The clerk reported that she had received interest from a parishioner but had not been able to follow this up despite phone calls made by the chairman and emails. Interest in the position would be sought from other parishioners.

21/20. District Councillor's Report

DCllr report included:

- The District Council has been very preoccupied with recent flooding, the implementation of emergency procedures and the aftermath clearance and administration. Resources had been engaged from all areas in this need.
- SWDP – The review process continues. Effort is concentrating on the identified strategic sites at Parkway, Rushwick and Throckmorton which relieves the pressure on rural sites.
- Adoption of the 5 year plan for the District Council and available to view on MHDC website.
- Approved budget for next financial year. Central government funding is reduced but offset by increased business rates.
- The new administration has settled and works collectively together.
- Announced that £2 million has been budgeted for a major overhaul of the Malvern Splash

22/20. Finance Report

Finance Report to date

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Balance:		14,701.95	
Add Income	311.25		WCC Lengthsman

Total		311.25	
Less Expenditure	217.50		Lengthsman
Total		217.50	
Balance at close of meeting		14,795.70	

Clerk confirmed purchase of Canon Printer which has been shared equally with Birtsmorton Parish Council using restricted funds from each council's Transparency Funding of £100. Total net cost £178.06 (Vat 35.61)

23/20 Highways & Lengthsman

- **Minute 9/20** WCC highways have acknowledged the road damage along Cutlers Lane and have advised that remedial work will not take place until early summer.
- Parishioner has sought the possibility of improving the vehicle passing place in the middle of Hollybed Street. Within discussion about possible action it was agreed to initially contact WCC for support in work to enhance the present area.

24/20 Footpaths

CM 513 (Welland 518). Stile has been delivered. Hopefully land owner will install as soon as possible. (Footpath on corner of Castlemorton Common next to Marlbrook Farm).

25/20 Planning

Report of planning applications **received/decided** since last meeting was noted

19/01895/FUL	The Old Dairy Church Road Castlemorton Malvern WR13 6BQ	Conversion of red brick barn to holiday let	MHDC Approve
19/01891/GPDQ	Barn At (os 7957 3734) Church Road Castlemorton	Notification for Prior Approval for the proposed change of use of Agricultural Building to a dwellinghouse and associated operational development	PC No Consultation MHDC Refused
19/01695/FUL	Barn At (Os 7908 3752) Church Road Castlemorton	Creation of new vehicular access road off Church Road	PC Comments
20/00097/CU	Foothills Castlemorton Malvern WR13 6JB	Proposed change of use and associated conversion of redundant caravan office and games/function room to form ancillary living accommodation to the dwelling at 'Foothills'. Extension to form laundry drying room in association with the caravan park.	PC Support MHDC Approve
20/00163/FUL	Meadow Barn U61413 Castlemorton Castlemorton WR13 6LT	Erection of 4 Stables, Haystore, wash box, Tack and feed room. Change of use of land from Agricultural use to Equestrian use. Variation of Conditions 2 and 5 of planning permission 18/00534/FUL (part retrospective).	PC Support 7 & Object 1
20/00301/HP	Rose Gables Eight Oaks Castlemorton Malvern WR13 6BU	Proposed roof extension to create attic room and timber wall cladding.	PC Approve
20/00273/CLPU	Bowling Green House Castlemorton Common Castlemorton Malvern WR13 6LH	Application for a Lawful Development Certificate for erection of outbuildings to form a gym, home office, workshop and storage facilities for use incidental to the dwelling.	No PC Consultation.

- .Clerk reminder about updated timetable for MHDC councillor training as regards planning. Parish/ Town councillors invited to join in if desired. 2 councillors to attend drainage session.

- Meeting planned for 19 March at Castlemorton Parish Hall at 6pm with MHDC Officer Duncan Rudge in attendance. The aim being to assist parish councillors in viewing planning applications and return a meaningful representation to MHDC.

26/20 Parish Hall Trust

Chairman highlighted recent Parish Hall Trust activity with regards revised quotes and budgeting for project hall extension.

Richard Armitage has retired from the committee and a replacement is sought. Members acknowledged his generous support and continuing interest in the Parish Hall and present project.

27/20 Broadband- Hancocks Lane

Investigations continue in the efforts to establish ways of providing fibre broadband to Hancocks Lane. Discussions with Airband and WCC continue in addition to other providers and the potential costs in the provision and contracts having missed first round of funding.

28/20 Code of Conduct

AGREED to adopt recent revised Code of Conduct

29/20 Meeting Reports

- Report on recent meeting with Malvern Hills Trust, Natural England and graziers as regards forthcoming application to Countryside Stewardship Scheme. Much to consider in an application and as such no details yet confirmed.
- 4c's forthcoming meeting Wednesday 25 March.

30/20 Correspondence

Particular mention of

- CALC Updates
- Reminder District Town and Parish Councillor Planning Training 2019/20 programme
- **AGREED** to appointment of Cllr Wilkinson as parish council representative on 4C's in place of Cllr.Lupton.
- WCC/MHDC forthcoming Spring Forums.

31/20 New Initiatives

- Interest in pursuing a carbon account for the Parish. An initiative to be investigated further by Cllrs Wilkinson and Hubbard.
- Welcome Pack – Cllr Flanders working on this project and it was agreed to consider a simpler single page document with essential information that could be inserted into parish magazine.

32/20. Next Meetings

RESOLVED that the next meeting will be Thursday 14 May 2020 (Annual Meetings)

The meeting concluded at 9.30pm

Signed

Date.....