

**The minutes of Knighton on Teme Parish Council Meeting
held at Knighton on Teme Parish Room at 7.30pm on 3rd March, 2020**

Present: Cllrs R Lear, R Higginson, K Redfern, R James, J Bradley

In attendance: Clerk, Mrs Karen Yates, Cllr D Godwin, Cllr K Pollock

Mrs K Redfern chaired the meeting.

1 **Apologies:** J Barnes, D Hubbard, E Mapp, R Bolton

Mr Jonathan Bradley was welcomed to the meeting – a declaration of office was signed.

2 **Register / Declarations of Interest
Dispensations**

Public Question Time

3 **District/County Councillor's Report.**

Cllr Pollock had circulated his report to members, to be placed on the website. Grants for flood victims are available, there is a strong local community resilience. The Chairman requested any factual information available for Coronavirus which could be distributed.

Cllr Godwin requested details of properties that were flooded to add to the county database. It is business as usual regarding Coronavirus and the district is prepared for the worst to happen.

Parts of Station House will be added to the local list as important assets.

4 **Minutes:** Minutes of meeting held on 4th February, 2020 were approved.

5 **Correspondence**

a West Mercia PCC Road Safety Strategy consultation. Noted.

b Worcestershire Pollinator Strategy consultation. Noted. J Bradley advised he would be willing to cut the RVNR in Jewkes Lane each September, arrangements will be made to collect cuttings afterwards.

J Hogan to be contacted to check month to cut.

6 **Planning**

a There were no planning applications.

b There were no determinations.

c Planning applications determined under delegated powers: none

d Newnham Farm hedge removal. The case officer is arranging a meeting with the landowner to discuss further, to be followed up.

e Planning complaint re: Tavern Lane development. Following receipt of complaint received from the landowner at Tavern Bungalow, it was agreed to contact Duncan Rudge and request a further explanation of issues raised regarding the clear concerns still circulating.

7 **Finance**

a Clerks salary March £259 and expenses - £15.92. Agreed.

b Photocopies Jan-March 2020 - £10.20. Agreed.

c Bench – outstanding costs - £47. Agreed.

d Chairmanship course-K Redfern. £40, agreed.

e McAfee anti-virus renewal - £39.99, agreed.

8 Highways

- a Lengthsman Scheme. Invoice for February - £288. Agreed.
Due to lambing, March to be worked instead of April.
There is a build up of gravel in the road outside Lower Lowbourne that requires clearing.
A blocked drain in Wyrebrook Orchard to be checked by R Higginson.
- b Overgrown hedges at Woodgates Green – there has been no further response. Although the cutting season is over, the hedge will continue to grow and still poses a safety risk. Complaint to be raised with Head of Highways.
- c Drain below Tavern Lane. Re-reported.
- d Potholes at Bickley x3 – reported, awaiting feedback.
- e Missing cover(BT?) outside Mill Lane. Reported.
- f Litter pick -29/3/20. Lindridge Primary School have requested to join us as part of a community project, children’s safety to remain the responsibility of the school and/or parents.
- g Blocked drain above Tavern Lane – reported.
- h Blocked drain outside White House, NB. Reported.
- i Collapsed drain at High Hall – reported.
- j Cracked drain opposite Mill Lane – reported.

9 Promotion / inclusion of community ideas.

S106 monies, inclusion of traffic calming measures. Chairman to draft form.

10 Councillors’ reports and items for future agenda.

Consideration of yellow flood gates at Eastham Bridge
Jewkes Lane – to include cutting of hedges with Woodgates Green
J Bradley declared an interest in the following matter.
Commonwood Villa – to contact planning enforcement regarding possible breach of planning over shipping containers, gates and hedgerow removal.

11 Revised Code of Conduct. A revised code of conduct was circulated, it was proposed by K Redfern, seconded by R Lear, to adopt the code. All agreed.

The Chairman reminded members of the statutory position and the importance to remain impartial at all times, especially when discussing controversial items, in relation to verbal and written comments.

12 Start time of future meetings. It was proposed by K Redfern, seconded by R James to change the start time of meetings to 7pm. All agreed.

13 Date of next meeting: 7pm on Tuesday 7th April, 2020.

There being no other business, the meeting closed at 9pm.

Signed (Chairman)

Date