

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 16th March 2020

<https://www.wellandparishcouncil.org.uk>

@wellandparishnoticeboard

Before the meeting a discussion took place about the ongoing Covid 19 pandemic and what measures could be put in place to aid, particularly those in the vulnerable category, residents who would be entering self isolation to reduce the risk of infection.

It was noted that the village shop was setting up a telephone ordering/payment system and already had a group of volunteers for deliveries. The Parish Council was to produce a newsletter with these details and other advice regarding the pandemic and this would be delivered later this week.

Present

Cllrs. Mrs V Nelson (Chair), Mr M Davies, Mr P Hancock, Dr J Mortimer, Mrs M Sumner, Mr J Whitehouse.

In Attendance

Mr D Sharp (Clerk) and 5 members of the public.

26/20 Apologies

To consider acceptance of apologies for absence from Councillors: Cllrs. Miss J Biggs and Mrs M Purser (accepted).

27/20 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

28/20 Co-Option

To consider candidates for co-option onto the Parish Council: Ann Davis and Dawn Jammal were co-opted onto the Parish Council, both representing Welland. They duly completed an 'Acceptance of Office' and were to submit 'Registers of Pecuniary Interests' to MHDC within 28 days.

29/20 Planning

To consider responses to the following and any late submitted applications:

Application No	At	Details
19/01770/FUL	Land At (Os 7964 4028) Rear Of, Cornfield Close	Development of a Rural Exception site for the erection of 14 dwellings (7 affordable dwellings to be cross-subsidised by 7 market dwellings).
20/00302/S106	Lawn Farm Drake Street	Application under Section 106a of The Town & Country Planning Act 1990 to include payment to Worcestershire County Council for Personal Travel Planning services for 50 dwellings.
20/00290/HP	Myrtle Cottage Drake Street	Erection of one and a half storey rear extension.

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

19/01770/FUL – A response was again deferred until after amended plans had been submitted.

20/00302/S106 – Further investigations were to be made regarding this application and the response was delegated to the Clerk in consultation with Councillors.

20/00290/HP – 'The Parish Council has no objection to the application'.

30/20 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 17th February: These were accepted as an accurate record and they were signed by the Chairman.

31/20 Progress reports and other matters arising from these minutes

Following recent incursions of sheep and cattle into the village it was noted that they had been removed to grazing areas on the other side of Castlemorton Common and it was hoped this would alleviate the problem.

The Clerk confirmed that MHDC enforcement team had been notified of the concerns raised last month over the lack of adherence to planning conditions on the St James Green site on Drake Street.

Interviews for the Community Facilitator post were planned for Monday 23rd March.

32/20 Reports by District and County Councillors and other Representatives

District Cllr. Mick Davies reported on the support that MHDC were providing during the Covid 19 pandemic. Many local meetings had been postponed or cancelled although the main committee meeting of 24th March was planned to still go ahead.

Following the announcement of the retirement of Jack Hegarty the selection of a new Chief Executive was underway.

33/20 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: *To consider the report on the results of the recent consultation through the newsletter:* Approximately 730 newsletters and questionnaires had been delivered two weeks ago, asking residents to comment on sites that had been put forward for inclusion in the SWDP review. At present 25 responses had been received but since distribution a further site (The Lovells) had been put forward. The analysis of the responses was ongoing.

ii. Communications Working Group: As mentioned above the Neighbourhood Plan made up the bulk of the last newsletter and it was hoped that the data base of residents wishing to be kept informed of local matters would continue to grow.

iii. Playing Fields/Open Spaces Working Group: It was noted that due to the Covid 19 pandemic there would be no football for at least a further two months. It was hoped that the planned maintenance, sanding, earthquake, seeding, fertilising, could be brought forward. Clerk to liaise with Peter Manion and Dan Shotton, the contractor.

It was noted that there was damage to a gate post on Spitalfields and also the vehicle entrance to the School Field. Clerk to investigate.

iv. Orchard Working Group: Scrub clearance and pruning was still ongoing.

v. Highways Working Group:

a. Report on progress of Community Speed Watch Scheme: It was hoped that the initial training would take place in early May.

Cllr. Davies gave details of speed monitoring by the unit on Marlbank which had been turned around last month. Although the screen displayed in only one direction, speeds were recorded in both and results showed conclusively that speeds reduced when the display was visible and increased when not. It was agreed to rotate the sign at regular two monthly intervals.

b. *To consider the suitability of current footways near the crossroads and make recommendations for improvements if necessary:* It was agreed to look at the feasibility of creating a footway on Gloucester Road from the pavilion to link in with the new development on the Pheasant site.

Recent correspondence had been received about footpath 503(B) which terminated at Wood Farm with access to Marlbank only by the track past The Marlbank Inn. Ownership of the track was to be investigated with a view to obtaining a right of access for walkers.

34/20 The Pheasant Inn

To consider whether to reapply for the Pheasant Inn to become an Asset of Community Value: This was agreed and a new application would be sent to MHDC.

35/20 Risk Assessment

To consider approval of the Parish Council's current Risk Assessment: This was studied and approved and deemed suitable for the council's needs.

36/20 Parish Council Promotions

There had been three events since the last meeting and an Autumn program was being prepared.

37/20 Correspondence

To consider responses to the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
WCC	*	Worcestershire Roadworks Report
WCC	*	Parish Update (Flooding)
CALC	*	Community Led Housing
WCC	*	Parish Conference 18 March (Postponed)
MHDC	*	Training Programme 11/03–Good Design 23/03-Flood Risk
SWDP	*	Renewable and Low Carbon Energy Call for Sites
MHDC	*	Ticket to Ride Event Summary
Upton Town Council	*	VE Day Celebration
Clerk	*	Hanley Trust Meeting 19/03 11:00

It was noted that a Planning Training event due to be held at Castlemorton had been cancelled.

38/20 Finance**To consider payment of invoices presented:**

The following payments were approval from the **Neighbourhood Plan Account**:

From/Due To	Date	Amount	Details
Peter Hamilton (BACS)	28/02	£406.25	Professional Fee
CJ Tinkler (BACS)	07/03	£2,500.00	Landscape Assessment
	TOTAL	£2,906.25	

Notification of grant funding of £750 had been received from AONB for Landscape Assessment but not yet credited.

It was agreed to transfer £1000 from Main Account to Neighbourhood Plan Account to cover the shortfall in funding.

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore (BACS)	27/02	£118.00	Lengthman Duties (January)
Solopress	27/02	£264.75	Printing
Mark Watling	21/02	£120.00	Hedge Cutting/Strimming
E Hardman	16/03	£104.00	Handyman (£130 Gross)
D Sharp (BACS)	16/03	£396.40	Clerk's Fee (£495.60 – 40 hrs @ SCP 17)
	TOTAL	£1,003.15	

Accounts Summary

Reserves Lloyds B/F	£2,975.72		Main Account B/F	£50,984.78
Interest	£0.11	£2,975.83		
Fête Account	£1,832.36	£1,832.36	WCC Lengthman Scheme	£354.00
Buildings Account	£804.47	£804.47		
Neighbourhood Plan Ac.	£4,713.40			
March Payments	-£2,906.25	£1,807.15		
Funding Account	£1,354.35		March Payments	-£1,003.15
Event Income	£292.48	£1,646.83		
Total C/F		£7,419.81	Main Account C/F	£50,335.63

39/20 Emergency Measures

Because of the current uncertainty due to the Covid 19 pandemic it was agreed to delegate all Parish Council decisions to the Clerk in consultation with councillors until such time that the Council could reconvene.

40/20 Any other matters for future consideration

It was hoped the Fête would be able to take place on 23rd May and a Dog Show on 6th June. The Clerk reported that a motorbike had been seen in SSSI next to Mutlows Farm. Situation to be investigated.

'No parking' signs were to be sought for the verges bordering the Village Green.

41/20 Date of next meeting

The next Parish Council Meeting was to be held on Monday 20th April 2020 at 7.30pm. This was dependant on measures that might be put in place restricting movement due to the Covid 19 pandemic.

There being no further business the meeting concluded at 9.40 pm.