

CASTLEMORTON PARISH COUNCIL
Draft Minutes of 'Annual' Meeting of Castlemorton Parish Council held on
Thursday 14 May 2020 via email at 7.30pm

The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 allow local authorities to conduct meetings remotely. This meeting conducted with responses via email all documentation previously advertised on website. **(No Annual Parish Meeting held this evening)**

Present: Cllrs: Don Lupton, (Chairman) Simon & Mariana Watts, Barbara Wilkes, Jeremy Hubbard , Hilary Flanders, Jerry Fryman and Mike Wilkinson

In Attendance: Mrs C Leake (Clerk)

Members of the Public: 0

Public Comments:
None

Under Covid-19 Guidelines the appointment of chairman continues until next year.

33/20. Apologies
None

34/20. Declarations of interests

1. *Register of Interests. None..*
2. *To declare any Disclosable Pecuniary Interests (DPI) and/or Other Disclosable Interests (ODI) in items on the agenda and their nature. None.*
3. *To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011. None*

35/20. Minutes of the Previous Meeting

It was **RESOLVED** that the draft minutes of the meeting of 12 March 2020 were a true record of the meeting and were signed.

36/20. Coronavirus Report

Update on all activities (to support residents) presently taking place during the **COVID-19** lockdown and subsequent restrictions under government guidelines.

37/20. Finance Report

Annual Return

a) Approval of the Accounts 2019/20 completing AGAR Part 2

i)The Certificate of Exemption (Gross annual income or gross annual expenditure does not exceed £25,000) signed by chairman and RFO and will be submitted to auditor.

Internal Audit completed 6 May 2020. Thanks to Mr Richard George for his support in this matter.

ii)Section 1 - Annual Governance Statement 2019/20 It was **RESOLVED** that this be confirmed all and signed by the Chairman.

Section 2 - Accounting statement. It was **RESOLVED** that the Accounts presented by the RFO for the Financial year 2019/20 be adopted and signed by the chairman and RFO

b) Finance Report to date

It was **RESOLVED** that the following income be noted & payments agreed:

	£	£	Description
Balance:		14,795.70	
Add Income	2,250.00		½ year MHDC precept
Total		2250.00	
Less Expenditure pre meeting			
	773.62		Clerk Jan/Feb/March
Total		773.62	
Less Expenditure at meeting			
W CALC	420.52		Subscription
ICO	40.00		Data Protection Register
Came & Company	1005.58		Council & Hall Insurance
Total		1466.10	
Balance at close of meeting 14 May		14,805.98	

38/20 Highway/Footpath Reports

Footpaths

Report of recent activity with thanks to those who have carried out recent repairs/clearance.

39/20 Planning

Report of planning applications **received/decided** since last meeting was noted

19/01695/FUL	Barn At (Os 7908 3752) Church Road Castlemorton	Creation of new vehicular access road off Church Road	MHDC Refused
20/00163/FUL	Meadow Barn U61413 Castlemorton Castlemorton WR13 6LT	Erection of 4 Stables, Haystore, wash box, Tack and feed room. Change of use of land from Agricultural use to Equestrian use. Variation of Conditions 2 and 5 of planning permission 18/00534/FUL (part retrospective).	MHDC Approved
20/00301/HP	Rose Gables Eight Oaks Castlemorton Malvern WR13 6BU	Proposed roof extension to create attic room and timber wall cladding.	MHDC Approve
20/00273/CLPU	Bowling Green House Castlemorton Common Castlemorton Malvern WR13 6LH	Application for a Lawful Development Certificate for erection of outbuildings to form a gym, home office, workshop and storage facilities for use incidental to the dwelling.	Withdrawn
20/00202/HP	Newlands Grange New Road Castlemorton Malvern WR13 6BT	Erection of porch and single storey side extension, alterations to windows	MHDC Approve
20/00385/CLE	Church Farm Church Road Castlemorton Malvern WR13 6BQ	Application for a Lawful Development Certificate for Existing Use for continuous occupation in breach of agricultural occupancy condition (Condition C - consent ref: 600732).	Pending
20/00446/HP	Willow Tree House U61410 Castlemorton Castlemorton WR13 6DA	Erection of stable block	PC Support
20/00351/HP	Bannut Tree House Castlemorton Malvern WR13 6BS	Construction of inground swimming pool. Erection of sauna and plant room building. Installation of hot tub adjacent to sauna building.	PC No Objection
20/00463/LB	Church Farm Church Road Castlemorton Malvern WR13 6BQ	Alterations to building to facilitate change of use from agricultural use to residential unit (retrospective).	PC No comment

20/00495/AGR	Land at (OS 8019 2378) Druggers End Castlemorton	Prior notification of agricultural development. Proposed agricultural building to be used for the breeding of rare breed goats.	PC No comment
20/00541/GPDQ	Thoulds Church Road Castlemorton Malvern WR13 6BH	Notification for Prior Approval of Proposed Change of Use of Agricultural Building to a Dwellinghouse (Use Class C3) and for Associated Operational Development.	PC No comment
20/00546/HP	Old School House Castlemorton Malvern WR13 6BG	Replacement of existing windows with timber framed windows	PC Support

- Planning Meeting booked with Duncan Rudge 10th September 6pm Parish Hall (TBC)

40/20 Parish Hall Trust

Report published with update on Trust activity and planned project for extension

41/20 Lengthsman Scheme

The budget for 20/21 will remain as - £2281.53. A new signed agreement has been returned to WCC

42/20 District Cllr Report

Included reference to:

- Council meetings via Zoom Webinar
- Continuation of waste collections, new green waste customers and reopening of some recycling centres.
- Business support grants
- New chief executive, Vic Allison
- Recovery Plan for the council
- Availability of support and assistance for communities.

43/20 Item for next meeting

Parish Council Vacancy

44/20. Next Meetings

RESOLVED that the next meeting will be Thursday 9 July 2020

Further provisional dates:

3 September 2019, 5 November 2019, 7 January 2021, 11 March 2021 and 13 May 2021 (Annual Meetings)

Signed

Date.....