

## Pebworth Parish Council

### Report of Parish Council Business from March 25<sup>th</sup> to April 10<sup>th</sup> 2020

All business was reported by email and discharged under the Clerk's delegated powers due to the Covid-19 Virus government lock down regulations preventing any meetings taking place

#### The following Councillors were consulted on all business matters

Cllrs. Simon Shiers (Chairman), Denise Meynell, Richard Weller, James Pearson, SJ Morrow, John Hyde & David Cranage

#### 215. Disclosures of Interests:

- a) Members were reminded of the need to keep their register of interests updated.
- b) Members were asked to declare any Disclosable Pecuniary or other Interests in Items considered in virtual meetings and their nature.  
**None declared**

**Ward Members Report** are appended to these minutes when available.

- 216. **Minutes:** Minutes and reports are circulated to all members for information and will be formally considered and agreed at the next formal council meeting in public

#### 217. Planning Matters

- a) 20/00579/HP Location: 8 Little Meadow, Pebworth Road, Ullington, Pebworth, Description of Proposal: Extension to front bay window. Applicant: Mr Wayne Richardson The Council has no objection or comment on the application.
- b) SDC 20/00608/REM Proposed: Submission of Reserved Matters (internal access, appearance, landscaping, layout and scale) for 154 dwellings (Class C3), including all associated works, pursuant to planning permission 14/03579/OUT (Outline application (with all matters reserved (access, appearance, landscaping, layout and scale) for future determination) for the erection of up to 400 dwellings (Class C2/C3), up to 4,000m2 employment hub (Class B1(a)-(c)) and a community hub (Class A1-A5/B1(a)/C3/D1/D2). Provision of new open space including parks and amenity space. Upgrading of existing access junction and provision of new emergency access off Campden Road and associated infrastructure, engineering and landscaping works including a new pedestrian/cycle link from Campden Road to the Stratford Greenway, sustainable urban drainage systems and all ancillary enabling works including demolition of existing buildings and structures) dated 28th February 2017. At: Long Marston Airfield,  
The Council has no objection or comment on the application.
- c) 19/02209/CU: Orchard Dene Hall, Broad Marston Road, Broad Marston, Proposal: Change of use of existing outbuilding to tourist accommodation and for owners' recreational purposes. Removal of condition 4 of 07/02211 in order to remove restrictions on existing vehicular access. Application refused 1 reason **NOTED**
- d) 20/00175/HP Mr David Ross Proposal: Retrospective Planning Permission for the replacement of exterior gates. Location: Norton Hall, School Road, Pebworth, Granted with one condition **NOTED**

**Pebworth Parish Council**

**218. Finance:**

- a) In consideration of the March meeting agreement to circulate cheques for signing by three councillors for monthly budgetary payments and the further need to comply with the ongoing Covid-19 Virus government lock down regulations preventing any meeting taking place the Clerk initiated urgent delegated powers to make BACS payments for all due budgetary payments. The Chairman and Vice chairman agreed to the initiation and all councillors were informed of the payments and offered their support.
- b) The following payments were made by BACS on April 2<sup>nd</sup> and authorised by the Clerk and Vice Chairman

<b>Bank Accounts</b>		<b>Verified and Confirmed Account Balances</b>	
Statement	03/04/20	Current Account Balance	£1,338.94
Date	01/04/20	Deposit Account Balance	£44,621.78

**Payments Authorised**

<b>Cheque Number</b>	<b>Payee</b>	<b>Details</b>	<b>Gross Payment</b>	<b>Net Payment</b>
	Building & Plumbing			
BACS	Supplies	Maintenance goods	14.23	11.86
BACS	Playsafety Limited	RoSPA inspections	198.00	165.00
BACS	John Hyde	Lengthsman Works	84.95	84.95
BACS	John Hyde	Handyman Works	63.75	63.75
BACS	Edward Adams	Website hosting	22.92	22.92
BACS	Worcestershire CALC	CALC & NALC fees	591.02	501.17
BACS	Limebridge RS	Amenity mowing contract	552.00	460.00
BACS	J Stedman	Clerk's salary and expenses	***	***
BACS	Richard Prior	Ditch Clearance Close	380.00	380.00
BACS	HMRC	PAYE for the Clerk's Salary	427.74	427.74

- c) Members consider the circulated fourth quarterly accounts and budget balances and agreed the bank account reconciliation. Cllr Denise Meynell checked and agreed the account balances reconciled with the bank statements.
- d) Cllr Richard Weller confirmed the online bank account balance concurred with the Clerk's accounts.
- e) The request for neighbourhood watch funding in Broad Marston was agreed to be considered at the next formal meeting of the council held in public. The applicant has been informed.
- f) The end of year statutory date for the finance audit requirements and public inspection of the accounts is extended to September 30<sup>th</sup> due to the Covid-19 Virus regulations.

**219. Village Hall:**

- a) The PWL application has been lodged and is awaiting a response from the Secretary of States office

## Pebworth Parish Council

### 220. Community & Council Matters:

- a) Parish Games are cancelled until July when the Covid-19 Virus situation will be reviewed
- b) Report from PC Jamie Lee regarding the car regularly parking on the pavement in Chapel Road  
*"I have tracked down the owner and told him that the Parish Council have had complaints. The vehicle is taxed insured etc and is not obstructing any access, so we have no powers to move it. Hopefully the owner will move it to a more suitable place."*
- c) Allotments: It was found necessary to post notices at the allotment to remind tenants of the need to comply with Covid-19 Virus regulations and not to have more than two people from the same household on a plot at any one time
- d) The allotment half plot #7 is now let to a new tenant and the rent is paid
- e) Pebworth Response Group: following the Parish Council making the agreed support grant of £1,000.00 to the group on March 27<sup>th</sup> no activity reports have been received from the group as of April 10<sup>th</sup> although we are aware that continuous regular assistance is being provided to parishioners in need.

### 221. The Close and Recreation Field

- a) Having received the RoSPA safety inspection reports for the Recreation Field and The Close Cllr John Hyde has completely disabled the Zipwire as the RoSPA report considered it to be high risk due to wood rot. All other medium and low risk matters will be attended to when the play areas reopen
- b) In compliance with Covid-19 Virus regulations all the play equipment on The Close and Recreation Field has been put out of use by taping off the equipment and notices placed on the sites informing the public of the closure under the Covid-19 Virus regulation.
- c) Following reports of children and adults removing tape and continuing to use the equipment the Handyman renewed the tape, screwed boards over the ladders, removed chains from the balance scales and with chains and locks donated by Richard Prior the Handyman has disabled all other equipment.
- d) The clearing of the watercourse on The Close is now completed and all arisings removed by skip; members offered their thanks to Richard Prior for carrying out such a thorough job as he's cleared the whole length of the watercourse on both sides.
- e) Clerk will request Rooftop Housing to contribute the clearance cost of the watercourse on The Close as they have riparian responsibility for half on the works.

### 222. Cemetery:

- a) The Interment of the ashes of Rose Heath in an existing grave in the cemetery. Invoice for £60 sent to AE Bennett of Stratford on Avon
- b) The purchase of grave 811 and the interment of the Late Mrs Edna Doreen Rimell in grave 811 all fees paid by David Baker funeral directors

### 223. Street Lighting:

- a) A purchase order has been issued to Candela for the refurbishment of streetlights 1-5 and 25&27. Candela have confirmed a start date for the end of April, this may well be extended due to Covid-19 Virus regulations

**Pebworth Parish Council****224. Flooding:**

- a) Progress has been made with the culvert removal at Orchard Dene as bridge construction plans have been submitting to the WDC flood alleviation engineers for approval, but the progress is now suspended due to Covid-19 Virus regulations.

**225. Highway Matters:**

- a) Lengthsman works suspended on instruction from Worcestershire County Council
- b) Highway potholes reported to County Highways on Honeybourne Road and in Middlesex are reported to be receiving attention

**226. Mowing contract**

- a) Mowing the Recreation Fields and cemetery was carried out in March and in the first week of April. The first cut in March found the Recreation Field to be too wet to cut and the first cut on the field was abandoned. As the lockdown has now been enforced 50% of the mowing contractors crew are on furlough, the remaining crew are trying to keep going with only essential works and the recreation fields and cemetery will be mown when possible but strimming and small areas will not be cut due the crew shortages.

DRAFT