

# West Malvern Parish Council

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## Minutes of the Parish Council Meeting held on Monday 6<sup>th</sup> April 2020 Online.

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Due to Covid 19 restrictions this meeting was held online. The public and local county and district councillors were able to access the meeting if they wished.

### Present

Cllrs. Mr W Shearer (Chairman), Mrs C Bower, Mrs J Burford, Mr L Gregory, Mr A Turner, Mr T White.

### In Attendance

District & County Cllr. Prof J Raine District Cllr. N McVey, Mr C Penn (Malvern Hills Trust) and Mr D Sharp (Clerk).

### 41/20 Apologies

**To consider acceptance of apologies for absence from Councillors:** Cllr. Mr C Rouse (accepted).

### 42/20 Interests

**i. Councillors Declarations of Disclosable Pecuniary Interests (DPI) and Other Disclosable Interests (ODI) regarding items on the agenda:** There were none.

**ii. Notification of changes to the register of interests:** There were none.

**iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

### 43/20 Reports from other representatives

**To receive reports from County and District Councillors, Malvern Hills Trust, Tree and Footpaths Wardens and other representatives:**

**Charles Penn (Malvern Hills Trust)** reported that the main office and all car parks were closed currently, but when movement restrictions were lifted it was planned that they would reopen with free parking for two months. There were no restrictions on access to commons or the Hills and an Emergency Committee was currently in place.

**District & County Cllr. Prof John Raine** reported that MHDC were still collecting rubbish and recycling although council buildings were closed. Leaflets had been delivered throughout West Malvern offering help to those self isolating. The County Council were prioritising social care facilities.

**District Cllr. Natalie McVey** added that she had been phoning around local residents offering help. There was also a priority to remove rough sleepers from the streets for their own safety.

### 44/20 Minutes

**To consider for adoption the minutes of the last Parish Council meeting:** The minutes of the meeting held on 9<sup>th</sup> March were approved and signed by the Chairman.

### 45/20 Progress Reports and other matters arising from the minutes

No matters were discussed.

### 46/20 Planning

**To consider responses to any late submitted applications:** No applications had been received. It was noted that the application to convert Adelaide House into flats had been withdrawn.

### 47/20 Playing Fields

**Update on funding for playing field improvements:** Due to Covid 19 isolation requirements this project was temporarily on hold.

The Clerk reported that he had locked entrances to the playground and although the playing fields were open he had posted notices advising of social distancing regulations.

Malvern Town Council were to arrange grass cutting when circumstances allowed.

### 48/20 Allotments & Community Woodland

The Clerk reported that the allotments were still accessible and he had liaised with the association to forward strict instructions to plot holders that safety procedures and social distancing regulations be adhered to. Notices to this effect had also been posted on entrances.

**49/20 Highways & Footpaths**

No matters were discussed.

**50/20 Emergency Measures**

**To consider any actions necessary concerning the current Covid 19 pandemic:** It was noted that a team of volunteers were currently providing a valuable service to local residents delivering food and prescriptions. Social media outlets were also keeping people informed of local developments. It was noted that Bob Burford, the village handyman, had suspended cleaning of the bus shelters until such time it was considered safe to continue.

**51/20 Finance**

**To consider payment of invoices presented:** The following payments were approved:

From/Due to	Date	Amount	Details
The Madresfield Estate	13/03	£60.00	Bluebell Field Rent
Water Plus	13/03	£53.87	Allotment Water
HM Revenue & Customs	-	£257.60	PAYE (Jan-Mar)
DA Sharp	-	£100.00	2 <sup>nd</sup> ½ Annual Expenses 2019/20
DA Sharp	09/03	£347.05	Clerk's Fees 35hrs(Gross £433.65 SP25)
	<b>Total</b>	<b>£818.52</b>	

After these payments are made bank balances will be as follows:

<b>Savings Account B/F</b>	<b>£14,537.24</b>
Interest	£7.25
<b>Savings Account C/F</b>	<b>£14,544.49</b>

<b>Community Account B/F</b>	<b>£16,131.57</b>
Allotment Rents	£127.80
April Payments	-£818.52
<b>Community Account C/F</b>	<b>£15,440.85</b>

**52/20 Correspondence**

**To consider the following correspondence previously circulated:**

FROM	* email	SUBJECT
Brian O'Connell	*	Brewers Arms Asset of Community Value Renewal
WCC	*	Parish Conference postponed
MHDC	*	South Worcestershire Development Plan Review
MHDC	*	POSTPONED - Great British Spring Clean litterpicks
MHDC	*	Community Action Response Poster
MHDC	*	Cancelled:Councillor Training Programme 2019/20
Misc	*	Covid 19
WCC	*	W Mal Rd Closure between Mathon Road and Belvoir Bank. Expected 18-20 April
MHDC	*	South Worcestershire Development Plan Review – Presentation
MHDC	*	Look after yourself whilst staying at home campaign

**53/20 Councillors' items for Report**

Nothing further was discussed.

**54/20 Next Meeting**

The next Parish Council Meeting will be held on Monday 11<sup>th</sup> May 2020 Online at 7.30pm.

There being no further business the meeting closed at 8.45 pm.