



## ECKINGTON PARISH COUNCIL

MINUTES (subject to agreement at the next Parish Council meeting) of a virtual meeting of the Parish Council held on Tuesday 21<sup>st</sup> April 2020 commencing at 7 pm

### Councillors Present:

G. Ransted (Chairman), M. Hughes (Vice Chairman) (joining at 151), G. Goodlad, T Knight, M Wood (joining at item 157), C Yarnold

Also Present: Clerk/RFO, 2 members of the public

It should be noted that the proceedings of this meeting may be filmed or recorded but that anyone wishing to make such a record is to notify the Chairman before the commencement of the meeting.

146	<b><u>To receive Apologies</u></b> Cllr Bees unable to connect to the meeting																									
147	<b><u>Declarations of Personal, Sensitive or Pecuniary Interests</u></b> There were no declarations of interest																									
148	<b><u>To Agree the Minutes of the Meeting of 18<sup>th</sup> February 2020</u></b> <b>The minutes were proposed for acceptance Cllr Goodlad, seconded Cllr Knight, all in favour</b>																									
149	<b><u>Consider Planning Application Consultation 19/01355/FUL Field SO9239Eckington Road, Bredons Norton - amendments</u></b> <b>Council agreed that the amendments made no improvement and that there was still the issue of inaccurate reporting by Wychavon DC which needed to be investigated. Cllr Knight to draw up objections</b>	TK																								
150	<b><u>To consider funding of shielding measures by community groups in Eckington (if any)</u></b> Cllr Ransted advised that several volunteers helping out. Clerk to put link to funding on Facebook	Clerk																								
151	<b><u>Finance</u></b> <b><u>1. To authorise payments in April (list)</u></b> Payments in February and March were agreed and are attached to these minutes. <b>The following payments by BACS were proposed for agreement by Cllr Knight, seconded Cllr Goodlad, all in favour</b> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Office Expenses (March)</td> <td style="width: 10%; text-align: right;">26.69</td> <td style="width: 10%; text-align: right;">26.69</td> <td style="width: 10%; text-align: right;">0</td> </tr> <tr> <td>David Bainbridge</td> <td style="text-align: right;">50.12</td> <td style="text-align: right;">50.12</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Worcs CALC</td> <td style="text-align: right;">865.62</td> <td style="text-align: right;">734.02</td> <td style="text-align: right;">131.6</td> </tr> <tr> <td>Office Expenses (April)</td> <td style="text-align: right;">26</td> <td style="text-align: right;">26</td> <td style="text-align: right;">0</td> </tr> <tr> <td>Salary April</td> <td style="text-align: right;">514.52</td> <td style="text-align: right;">514.52</td> <td style="text-align: right;">0</td> </tr> <tr> <td>HMRC (Jan/Feb/March)</td> <td style="text-align: right;">24.2</td> <td style="text-align: right;">24.2</td> <td style="text-align: right;">0</td> </tr> </table>	Office Expenses (March)	26.69	26.69	0	David Bainbridge	50.12	50.12	0	Worcs CALC	865.62	734.02	131.6	Office Expenses (April)	26	26	0	Salary April	514.52	514.52	0	HMRC (Jan/Feb/March)	24.2	24.2	0	Clerk
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	<p><u>2. To agree the bank reconciliation to end of March and budget reports March</u> The Bank reconciliation and budget report to the end of March was agreed at:</p> <table> <tr> <td>Deposit</td> <td>25923.85</td> </tr> <tr> <td>Treasurers B/F</td> <td><b>7763.16</b></td> </tr> <tr> <td>Expenditures to year end</td> <td><b>31264.13</b></td> </tr> <tr> <td>Receipts</td> <td><b>34681.58</b></td> </tr> </table> <p><u>3. To receive the draft year end accounts and raise any queries</u> There were no questions on the draft year end accounts.</p> <p><b><u>4. Debit Card</u></b> <b>In light of the current lockdown and the need for purchase of IT systems online it was proposed by Cllr Hughes/seconded by Cllr Goodlad and agreed that the clerk should request a debit card from the bank.</b></p>	Deposit	25923.85	Treasurers B/F	<b>7763.16</b>	Expenditures to year end	<b>31264.13</b>	Receipts	<b>34681.58</b>	
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152	<p><b><u>To consider a Retentions and Disposals Policy</u></b> Councillor Hughes suggested an introduction to the purpose of the policy was added.</p>	B/F								
153	<p><b><u>To receive an update on the Wayleave Agreement (Cllr Hughes)</u></b> Cllr Hughes advised that the signed documents had been returned to Western Power. Following payment under the current wayleave the second part of the negotiation could commence.</p>									
154	<p><b><u>Nafford Road speed limit – to consider the plan and confirm agreement</u></b> The Council agreed their support to the plan</p>	Clerk								
155	<p><b><u>Jarvis Street Agreement – to consider extending the period for an application for planning to be submitted</u></b> Cllr Ransted proposed, Cllr Hughes seconded that the period be fixed at 24 months to allow more time. A Variation to the Agreement to be drafted by the other party.</p>	Clerk								
156	<p><b><u>Audit of Burial capacity – to discuss whether plan needs to be altered to allow an additional Garden of Rest for ashes</u></b> Cllr Ransted considered that there was plenty of space but the Clerk advised that the current plan did not match the register and needed to be reviewed and a new plan drawn up. Cllr Yarnold offered to review.</p>	CY								
157	<p><b><u>To consider the proposed S106 agreement</u></b> Council discussed at length and agreed that there were concerns about the time constraints introduced by Wychavon DC. There would be the need for a Licence Agreement in addition to the Transfer. The solicitor was to be engaged by the Clerk, a Working Group of Cllr Ransted, Cllr Hughes, Cllr Goodlad to</p>	W/G								

	<p><b>consult with the solicitor to ensure that the Council's position was protected. Cllr Hughes proposed, Cllr Goodlad seconded that a planning consultant be engaged. The working group to draw up a brief.</b></p> <p>The Council discussed how to respond to questions about the furtherance of the Neighbourhood Plan. A procedure for consultation would be put in place as soon as practical.</p>	
158	<p><b><u>Date of Next Meeting</u></b></p> <p><b>19<sup>th</sup> May 2020</b></p>	
159	<p><b>A query raised by the Recreation Committee concerning use of the field was discussed and the Council decided that they supported the decision to close the field until lockdown restrictions were lifted erring on the side of caution. Cllr Knight to communicate with concerned parties</b></p>	TK

#### Payments February

Office Expenses/Mileage	#	36.69		36.69
Keep Britain Tidy - Posters	#	300.00	50.00	250.00
Village Hall - NP & PC Meetings	#	81.50		81.50
Greenworks - Rec ground	#	1093.20	182.20	911.00
Administration	#	474.24		474.24
Lengthsman	#	148.50		148.50
BJ Unwin Tree inspect Sweet Chestnut	#	72.00	12.00	60.00
David Bainbridge	#	50.12		50.12
FWD TOTAL		<u>30535.27</u>	<u>2593.37</u>	<u>27941.90</u>

#### Payments March

Pendas CS Ltd Laptop cleanup	#	48.00	8.00	40.00
Cllr Hughes (laptop mouse)	#	4.99		4.99
David Bainbridge	#	50.12		50.12
Village Hall	#	16.00		16.00
Administration (March plus accrued holiday)	#	618.76		618.76
Lengthsman	#	27.00		27.00
EVH uncleared cheque cancelled		-36.00		36.00
FWD TOTAL		<u>31264.14</u>	<u>2601.37</u>	<u>28662.77</u>