

# PEOPLETON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Wednesday 13th May 2020 at 7.30pm remotely using Zoom

## Public Question Time

The time allocated is at the discretion of the council/chairman. Residents are invited to give their views and question the parish council on issues on this agenda or raise issues for future consideration at the discretion of the chairman. Members of the public may not take part in the parish council meeting itself. This period is not part of the formal meeting; brief notes will be appended to the minutes as an aide memoire

1. **Members and Officers present:** Cllrs Phillips (Chair), Mason, Bailey, Hennerley, Smith, Wall, CC Adams, DC Robinson and 1 member of the public
2. **Apologies:** Cllr Baxter
3. **Declarations of Interest:**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in terms on the agenda and their nature
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature
  - d) Written requests for the council to grant a dispensation (S33 of the Localism Act 2011) are to be with the clerk at least for clear days prior to a meeting

Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items.
4. **Minutes:** Minutes of the March 2020 Council meeting were approved as true and correct, proposed by JP and seconded by TM.
5. **County Councillors' report:**
  - Never known all of the District councils and the County council to work together so closely and successfully as during the current Covid-19 outbreak.
  - Here to help helpline is 01905 768053 and is manned 8am-8pm 7 days a week for anyone needing assistance
  - Pleased to see the lengthsmen working again having the risk assessment signed off
  - Construction is starting to move again and local jobs are starting to get completed, grass cutting also has resumed
  - Currently in day 51 of lockdown and into 87<sup>th</sup> day of the virus with advice and updates changing daily
  - Lots of work with childrens services and the possibility of some children returning to educational settings from June
  - Business support helped secure a £10k grant for Peopleton village hall which is good
6. **District Councillors report:**
  - Unprecedented times with heartfelt sympathies to those who have lost loved ones, restrictions are being lifted very slowly with the key message to stay alert to stay safe and control the virus. Parishioners that Cllr Robinson has made contact with are very grateful for the community support, Village shop and the Bowline magazine which have all proved invaluable.
  - Wychavon have been active with officers working remotely but still manning phone lines and answering all business and resident enquiries
  - Successfully held Executive board, Full Council and Planning Committee remotely, rubbish collections have continued and the household recycling centre is now re-opened, thanks to all staff for continuing to offer essential services during this difficult time
  - As of 6<sup>th</sup> May 215 covid- 19 deaths have been recorded in Worcestershire Acute Hospitals and 145 deaths in care homes
  - As of 6<sup>th</sup> May 108 businesses in Wychavon had received £24.5million from the small businesses grants scheme to 75% of those eligible. This puts Wychavon in the top quartile nationally.
7. **Planning:** Nothing to consider
8. **Progress reports:**
  - a) Chairmans
    - Thanks to the Clerk for keeping the Parish Council informed and all communications open during this time
    - May is normally the AGM but NALC guidelines mean all AGMs are on hold and therefore the Chair cannot be elected currently. As a result JP will remain the official Chair but TM has agreed to take on the role on going
    - Met with LC via Zoom last month to agree today's agenda and guidelines for future meetings

# PEOPLETON PARISH COUNCIL

- Received a huge box of old papers and with TM have been sorting through and come across a couple of important documents mainly linked to flooding and the rest have been disposed of correctly
- Pleased that we have been able to reinstate the lengthsman through a risk assessment submitted
- Received correspondence from a resident regarding the bus service and this is in the agenda.
- The e-newsletter has been very helpful in keeping people in the village informed during Covid- 19 and the Clerk is to send the date of the next meeting directly to the editor, along with any other useful information.

## b) Village Trust

- Two zoom meetings have been undertaken as the trust currently has no income but still requires to keep up maintenance both on the hall and the field
- Every 2 years the village hall floor requires renovating at a cost of £400 and since the hall is not in use it is an ideal time to get it completed and therefore this is still going ahead
- Business grant secured for £10k is very much appreciated with thanks to Cllr Robinson and Cllr Adams to help with finances -only one event currently on the calendar now this year which is mouse racing in October
- Play area renovations are delayed but details are being finalised.

## c) Village Shop

- Very busy trade is up at least a third and with fewer volunteers available this has meant opening hours have reduced
- Delivery of some goods and newspapers and doing a collection service with 1 customer in the shop at a time
- AGM postponed until September
- Still looking to apply for a Post Office grant for shop fittings when time allows

## d) PACT

- Scheduled speed test currently suspended as the School is closed anyway and less traffic in the village

## e) Lengthsman

- Requested Clerk write to Mr Powell to see if he would kindly upkeep the grass cutting on Wassells corner or if not whether he would allow the lengthsman to action.

## f) Footpaths

- Strimming required on footpath at end of Monks Way and has previously been completed by the lengthsman however it has become apparent that it may not be a public footpath- LB to approach land owner and discuss

## g) Highways & Byways issues

- Loose manhole cover has been addressed and the job has been raised under section 81 defect with BT to inspect and repair

## h) Flooding

- Cllr Wall thanked the Councillors that had made comments with regards the options provided from BWB consultants for a flooding survey. Proposed for LC to write to John Lashley and request for them to consider funding a survey on options 1 and 2 through a grant from Parish Lands- all Cllrs were in favour.
- LC to write to Staurt Nemes BWB and inform them that the Parish Council are looking to fund a survey using options 1 and 2 of their proposal.

## 9. Finance

- a) Update on the budget/ Bank balance as of end of April 2020
  - Treasurers Acc £48,275.14
  - Business Instant Acc £6,709.82

## b) End of year accounts

- Accounts are in order and Nigel Clay has kindly agreed to act as Internal Auditor as per previous years

# PEOPLETON PARISH COUNCIL

c) The following payments were approved-

Lengthsman March	£192
Limebridge mowing March	£162.00
Limebridge mowing April	£162.00
Credit note-Village trust VAT	£228.28
Calc subscription	£418.06
Village trust (Potterton Associate)	£1200
Zoom Subscription	£14.39
PATA Payroll	£12.75
Clerk salary	£398.84
Clerk expenses	£42.23

10. **Village support Co-vid 19**

- Great that the community are supporting one another and there are no major concerns
- TM noted that there is a some small funds available raised through the Cricket Club if there was anyone local in desperate need of small amount of support

11. **Village Bus services**

- Clerk has contacted the Vale Transport Group regarding support for a local bus service and other local Parish Councils; Drakes broughton, Upton Snodsbury, White Ladies, Broughton Hackett and Flyford Flavell. Most were to discuss on their May meetings- Clerk to follow up and try to organise a meeting via zoom to discuss further

12. **The Crown ACV**

- The current ACV expires on 14<sup>th</sup> December 2021- Clerk to place on September 2021 meeting agenda

13. **Village of Culture**

- TM has researched but not much interest or ideas locally to apply for the grant this year- will re-visit at a later date

14. **Enforcement Update**

- Cllr Robinson shared that enforcement are still working although haven't been able to visit sites
- The trailers situated in the field upon entering the village have now been removed

15. **Correspondence for Information:** To note the attached appendix of items which have been circulated or will be available for inspection at the meeting. (OR a list of items will be available at the meeting)

- a) Water Marker at the Mill- The Environment Agency have been contacted and when able to are going to visit the site and provide a recommendation
- b) Sunken Man hole cover- Due to inspected by BT
- c) Green Lane deep ruts have now been filled in- Clerk to thank Barry Barnes

16. **Future agenda items and reports:** Councillors may use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas

17. Date of next meeting: To confirm the date of the next meeting as 8<sup>th</sup> July 2020 at 7.30pm

Signed .....

Dated .....

Future meetings

July 08/07/20

September 09/09/20

November 11/11/20

# PEOPLETON PARISH COUNCIL

## **NOT TO GO ON THE NOTICE BOARD OR WEBSITE**

### **Public Session**

- One parishioner expressed concern over the local bus service (52/53) being withdrawn having already written to the Vale Transport Group, The Parish Council, County Council and Wychavon and doesn't think the volunteer service would be adequate. Would like a letter from the Parish Council supporting the need for the service to resume.

DRAFT