



ECKINGTON PARISH COUNCIL

MINUTES (subject to agreement at the next Parish Council meeting)

of a virtual meeting of the Parish Council to be held on Tuesday 19th May 2020 commencing at 7 pm

Councillors Present:

G. Ransted (Chairman), M. Hughes (Vice Chairman) G. Goodlad, T Knight, C Yarnold,

Also Present: Clerk/RFO, 2 members of the public

It should be noted that the proceedings of this meeting may be filmed or recorded but that anyone wishing to make such a record is to notify the Chairman before the commencement of the meeting.

160	<u>To receive Apologies</u> Apologies received Cllr Bees (work commitments)	
161	<u>Declarations of Personal, Sensitive or Pecuniary Interests</u> There were no declarations	
162	<u>To Agree the Minutes of the Meeting of 21st April 2020</u> The Minutes were proposed by Cllr Knight, seconded Cllr Hughes	
163	<u>Matters Arising from Previous Minutes to note</u> Wayleave – waiting signed agreements from Western Power, one payment received, two outstanding Jarvis St – waiting for response from other party who has been contacted Garden of Remembrance Plan – a more exact plan has been drawn up which indicates there will be space for a further 20 ashes plots. Recreation Centre – following new Government guidelines the council are asked to advise whether the field should be accessible for general exercise – the Committee had decided to reopen the field and were awaiting advice on collection of the recycling bins	
164	<u>To consider a proposal of a Hydroelectricity project in Eckington</u> It has been proposed by a member of the public that power could be generated by the river Avon for local benefit. Initially he was seeking support for the concept and an indication of where power might be used. Cllr Ransted to contact school, church, Cllr Knight to contact recreation centre for their views and an expression of interest.	GR TK
165	<u>Finance & Governance</u> 1. To authorise payments – Proposed Cllr Knight, seconded Cllr Goodlad that the payments were authorised as per attached list. All in favour. 2. To agree the bank balance to end of April and check budget expenditure – Proposed Cllr Goodlad, seconded Cllr Ransted that the balance £20017 was correct. Payments against	

	<p>budget £1507.15, Receipts £13761 were checked against the budget headings. Cllr Hughes requested that the website costs be separated from general admin costs.</p> <p>3. To consider whether to earmark reserves (B/F £33687) After much discussion it was proposed by Cllr Hughes, seconded Cllr Hughes and the Council agreed to attribute the reserves as:</p> <p>General reserve £15000 Neighbourhood Plan projects £18687</p> <p>4. To receive the independent internal auditor report and reflect on his comments/changes to the accounts Proposed Cllr Hughes, seconded Cllr Ransted, the Council agreed to amend the fixed asset register to £113281 to include the white gates purchased early on in 2019. The staff costs were amended to £8494. The list of payments omitted from earlier minutes was agreed as attached to these minutes although it was noted that the payments to Bredon Hill Conservation and Great Comberton Village Hall had been minuted in 94.1. The completed AGAR form was noted.</p> <p>5. Arrangements for External Audit - the submission deadline for the receipt of the approved AGAR is Friday 31 July 2020 therefore approval of the accounts will be required at the June meeting. Noted</p> <p>6. To note the Minutes of the Staffing Committee February meeting Noted</p> <p>7. Appointment of temporary Lengthsman – The Staffing Committee have made an appointment at 14 hours per month at £13.50 ph. Noted</p>	
166	<p><u>Land at Pershore Rd</u></p> <p>1. To receive an update on the planning application for Community Facilities – planning permission now received for a change of use from agricultural to community recreation, carpark and cemetery. Cllr Hughes explained that this was not necessarily the plan that would be implemented.</p> <p>2. To receive a progress report from the Community Facilities Working Group, and to agree brief and a budget for the proposed appointment of a Project Coordinator (current budget £2000)</p> <p>A report of the Working Group was circulated by email. The Group recommended that:</p> <ul style="list-style-type: none"> • That a budget of £4k be approved, to be met from reserves. • That the brief for the appointment of a Project Planner at Appendix 1 of the report be approved. • That the list of firms to be invited to quote is approved. <p>After much discussion, the recommendation was proposed for acceptance by Cllr Knight, seconded by Cllr Yarnold, all in favour.</p>	

	<p>3. To agree whether there is an ongoing remit for the Community Facilities Working Group and clarify scope</p> <p>The Working Group report explained the steps which might be involved in concluding a development plan and recommended that the role of the Working Party is extended to include appointment of the Project Planning consultant and liaison with the consultant to develop the draft implementation plan.</p> <p>Proposed for agreement by Cllr Ransted, seconded by Cllr Knight, all in favour.</p> <p>Cllr Knight indicated that he would want to be included in the Working Group. Cllr Hughes responded that there was no reason why membership should not be increased. It was agreed that Cllr Knight and Cllr Yarnold should join the working group.</p>	
167	<p><u>To consider any Planning Consultations/Decision notices</u></p> <p><u>Decisions:</u></p> <p>20/00403/LB – Furwell Boon Street, - Approved 19/01355/FUL - Field SO 9239 Eckington Road - Approved</p>	
168	<p><u>To consider any Policy changes:</u> Grants Policy Retentions & Disposals Policy Allotments Policy</p> <p>Changes were proposed to the above policies which will be brought forward to the next meeting for approval.</p>	MH/Clerk
169	<p><u>To receive reports from Parish Councillors</u></p> <ul style="list-style-type: none"> • Village Hall – Cllr Ransted • Recreation Centre – Cllr Knight • Footpaths – Nils Wilkes • Tree Warden – Cllr Wood • Bredon Hill Conservation Group – Cllr Ransted • Church and Bridge Trusts – Cllr Hughes • Wychavon CALC - Cllr Ransted • Cemetery & Churchyard – Cllr Yarnold • Allotments – Cllr Bees • Community Engagement – Cllr Yarnold • Dementia Friendly Village – Cllr Hughes • Neighbourhood Watch & Community Speed Watch - Cllr Ransted <p>There were no reports. Cllr Ransted was asked to check whether community speed watch could take place with social distancing.</p>	GR
170	<p><u>Date of Next Meeting</u> 16th June 2020</p>	

171	<u>Legal Matters</u> The Council may adjourn the meeting for consideration of any legal correspondence Cllr Hughes reported that legal formalities not ready to be completed until a meeting the Wychavon DC planners has taken place.	