

**Minutes of the “Virtual” Annual Meeting of Rushock Parish Council
held on Thursday 21st May 2020 via ZOOM at 7.35pm**

Present: Cllrs.T.Green, (Chairman) (TG), D Cutler (DC), S Davies (SD), R Hampshire (RH), T Jennings (TJ) and J Nicholls (JN).

Also present were: The clerk Mrs B J Drew (BD) County/District Cllr. Mr M Hart (MH) and District Cllr. Mrs L Jones (LJ).

1. Election of Chairman: It was proposed by DC and seconded by RH and unanimously agreed that TG be re-elected as Chairman. At this point TG thanked the meeting for their support.

2. Election of a Vice-Chairman: It was proposed by RJ and seconded by JN and unanimously resolved that DC should continue as Vice-Chairman.

3. Apologies and Approve Reasons for Absence: District Cllr. Mr I Hardiman.

4. Declarations of Interest and dispensations: None.

5. Public Question time: No public present.

6. To adopt the new model Code of Conduct: The New Model Code of Conduct had been circulated and it was unanimously agreed to adopt the code.

7. To note the adopted Financial Regulations: The Financial Regulations were duly noted.

8. To note the Insurance Requirements: The Insurance Requirements were duly noted.

9.To approve the Standing Orders including the revised NALC model Standing Orders: The Standing Orders were discussed and noted. The model Standing Orders are used by the Parish Council.

10. To approve the Risk Assessment: The Risk Assessment was duly approved and will be signed by the Chairman once “lockdown” measures have been lifted.

11. To approve the actions taken and processes and templates to be used to comply with the GDPR regulations.

All of the standard forms and templates in respect of privacy policy, subject access request, retention and storage policies, commitment by councillors and lengthsman are used by the Parish Council. BD reported that the ICO Data Protection Fee had been renewed by Direct Debit.

12. To Nominate Councillors to Worcestershire CALC Area Meetings: It was proposed by TG and seconded by JN that, SD and TG be appointed for 2020 - 2021.

13. Minutes of the last Meeting on 16th May, 2019: These were duly approved and will be signed by the Chairman as a true record once “lockdown” measures have been lifted.

14. Adoption of the Accounts and Approval of the Annual Return: It was proposed by TG and seconded by JN and unanimously agreed that firstly (a) the Certificate of Exemption, secondly (b) annual governance statement and lastly (c) the annual accounting statements for the year 1st April 2019 - 31st March 2020 be approved and the annual return be approved and adopted.

Meeting closed at 7.50pm.