

MALVERN WELLS PARISH COUNCIL

Minutes of the Annual General Meeting of Malvern Wells Parish Council duly convened and held via The Zoom Teleconferencing facility at 7.00pm on **Wednesday 27th May 2020**

Present: Councillors Mrs H Burrage
Mrs C O'Donnell
Ms T O'Donnell
Mrs J Smethurst, Ms J Baker
N Chatten, G Turrell,
B Knibb, Ms P Stanier

Also, in attendance: David Taverner (Clerk and Responsible Finance Officer)
Mrs S Hart -Appointee Parish Clerk

1/20 **Apologies for absence:** Councillors J Black, M Dyde,
K Wagstaff

2/20 **Declarations of Interest**

a) Register of Interests: Councillors were reminded of the need to update their register of interests: It was noted that Cllr Turrell was about to send his declaration of interests return to the monitoring officer at Malvern Hills District Council.

b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature: There were none.

c) To declare any Other Disclosable Interests in items on the agenda and their nature: There were none

3/20 **Council to Grant a Dispensation (S33 of the Localism Act 2011):** There were none

4/20 **Election of Chairman**

It was proposed, seconded, and **resolved unanimously** that in the absence of any other nominations **Cllr Mrs J Smethurst** should be elected as **Chairman of the Parish Council** for the ensuing year. Cllr Smethurst indicated that she would accept the post and signed the appropriate Declaration of the Acceptance of Office.

5/20 **Election of Vice Chairman**

It was proposed, seconded, and **resolved unanimously** that in the absence of any other nominations **Cllr Mrs C O'Donnell** should be elected **as Vice-Chairman of the Parish Council** for the ensuing year.

6/20 C option of New Parish Councillor. An application to join the Council following the resignation of Cllr James Wagstaff. After studying Ms Gates application Cllr Knibb proposed that Ms Gates should be elected to join the Parish Council, with immediate effect, under the co-option process. This proposal was seconded by Cllr Smethurst and the ensuing resolution was unanimously supported

7/20 **Election of members to serve on the Finance & General Purposes Committee**

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the **Finance and General Purposes Committee** for the ensuing year: -**Cllrs Chatten, Mrs H Burrage, Knibb and Dyde**, together with the Chairman and Vice-Chairman of the Parish Council, ex-officio

8/20 **Election of Chairman & Vice Chairman of the Finance & General Purposes Committee**

It was proposed, seconded, and **resolved unanimously** that **Cllr N Chatten** should be elected as the Chairman of the Committee and that **Cllr Mrs J Smethurst** should be elected as its Vice-Chairman.

9/20 Election of members to serve on the Planning Committee

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the Planning Committee for the ensuing year: -

Cllrs Mrs H Burrage, Black, Chatten, Ms J Baker, Knibb, Mrs C O'Donnell, Ms T O'Donnell, Mrs J Smethurst, K Wagstaff, Ms P Stanier, G Turrell and Mr C Gates

10/20 Election of Chairman & Vice Chairman of the Planning Committee

It was proposed, seconded, and **resolved unanimously** that **Cllr N Chatten** should be elected as the Chairman of the Committee and that **Cllr Mrs J Smethurst** should be elected as its Vice-Chairman.

11/20 Election of members to serve on the Neighbourhood Plan Working group

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the Neighbourhood Plan Working Group for the ensuing year: -

Cllrs Mrs H Burrage, Black, Chatten, Ms T O'Donnell, Mrs J Smethurst,

12/20 Election of Chairman of the Neighbourhood Plan Working Group

It was proposed, seconded, and **resolved unanimously** that **Cllr N Chatten** should be elected as the Chairman of the working group for the ensuing year.

13/20 Appointment to the Environment Committee

It was proposed, seconded, and **resolved unanimously** that **Cllrs Mrs J Smethurst, Cllr P Stanier and Chrissie Gates** should be appointed to serve on the Environment Committee.

14/20 Appointment to the Cemetery Committee

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the Cemetery Committee for the ensuing year:
Councillors Black, Mrs H Burrage and Mrs C O'Donnell

15/20 Election of Chairman of the Cemetery Committee

It was proposed, seconded, and **resolved unanimously** that **Cllr Mrs H Burrage** should be elected as the Chairman of the Committee.

16/20 Appointment of members to the Staffing Committee

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the Staffing Committee for the ensuing year: -
Councillors, Mrs H Burrage, B Knibb, Mrs C O'Donnell, N Chatten together with the Chairman of the Parish Council, ex-officio.

17/20 Election of Chairman of the Staffing Committee

It was proposed, seconded, and **resolved unanimously** that **Cllr Mrs C O'Donnell** should be elected as the Chairman of the Staffing Committee.

18/20 Appointment of members to the Grievance Panel

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the Grievance Panel for the ensuing year: -
Councillors J Black, Ms T O'Donnell, and Ms P Stanier

19/20 Appointment to the Appeals Panel

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the Appeals Panel for the ensuing year: -

Councillors, M Dyde, Ms J Baker ad G Turrell

20/20 Appointment to the Gas Lamps Working Group

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the Gas Lamps Working Group for the ensuing year: - **Councillors J Black, N Chatten, Mrs H Burrage, Mrs J Smethurst, S Freeman (co-opted group member)**

21/20 Appointment of Chairman of the Gas Lamps Working Group

It was proposed, seconded, and **resolved unanimously that Simon Freeman** should be elected as the Chairman of the Gas Lamps Working Group.

22/20 Appointment to the Play and Open Spaces Working Group

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the Play and Open Spaces Working Group for the ensuing year: - **Councillors B Knibb, Mrs C O' Donnell, Ms T O'Donnell, M Dyde and N Chatten**

23/20 Appointment of the Play and Open Spaces Working Group Chairman

And Vice Chairman it was proposed, seconded and **resolved unanimously that Mrs C O' Donnell** be elected as the Chairman of the Play and Open Spaces Working Group and that **Cllr B Knibb** be elected as its Vice-Chairman.

24/20 Appointment to the Community Events Working Group

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the Community Events Working Group for the ensuing year: -

Councillors Mrs H Burrage, Ian Burrage (co-opted group member) Mrs J Smethurst, Mrs C O'Donnell, Ms T O'Donnell, and J Black

25/20 Appointment of the Community Events Working Group Chairman

It was proposed, seconded, and **resolved unanimously** that **Ian Burrage** be elected as the Chairman of the Community Events Working Group for the ensuing year.

26/20 Appointment to the Communications Working Group

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to the Communications working group for the ensuing year: -

Mrs H Burrage, M Dyde, Mrs C O'Donnell, Mrs T O'Donnell, Mrs J Smethurst

27/20 Appointment of the Communications working group Chairman

It was proposed, seconded, and **resolved unanimously** that **Cllr Ms T O'Donnell** be appointed as the Chairman of the **Communications Working Group** for the ensuing year.

28/20 Representation on outside bodies

It was proposed, seconded, and **resolved unanimously** that the following members be appointed to outside bodies: -

**Malvern Wells Village Hall
Management Committee**

Cllr J Black

**Hanley Castle Almshouse &
Relief in Need Charities**

Cllr K Wagstaff

Monitoring Group of the

Cllr Mrs C O Donnell

Three Counties Showground

Abbey College Liaison Group

Cllr K Wagstaff

CALC Malvern Hills Area

Cllr B Knibb

Emergency Plan Liaison

Cllr H Burrage

The Annual General meeting was then declared closed at 7.35pm

Chairman..... Mrs J Smethurst

Dated 24th June 2020