

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

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Minutes of the Parish Council Meeting

held by video-conference on

Thursday 4th June 2020 at 7pm

Present: Cllrs T. Betteridge, P. Jeanes, Mrs A. Jeanes, D. Saunders, Mrs P. Stone and Ms P. King

Also present: J. Adams, Clerk; District & County Cllr Liz Tucker

- 1. Apologies:** There were none.
- 2. Declarations of Interest:** There were none.

*The meeting was adjourned for Public Question Time
Notes can be found at the end of these minutes.*

- 3. Minutes:** It was agreed that the minutes of the Parish Council meeting of the 14th May 2020 were a true and accurate record.
- 4. District and County Councillors reports:** Cllr Tucker reported that, earlier in the day (4th June), the County Council had held its first Cabinet meeting since the start of the outbreak. A report had been circulated before the meeting detailing the actions the council had taken, which made interesting reading. The District Council had held its Executive meeting the previous day (3rd June) and had also circulated a report.

Highways matters: At Pinvin crossroads, the site was operating with a reduced workforce, so things would take longer. The new estimated completion date was, at the latest, the end of the year. The works for the Northern Link road were still involved in mitigation works for displaced wildlife such as newts and slowworms; Natural England were aware. The site would be cleared ready to start in October 2020. As part of the same project, the Wyre Road would be upgraded between the Keytec Industrial Estate and Station Road, and a cycle path created to the High School running alongside the Northern Link road.

- 5. Parish Councillors reports:** Cllr Saunders reported that there would be a litter pick on the River Avon by boat at the weekend.

Cllr P. Jeanes reported that drug paraphernalia had been found by the riverbank at the foot of Hill and Moor parish. In the same location, cattle were being brought back into the field. The riverside path was a permissive path rather than a right of way and there had been concerns over the presence of the animals in previous years, as the restrictions were less stringent than on public rights of way.

Cllrs P. Jeanes and Betteridge had arranged and attended the clerk's appraisal.

- 6. Progress reports**
 - Review of actions from previous meeting: The action points were reviewed.
 - Playing Field and mowing: Cllr P. Jeanes reported that the mower risk assessment had been completed and circulated, and the leaf blower had been purchased. The grass was getting very dry although the renovated football pitch appeared to be holding up well. The clerk would contact Carrick Sports for

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advice on when the new grass should receive its first cut. The cost of petrol for each mower cut with the new mower had been estimated as approximately £20 per cut, excluding the football pitch. The council discussed the need to buy a hosepipe to help with watering of the young trees and new grass.

Cllr Betteridge reported that one of the litter bins had been damaged and a replacement had been organised with Wychavon.

- c) Play area: Cllr P. Jeanes reported that the grass had been mown. The bins were getting a little full.
- d) Flood / Drainage: Nothing to report.
- e) Footpaths: Cllr A. Jeanes would contact the Parish Paths Warden to get some of the paths cut back. One of the paths had been obstructed with some horse jumps – Cllr Tucker would make investigations.
- f) Village Hall: Cllr Stone reported that the accounts had been completed. Apparently they did not need auditing after all, however they would seek further advice as it was unclear. The committee members were keen for an AGM to now be called.
- g) Neighbourhood Watch: Nothing to report.
- h) Landfill Site: The next meeting would take place on the 6th July.
- i) Lengthsman: Now fully insured. He would be inspecting gullies for blockages and would report back in due course.
- j) Newsletter: Nothing to report.
- k) Report from NHB /S106 Group: Nothing to report
- l) VHEG: Nothing to report
- m) PACT: Nothing to report
- n) Urgent Decisions Group: More petrol had been purchased and a top-up was needed on the petrol card.

7. Planning

a) New planning applications:

20/00758/CU	9 Duffledown View, Wyre Piddle Bypass, Upper Moor, Pershore, WR10 2DE	Change of use of land for a gypsy caravan site with associated development - Variation of condition 2 of planning permission W/05/00505/CU to allow 4 caravans on plot 9 of which no more than 3 shall be static caravans/mobile home as approved under 19/02384/CU - Variation of condition 8
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Approval for the application for additional caravans at the site had been given but the caravans had not been placed correctly and the application sought approval for this. The Council had no objection to the application.

b) To receive Decision Notices:

Application Number	Address concerned	Description of works	Hill & Moor PC response	Wychavon Decision
20/00683/FUL	The Springs, Salters Lane, Lower Moor, Pershore, WR10 2PD	Proposed siting of 7 infill holiday lodges within the existing confines of the springs holiday park	Objection	Approved

- c) **To note or discuss Planning Correspondence, Information and Issues:** Cllr Stone reported that Wychavon's Enforcement team had carried out a site visit following concerns over development on

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the site behind Back Way. The fence was permitted as it was not higher than 2 metres. The enforcement officer had been told by the homeowner that the new hardstanding had been on the original planning application. The officer had no comment to make on the new log cabin. The howling dogs had also been mentioned and the officer would pass the information on to the relevant team.

8. Finance:

a) To report on the financial situation of the Parish Council and to approve cheques for payment:

Income since last report

Date	Received from	Details	Total £
11/05/2020	Lloyds Bank	Bank Interest	0.93
19/05/2020	Worcester County Council	Grasscutting contribution	786.24
21/05/2020	Wychavon District Council	S106 - pitch works	8,329.00

Payments for approval

Date	Payee	Detail	£ inc VAT
14/05/2020	P. Jeanes	Reimbursement for mower petrol	38.26
21/05/2020	P. Jeanes	Reimbursement for mower oil	22.40
21/05/2020	P. Jeanes	Float for mower fuel	100.00
28/05/2020	P. Jeanes	Leaf blower	89.99
28/05/2020	Shaun Strange Gardens	Open Spaces work - May 2020	216.00
28/05/2020	Ron Smith Ltd	Oil for mower	23.00
31/05/2020	J. Adams	Salary May '20	256.59
31/05/2020	J. Adams	Phone/computer May '20	17.50

Current account - Lloyds - A/c 01865441

Balance as at 29/05/20 10,321.05

Savings account - Lloyds - A/c 07578509

Balance as at 29/05/20 20,397.61

Total cash assets **30,718.66**

Ringfenced

Flood alleviation	10,000.00	
Overpayment of grant funds	1,591.46	
CIL	0.00	
Grant funds	Village Hall improvements	5,531.55
Bonfire funds	1,272.60	
Total Ringfenced	18,395.61	

Earmarked Reserves

Asset Maintenance / Replacement / Disposal	2,000.00
Purchase Asset	0.00
Total Earmarked Reserves	2,000.00

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General Reserve

10,323.05

(Total cash assets less Ringfenced funds and Earmarked Reserves)

It was resolved to approve the cheques for payment.

- b) To approve the Accounts for 2019/20:** It was resolved to approve the Accounts for 2019/20, including the annual CIL return.
 - c) To approve the Annual Governance Statement for 2019/20:** It was resolved to approve the Governance Statement for 2019/20.
 - d) To approve the Annual Return Accounting Statements for 2019/20:** It was resolved to approve the Annual Return for 2019/20.
 - e) To discuss the insurance renewal:** The insurance renewal was agreed.
- 9. To review and approve the Risk Management Policy:** The Risk Management Policy was agreed and adopted.
- 10. To review the Asset Register:** The Asset Register was reviewed and approved.
- 11. To discuss the Clerk's pension arrangements:** It was agreed that the council would offer the Local Government Pension Scheme from the 1st July 2020.
- 12. Correspondence for Information**
The following correspondence had been received and circulated:
- Information had been received of reports circulating that sharp objects like glass or blades were being placed behind anti-5g posters.
 - Further updates on aspects of the Covid-19 outbreak
- 13. Clerk's report:** Audit deadlines had been extended to give extra time for councils during the coronavirus outbreak. Play areas were still required to stay closed for the time being.
- 14. Summary of Councillors' agreed actions:** Cllr A. Jeanes would circulate the list round in due course.
- 15. Date of next meeting and items for next agenda:** Thursday 2nd July 2020.

The meeting was closed at 8.40pm.

Public Questions

There were none.