

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 15th June 2020

<https://www.wellandparishcouncil.org.uk>

@wellandparishnoticeboard

Due to the Covid 19 restrictions this meeting was held online.

Present

Cllrs. Mrs V Nelson (Chair), Miss J Biggs, Mr M Davies, Dr A Davis, Mr P Hancock, Mrs D Jammal, Dr J Mortimer, Mrs M Sumner, Mr J Whitehouse.

In Attendance

Mr D Sharp (Clerk) and 5 members of the public.

71/20 Apologies

To consider acceptance of apologies for absence from Councillors: There were none.

72/20 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

73/20 Co-Option

To consider applicants for co-option onto the Parish Council: Mr Mark Whaley was duly elected on to the Parish Council. He was to complete his 'acceptance of office' in the presence of the Clerk at the next opportunity.

74/20 Planning

To consider a response to the following and any late submitted applications:

Application No	At	Details
<u>19/01770/FUL</u>	Land at (Os 7964 4028) Rear Of Cornfield Cl.	Development of a Rural Exception Site for the erection of 14 dwellings (7 affordable dwellings to be cross-subsidised by 7 market dwellings).
<u>20/00633/HP</u>	25 Welland Gardens	Erection of 1.5 rear/side extension and associated works.

Cllr. Davies abstained from voting due to his position as District Councillor.

The following decisions were made:

19/01770/FUL – “The Parish Council is content with these new proposals.’ It was also agreed to make representation at the planning committee meeting next week when the application was to be considered.”

20/00633/HP - “The Parish Council has no objection to the principle of development, however concerns have been raised by residents regarding 'loss of light' and 'overlooking' which need to be thoroughly investigated before determination.”

75/20 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 19th May: These were accepted as an accurate record and they were signed by the Chairman.

76/20 Progress reports and other matters arising from these minutes

It was noted that the hedge bordering the junction at Danemoor Cross had been cut back by the owner..

77/20 Reports by District and County Councillors and other Representatives

District Cllr. Mick Davies reported that the Covid 19 pandemic had occupied much of council time, and the focus had moved from containment to recovery. Businesses needed grant funding were being identified.

The completion of the boundary review of the district which may involve ward changes had been delayed until mid 2021.

78/20 Committee, Working Party & Other Representative Reports & Recommendations

i. Neighbourhood Planning Working Group: The Group had concluded the Local Green Space report and were to finalise site allocations. It was hoped that a draft plan would be presented for consideration to the Parish Council at the next meeting, prior to submission to MHDC for wider consultation.

ii. Communications Working Group: It was reported that the delivery of food parcels and prescriptions had now ceased. Cllr. Hancock reported that the creation of dedicated email addresses was progressing.

iii. Playing Fields/Open Spaces Working Group: Update on storage container project: Following discussions with Welland Juniors FC it was agreed to shelve this scheme but to reapply to have the funding diverted to the provision of storage for the Orchard Group. It was also agreed that the outdoor gym scheme should be revived. Cllrs. Davis, Davies, Nelson and Sumner were to create a working group to review and amend previous quotations received.

iv. Orchard Working Group: The group was busy clearing dead and dying trees to make space available for autumn planting. A harvesting plan was to be produced.

v. Highways Working Group: The speed data from both signs was analysed. Clerk to enquire of plans for the resumption of the Community Speed Watch Scheme. It was agreed that some overgrown footpaths be strimmed. Cllr. Hancock to liaise with Clerk over sections to be addressed.

79/20 The Pheasant Inn

To consider confirmation of an offer to purchase the Pheasant Inn site: It was agreed to confirm the offer of £179,300 for the purchase of the site which had been accepted by the vendor. A working group of Cllrs. Biggs, Davies, Jammal, Nelson, Sumner, and Whaley were to have an online meeting on Thursday with Christopher Wayman from CALC to look at PWLB funding options, followed by a site meeting with Roy Pendleton of Court Property.

It was further agreed to confirm to MHDC that the Parish Council wished to continue with the proposed re registration of the site as an Asset of Community Value.

80/20 Emergency Measures

To review the current situation and consider any further actions necessary concerning the current Covid 19 pandemic: As had been noted earlier, deliveries of food parcels and prescriptions had been discontinued. During the period of isolation over 2000 prescriptions had been delivered.

81/20 Correspondence

To consider responses to the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
NALC	*	Chief Executive's Bulletin
WCC	*	Worcestershire Roadworks Report
Misc	*	CORONAVIRUS —Information for Parish & Town Councils
SWDP	*	Parish and Town Council Newsletter May 2020
WCC	*	Visit Worcestershire Update
NALC	*	RESEARCH ON DEMENTIA
CALC	*	Climate change and other training
CALC	*	Website Accessibility Regulations
WCC	*	Mineral Site Allocations Call for Sites
NALC	*	NEW MODEL CODE OF CONDUCT CONSULTATION
SWDP	*	Country Park Call for Sites
MHDC	*	Walk/Run Routes in your parish

82/20 Finance

i. Completion of 'Annual Governance Statement': This was completed and would be signed by the Chairman and Clerk/RFO.

ii. Approval of Annual Accounts: These were approved and had been previously signed by the Clerk/RFO prior to presentation and would be signed by the Chairman.

iii. Completion of AGAR requirements: These were completed, including the dates for the public's right to view the accounts.

iv. To review effectiveness of internal financial controls: The internal controls were reviewed and considered effective for the Parish Council

v. To consider payment of invoices presented:

The following payment was approved from the **Neighbourhood Plan Account**:

From/Due To	Date	Amount	Details
Parish Online (Geosphere Ltd)	10/06	£36.00	Mapping Licence
	TOTAL	£36.00	

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore (BACS)	30/05	£236.00	Lengthman Duties (May)
Broadleaf Tree Care (BACS)	26/05	£390.00	Grass Cutting (18/05)
Anthem (UK) Ltd	12/06	£108.00	Internal Audit Fee
Misc (BACS)	16/05	£38.83	Handyman PPE
Mark Watling (BACS)	15/05	£120.00	Hedge Cutting
Welland Parish Hall (BACS)	02/06	£301.56	Library Costs
Post Office Ltd (BACS)	26/05	£26.00	Postage for Food Parcel Letters
E Hardman (BACS)	15/06	£104.00	Handyman (£130 Gross)
D Sharp (BACS)	15/06	£396.60	Clerk's Fee (£495.60 – 40 hrs @ SCP 17)
	TOTAL	£1,720.99	

Accounts Summary

Reserves Lloyds B/F	£2,976.09		Main Account B/F	£53,548.39
Interest	£0.12	£2,976.21		
Fête Account	£1,832.36	£1,832.36	WCC Lengthman	£236.00
Buildings Account	£804.47	£804.47	Google Ireland*	£0.58
Neighbourhood Plan Ac.	£844.65			
Parish Online	-£36.00	£808.65		
Funding Account	£1,020.33	£1,020.33	June Payments	-£1,492.99
Total C/F		£7,442.02	Main Account C/F	£52,291.98

* The payment by Google Ireland was in response to the development of an email account and was designed as a safety feature.

83/20 Any other matters for report or for future consideration

The Clerk was to contact the shortlisted applicants for the post of Community Facilitator in the hope that interviews could take place at the end of July.

District Cllr. Mick Davies read out a report from Malvern Hills Trust regarding the laws and regulations covering grazing rights on Castlemorton Common. This was in response to recent incursions of livestock into the village. This would be discussed in greater detail next month.

84/20 Date of next meeting

The next Parish Council Meeting was to be held on Monday 20th July 2020 at 7.30pm online.

There being no further business the meeting concluded at 9.20 pm.